DTIC® 2007 Training Schedule

The Defense Technical Information Center (DTIC) provides free training to registered DTIC users at its Fort Belvoir, Virginia headquarters and at the regional offices in Dayton, OH; Boston, MA; Albuquerque, NM and Los Angeles, CA. Additionally, customized and on-site courses can be provided, with travel expenses paid by the hosting organization.

The training curriculum includes using the Scientific and Technical Information Network (STINET®) to access the DTIC databases, DoD Scientific and Technical Information (STINFO) management, and marking documents for distribution.

Registration information is found following the course descriptions.

STINET Courses

Who Should Attend: Scientists, engineers, librarians, researchers, information specialists, military students, contracting officers, program managers and DoD and U.S. Federal Government contractors.

➤ **Searching DTIC's Databases – 3 days**

Private STINET is DTIC's Web-based resource for accessing unclassified/unlimited, unclassified/limited and unclassified citations to classified information for the Defense research, development, engineering, and warfighter communities. Private STINET provides access to citations as well as to the full text of Technical Reports (TR), Research Summaries (RS), Independent Research and Development reports (IR&D) and Research and Development Descriptive Summaries (RDDS). This three-day, hands-on class covers the contents of each of these databases and provides extensive practical instruction and real-world exercises in searching and retrieving a wide variety of information. If all attendees are from the same organization, customized training modules can be developed relevant to that group's specific requirements, or additional courses of varying lengths can be added to provide tailored instruction. User-site instruction can also be arranged if the requesting organization assumes the instructor's travel and lodging costs.

2007 Training Schedule at Fort Belvoir

September 18-20   October 16-18
November 27-29

➤ **NEW Quick Look at Private STINET Searching – 1 day**

This hands-on class covers the basics of searching Private STINET and using features of the system. It can serve as a brief review for seasoned users or as a quick start for new users. The class covers the three primary DTIC databases: Technical Reports (TR), Research Summaries (RS) and Independent Research and Development (IR&D) and the most frequently used search techniques. DTIC instructors are available to bring this class to local sites upon request.

2007 Training Schedule at Fort Belvoir

September 5
December 12

DTIC® and STINET® are registered service marks of the Defense Technical Information Center.

March 2007

STINFO Courses

Who Should Attend: STINFO managers, data managers, technical writers/editors, technology transfer program personnel, security managers, program officers, contracting officers, program managers, scientists, engineers and librarians.

➤ **DoD STINFO Manager Training**

The DoD STINFO Manager Training Program increases attendees' knowledge of the DoD STINFO program, provides instruction in the management and conduct of an organizational STINFO program, and facilitates more direct information exchange among those who oversee scientific and technical information programs (STIP). The Basic STINFO Manager Training course is three days, but selected modules can be taught in one- or two-day sessions.

2007 Training Schedule at Fort Belvoir:

October 23-25
December 4-6

➤ **STINFO Manager Overview**

A one day overview of the most significant material covered in the three day class. It is intended as a refresher for experienced STINFO personnel or as an introduction for those new to the field.

2007 Training Schedule at Fort Belvoir:

September 20
November 7

➤ **Marking Technical Documents**

This class provides an understanding of the rationale, regulations, and mechanics of assigning appropriate distribution statements, the For Official Use Only (FOUO) marking, and the export control warning notice to DoD STINFO. Instruction includes lecture, videotapes, handouts, training text and STIP documentation. *This course is offered only by specific request. To schedule a session, email* stinfo@dtic.mil *or call (703)-767-8240 /DSN 427-8240.*

Need more information? Want to register?

To learn more about our training programs click on: http://www.dtic.mil/dtic/training or call (703) 767-8181/DSN 427-8181.

Register online at: http://www.dtic.mil/dtic/forms/train_form.html or by telephone at (703) 767-8181/DSN 427-8181

For further information, to request customized courses, or to schedule courses at your site contact: training@dtic.mil or call (703) 767-8181/DSN 427-8181

For additional information about training offered at the DTIC Regional Offices, contact the office nearest you:
Midwestern Regional Office at Dayton: (937) 255-7905/DSN 785-7905, dayton@dtic.mil
Northeastern Regional Office at Boston: (781) 377-2413/DSN 478-2413, boston@dtic.mil
Southwestern Regional Office at Albuquerque: (505) 846-6797/DSN 246-6797, albuq@dtic.mil
Western Regional Office at Los Angeles: (310) 653-2483/DSN 633-2483, losangel@dtic.mil