>> I'd like to introduce Gary Freeman, he's from the NIH Security Office. Because of all of the events in the past year, it's a little bit more difficult to move in and around the campus in Bethesda and there are certain things that we should be attentive to. I thank you for coming out here. He's going to give you some good advice and what you might need to do to help facilitate your movement around the campus as a contractor. Thank you for joining us.

>> Good morning everyone, my name is Gary Freeman. I'm with the Employee Transportation Services Office. One of our responsibilities is issuing service provider IDs to individuals as in this room. I was trying to think as I came over here, what is the best information I could share with you about getting on the campus. If you drive your vehicle, you're going to go through a screening process and then you're going to have to find a place to park. Parking is very limited at NIH. You can park at any of the visitor lots on campus. The maximum cost for those lots are $12 a day, or you can park in any of the metered spaces. If I were to share some viable information with you it would be that if you can come to the NIH by walking, bicycle, metro, bus, please do so. Our employees have about a third of a space for their parking needs—they're very limited, and as the day continues, for example, 9:00 and 10:00 in the morning, you'll find that spaces are gone, so if you can come by bus, metro, that is your best way to get to NIH. If you drive on campus, simply look for any of the signs off of Rockville Pike or Rt. 355 or Old Georgetown Rd. look for the visitor entrances. Due to construction, these entrances change, so you could go in one entrance today, next week you could be another one. You could come out of NIH property on one street today, next week it could be something else, so if you can take alternate modes of transportation, that is your best bet because if you drive, you're gonna have to go through the screening process—that takes time—and then you're gonna have to find a place to park. Once you're on campus, you're going to want to have something that will get you through the buildings and that's what we refer to as a service provider ID. Service provider IDs are issued to employees who are providing service to NIH, such as this group here—very simple to obtain. What you would need to do would be hand-carry a letter on company letterhead to the NIH parking office. We're located at building 31, B3, B04. The letter should contain a brief description of what you do here at NIH—what are you doing here. Hand-carry that letter in. The letter must also contain your date of birth. That will be reviewed—you must also have a valid photo ID, preferably a valid driver's license—State of Maryland or State of Virginia driver's license. We review that, then you're referred to the parking office and they will issue a service provider ID That ID will—is green, will have our picture on there, and also indicate that you're a service provider. The expiration date will be August of that year. If you get the ID today, it will expire on August 30 of this year. Each time you renew, you will have to go through the process again. Every August you're going to need a letter from your company, brief description of what you do, include your birth date, hand-carry the letter in...

[end of Freeman]