

**667 Nonpublic General Note**

[This section will be included in the Z1 Summer 2003 update of the print and Catalogers' Desktop version. The provisions in this document are effective upon distribution of this .pdf document]

*NARs and subject usage*

(1) Notes indicating subject cataloging usage when an authority record heading is not appropriate for use as a subject entry

Add a 667 note to name authority records indicating subject cataloging usage for corporate headings representing the office held for Heads of state, etc., (AACR2 rule 24.20B1), Religious officials (AACR2 rule 24.27B1), and Popes (AACR2 rule 24.27B2) when the name of the incumbent is included as part of the heading. Also assign value "n" in 008/11 and value "b" in 008/15.

```
667 $a SUBJECT USAGE: This heading is not valid for use as
      a subject. Works about this person are entered under
      [personal name heading].
```

*Example:*

```
110 1# $a United States. $b President (1953-1961 :
      Eisenhower)
008/11 = n
008/15 = b
667 $a SUBJECT USAGE: This heading is not valid for use
      as a subject. Works about this person are entered
      under Eisenhower, Dwight D. (Dwight David), 1890-
      1969.
```

See also DCM Z1 008/11 and DCM Z1 008/15.

Follow these guidelines for newly-created authority records. Revise existing records when making any other change to the records.

(2) Notes indicating that a geographic name heading is not appropriate for use as a geographic subdivision

*PCC optional practice:*

Add a 667 note to name authority records for geographic headings that are not appropriate for use as geographic subdivisions in subject cataloging usage (Per SCM H 836) when the name represents an entity within a city and is qualified by the city name. Such notes will most frequently be needed for names of city sections, districts, neighborhoods, etc. Make no changes to values in bytes of the 008.

```
667 $a SUBJECT USAGE: This heading is not valid for use as
      a geographic subdivision.
```

*Example:*

```
151 ## $a Hollywood (Los Angeles, Calif.)
667    $a SUBJECT USAGE: This heading is not valid for use
      as a geographic subdivision.
```

Follow these guidelines for newly-created authority records. Add the note to an existing record when making any other change to the record.

See DCM Z1 781 for guidelines on adding 781 fields to name authority records for geographic headings that may also be used as geographic subdivisions.