HTML 508 Checklist

☐ Document file name does not contain spaces or special characters and is no more than 20 characters.

☐ If frames are used, each frame includes a title that describes the frame's purpose or content.

☐ Documents are readable without an associated style sheet.

☐ All images and/or non-text elements have alternative text descriptions:

  o Alt tags should be limited in length
  o Longer descriptions should use the longdesc tag.
  o Images used only for decoration or spacing have null alt tags.

☐ All charts and graphs have either an alternative text description or provide a description in the text immediately below the chart/graph. Descriptions in the text must be referenced in the alt tag.

☐ Image maps use appropriate alternative text and are rendered on the user-side.

☐ Color is not used to convey important information, e.g., "See red text below."

☐ Color contrast is sufficient and color combinations used are distinguishable to those with color-blindness.

☐ Data tables identify row and column headers.

☐ Data cells in tables are associated with row and column headers.

☐ Graphics, animations, movies, or other objects avoid strobing, flickering, or flashing effects.

☐ Scripts include text and keyboard access, and the Web page functions properly when the scripts are disabled. (Examples: images used in navigation scripts have alt tags and "onClick" commands are accompanied by "onkeypress.")

☐ When electronic forms are designed to be completed online:
  o Use the LABEL and ID elements when form controls are text input fields.
  o Make dynamic HTML scripting keyboard accessible.
  o Use Title attributes.
  o Include special instructions within FIELD labels.
  o Create form fields in logical tab order.
  o Render buttons in HTML rather than as images.

- ☐ A Skip Navigation link is provided with any repetitive navigation.

- ☐ The user has control over the timing of content changes.

- ☐ Font size is under user control.

- ☐ All linked files are 508-compliant or a second link to an equivalent alternative HTML or text-only version is provided.

- ☐ A link to a download is provided for all viewers, players, and plug-ins. (Example: Adobe Acrobat Reader, Windows Media Player, PowerPoint.)
- ☐ File format and size of non-HTML linked files are provided.

- ☐ A text-only version is provided when there is no other way to make the content accessible. (Example: A flow chart must have a text equivalent.)