

Microsoft Excel - Sample Media Contact List2

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1	Publication	First Name	Last Name	Title	Street Address	City	State	Zip	Phone	Fax	Email	Notes
2	Friendsville Times	John	Smith	Editor	123 Some Street	Friendsville	MN	12345	123-456-7891	123-456-7892	smithj@friendsvilletimes.com	<i>He doesn't like calls. Email only</i>
3	Healthy Herald	Patty	Jones	Health Writer	7 Walkabout Avenue	Friendsville	MN	12345	123-456-7893	123-456-7894	pattyj@healthyherald.com	<i>News releases must be in by Wednesday for Sunday print</i>
4	Weight Weekly	Robert	Washington	Health Editor	789 Anywhere Blvd.	Friendsville	MN	12345	123-456-7895	123-456-7896	rwwashington@weightweekly	
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