

<b>PRINCIPAL INVESTIGATOR (PI)</b>	
Account Creator/Delegator	An SO, AA or AO can create a PI account.
Creation/Delegation Process	<ul style="list-style-type: none"> <li>• Log in to the Commons.</li> <li>• Select "Administration."</li> <li>• Select "Accounts."</li> <li>• Select "Maintain Accounts."</li> <li>• Search for PI with account status of "Not Affiliated."</li> </ul> <p><i>If found</i> Click on "Create Account" link on right side of screen. Enter necessary information and click "Submit."</p> <p><i>If not found</i> Select "Create Account." Create new user selecting "PI" as the role. Note that it may take several days for a new PI account to move from the "Pending" status to "Active."</p>
Role Privileges	<ul style="list-style-type: none"> <li>• Edit PPF.</li> <li>• Delegate PPF edit authority.</li> <li>• See status of own grants.</li> <li>• Initiate eSNAP.</li> <li>• Delegate eSNAP edit authority.</li> <li>• Submit eSNAP (if given the authority by SO).</li> </ul>