



Toward Eliminating NIH Mail Notifications

Commons Working Group
September 18, 2005



Plan

- **Phase I – January 2006 Council Round**
 - Summary Statements will not be mailed beginning this Council Round
- **Phase II – May 2006 Council Round**
 - Review Outcome letters will not be mailed beginning this Council Round
- **Phase III – Timing to be determined**
 - With the implementation of E-Notification all other notification mailings will be eliminated



Implementation

- **Guide Notice (September 8, 2005) – NIH no longer will mail review outcome letters or summary statements:**
<http://grants1.nih.gov/grants/guide/notice-files/NOT-OD-05-075.html>
- **Review outcome letters for January 2006 Council round (applications reviewed in October/November 2005) will alert applicants that summary statements will not be mailed and give the link for registering on the Commons**



Implementation (continued)

- **Assignment letters for May 2006 Council (applications submitted October/November/December 2005 and beyond) will alert applicants that review outcome letters and summary statements will not be mailed and give the link for registering on the Commons.**
- **Assignment letters and change of assignment letters will continue to be sent until E-Notification is implemented.**



Outreach

- **Broad dissemination of plan to all extramural staff**
- **Announcement banner on the OER Web site**
- **Announcement banner on the Commons site**
- **Announcement banner on the CSR Web site**
- **SRAs will add information about this change to any “welcome applicant” email/letter they send to applicants**
- **ICs will be encouraged to send emails notifying PIs that their summary statements have been released and are available on the eRA Commons**



Questions?

- **Contact**

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