

Information Sheet

Fogarty International Center

REQUEST FORM VISA/PASSPORT PROCESSING

Please note this is **NOT** a visa or passport application. Include this form with passport and/or visa application and other required documents.

FULL NAME OF APPLICANT:

TITLE:

GRADE OR CO LEVEL:

INSTITUTE (WRITE OUT):

SERVICE REQUESTED: (Check applicable items)

PASSPORT: (If you already have an official passport and only need a visa skip this portion)

___ New Issuance of Official Passport (first time applying for an official passport)

___ Renewal of Official Passport (submit expired official brown passport)

___ Additional Passport Pages for Official Passport

VISA: (LIST THE COUNTRIES THAT YOU WILL NEED A VISA FOR)

1. _____ 3. _____

2. _____ 4. _____

Destinations:

Main: CITY(S) WHERE OFFICIAL BUSINESS IS TAKING PLACE.

Date Departing US: _____

Purpose of Travel: please be as detailed as possible (3 to 4 sentences)

Contact (i.e. Secretary or Assistant):

PERSON NAME _____

PHONE NUMBER _____

FAX NUMBER _____

This portion should only be filled out if you have been informed that there is a payment for a visa. Generally this applies to those who are using a personal passport or you are using a passport from another country that is not USA.

Payment must be made at the time of submission.

Personal Check or Money Order \$ _____ (Payable to Generations Visa Service.)

CREDIT CARDS:

Visa or Master Card # _____ Expires _____

Card Holders Name _____ Amount \$ _____

Address where bill statement is sent:

Card Holder's Signature (Required) _____

Do not write below.

DATE OF SUBMISSION TO FIC: _____

PASSPORT AND/OR VISA READY: _____