



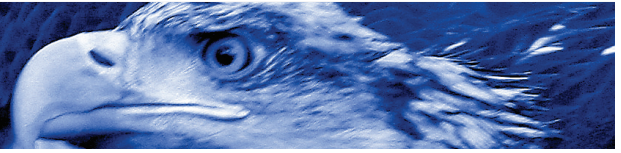
The NIH Eye on Privacy

Office of the Senior Official for Privacy

Volume 1, Issue 8

December 2008

The Office of the Senior Official for Privacy serves as the chief NIH privacy governance entity whose mission is to ensure the highest level of scientific integrity, public accountability, and social responsibility in the area of privacy management.



Calendar of Events

HHS Privacy Conference

April 28, Rockville, MD
Parklawn Building, Conference Room D/E

This is your opportunity to learn more about Privacy at HHS! Stay tuned for more details including an agenda and how to register.

American Society of Access Professionals (ASAP)

2nd Annual National Training Conference
March 8–11, Las Vegas, NV
Harrah's Hotel

To register for ASAP events, please visit:
<http://www.accesspro.org>

International Association of Privacy Professionals (IAPP)

CIPP Foundation and CIPP/G Certification Testing
January 28, Washington, D.C.
Ernst & Young, 1101 New York Ave N.W.,
Rooms 3.1069 G and H

IAPP Privacy Summit 2009
March 11–13, Washington, D.C.

To register for IAPP events, please visit:
<http://www.privacyassociation.org>

Holiday Travel Tips: Protect Your Laptop

If you're planning on traveling with your laptop this holiday season, you might want to travel prepared. For tips to keep your laptop secure, please visit:



http://www.pcworld.com/article/154676/holiday_travel_tips.html?tk=rss_news

Letter from the OSOP

HHS/ED Clarify How HIPAA and FERPA Apply to Student Health Records

The Departments of Education (ED) and Health and Human Services (HHS) recently released joint guidance on how the Family Educational Rights and Privacy Act (FERPA) and the Privacy Rule of the Health Insurance Portability and Accountability Act (HIPAA) apply to student health records. The report also provides guidance on unauthorized disclosures of information in the case of emergencies.

In short, FERPA focuses on protecting student "education records" including health records throughout all levels of schooling. HIPAA, however, takes a broader approach to protecting health records. HIPAA grants patients rights to their medical records including the right to obtain a copy of their records and to request corrections.



While the HHS/ED guidance seeks to answer many questions that school officials and others have about the intersection of these laws, ongoing discussions may cause more issues to emerge. To read the guidance and FAQs, receive an overview of FERPA and HIPAA, and learn how the laws intersect, please visit: <http://www.hhs.gov/ocr/hipaa/HIPAAFERPAjointguide.pdf>

Have a safe and happy holiday season!
Karen Plá, NIH Senior Official for Privacy

This Season's Top Privacy Gifts!

In today's world of interconnectivity, it's become increasingly important to protect personal information once assumed to be private. This holiday season, consider giving the gift of privacy to your family, friends or colleagues. From new computer software to fancy gadgets, here are this season's top privacy gifts:

Encrypted Thumb Drive

According to Gartner, "one laptop is stolen every 53 seconds. Over 12,000 laptops are lost or go missing in U.S. airports each week and 70% of those returned to lost and found are never reclaimed." Back up valuable files before traveling! To minimize the risk of data loss in the event your laptop is stolen, use an encrypted thumb drive to back up sensitive data and keep it separate from your laptop. After all, the data is more important than the laptop.

Anti-Virus Protection

Anti-virus software is a must-have to protect against viruses and spyware—the most common culprits for stealing information. Anti-virus software prices typically increase based on the level of security features. If you already have anti-virus software installed, be sure to update your virus definitions!



Meet Your Privacy Coordinator: Kichelle Green

Kichelle is the NIMH Privacy Coordinator. Additionally, she serves as the NIMH Emergency Coordinator and as a Management Analyst focusing on Risk Management and Diversity Management. She has worked at NIH for 10 years. Prior to joining NIMH, she was a NIH Management Intern rotating with ORWH, OD, CIT, NIMH, and HHS. Thanks Kichelle for supporting Privacy at NIH!



Kichelle's best piece of advice:

Protect yourself from identity theft by shredding sensitive documents before throwing them in the garbage (e.g., credit card receipts, bills, and pre-approved credit card applications)

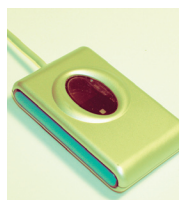
Kichelle's thoughts on privacy:

“The best protection is not to believe everything you are told, but to gather your own information. Protecting your identity is your responsibility.”

This Season's Top Privacy Gifts, continued

Biometric Security

Turn your computer into a virtual Fort Knox! Fingerprint-scanning access is one of the most secure means to prevent access to a computer. Several companies offer this biometric technology in the form of mouse-like scanners that connect through your USB port. Some devices are as small as USB thumb drives!



into your computer's USB port to permit access to your computer. Security keys are an invaluable means to secure a laptop or to prevent access to your home computer when you're at work or out of town.

Cross-cutting Shredder

Cross-cutting shredders are a great gift to eliminate unnecessary piles of personal information and prevent discernible information from circulating. Cross-cutters can shred a page into nearly 400 pieces—offering a supreme level of protection. For even more protection, opt for a micro-cutting shredder. It will shred a page into nearly 1,600 pieces!



Computer Security Key

Start your engine! Computer security keys restrict access to your computer in the same manner that your car key restricts access to your car. Similar to operating a car, a computer security key needs to be inserted

Experts Spell Out Privacy Platform For Next Congress



Hugo Teufel III, Chief Privacy Officer and Chief FOIA Officer

By Andrew Noyes,
*Congressdaily via
Nextgov.com,*
December 3, 2008

The Homeland Security Department's first chief privacy officer recommended that the new Congress

consider strengthening the nation's 34-year-old Privacy Act and a 2002 statute on electronic government services to uphold privacy and civil liberties safeguards for national security...

Read the full story:
http://www.nextgov.com/nextgov/ng_20081203_2181.php?zone=ngtoday

Data Breaches a Top Concern of Federal IT Managers

By Jill R. Aitoro, *Nextgov.com,*
November 20, 2008

Exposure of private employee information ranks as the biggest security concern of federal information technology managers, according to a recent survey. Forty-four percent of decision-makers canvassed by technology services provider Cisco in October identified loss of employee

data due to a breach as one of their top worries, while 41 percent pointed to the loss of citizens' private data and the same percentage cited inadequately trained or unconcerned users. The survey covered 200 federal managers...

Read the full story:
http://www.nextgov.com/nextgov/ng_20081120_7389.php

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