

Learning Management System Administrators

This list is expected to change frequently. Please check back regularly for updates.

When you need help:

1. Visit the NIH Training Center website for FAQs and other pertinent information.
(http://learningsource.od.nih.gov/LMS_info.html).
2. If you do not find an answer on the website, contact the LMS Help Desk at 1-866-246-5440 or DHSHelp@gpworldwide.com

NOTE: To ensure your problem is resolved as quickly as possible, only leave the help desk one message (either phone or email) about the same problem. The help desk responds to the entire Department. Multiple messages about the same problem will create a backlog, and it will take longer to resolve the issue.

3. ONLY if both of these sources have been tried unsuccessfully should you contact your IC LMS administrator.

4. If your IC does not have an administrator, please email lmssupport@mail.nih.gov

Local Learning Administrators: can reset passwords; check user accounts (edit supervisor and email address), transcripts, and enrollments; add training to transcripts; register people for training; and pull reports of training completions for people in their IC.

** If your IC is not listed, you do not yet have an LMS Local Learning Administrator.*

IC	Local Learning Administrators
CC	Maureen McDonnell Sandra Phelps
CIT	Sharon Abdullah
CSR	Valerie Sanders
NCCAM	Felicia Royster
NCI	Kathryn Battistello Roberta Canty-Collins Denise Haller Victoria Romero Michelle Wolfe
NCRR	Carol Roberts-Mitchell

IC	Local Learning Administrators
NEI	Debra Milans Nicole Rohloff
NHLBI	Rosalin Clipper Lisa Freeny Stacey Long James McKenzie Katherine O'Brien Kathleen Rechen Amy Sheetz Loretta Usilton Veronica Vanwagner
NIA	Taryn Ayoub Sheryl Brugh Sandra Frankton Louise Genereux Deborah McGovern Rachel Posin Angela Prazak Joan Zahn
NIAAA	Deborah Adams Amy Matush
NIAID	Anna Humphrey Amy Mason Sandra Whalen
NIAMS	Lillian Cosme Chantah Jones Jorge Zapata
NIBIB	Sheila Barrett Jessica Ryan Casey Stewart
NIDA	Tracey Coleman-Rawlinson Adrienne King
NIDCD	Gayle Mundell
NIDCR	Ginger Betson Carol Beasley
NIDDK	Michelle Belton Richard Bryan Mary Espada Priscilla Logan Beverley Todd Janice Waldron
NIEHS	Dona McNeill Cynthia Radford

IC	Local Learning Administrators
NIGMS	Elizabeth Bouras Elizabeth Elliott Linda Haney Kevin Lauderdale Patricia Pillsbury
NIMH	Tricia Zarfoss
NINR	Sussana Morales
NLM	Hue Banh Sylva Pully
NIH Training Center	Janice Gonzalez Brian Hughes Vickie Southers
Office of Human Resources	Randi Fuhrman
Office of Research Information Systems	Felicia Shingler
Office of Research Services	Joanne Aarons Guy Borden Duane Moe
Office of Technology Transfer	Susan Bruff

Training Administrators: can add training to the LMS; manage rosters; mark completion; view transcripts and enrollments; organize rooms, facilities, and locations; manage audience types; manage certifications and curricula; and pull training completion reports.

Content Administrators: are Training Administrators who can also add online courseware and resources to the LMS; and create tests and evaluations for use in the LMS.

** If your IC is not listed, you do not yet have an LMS Training or Content Administrator.*

IC	Training Administrator	Also Content Administrator?
CC	Maureen McDonnell	No
CIT	Anita Miles	No
NCCAM	Felicia Royster	Yes
NEI	Debra Milans Nicole Rohloff	Yes Yes
NHGRI	Gloria Butler Anita Nagwani Jeanette Smith	No No Yes

IC	Training Administrator	Also Content Administrator?
NIA	Taryn Ayoub Rachel Posin Louise Genereux Deborah McGovern Angela Prazak	Yes Yes Yes Yes Yes
NIAID	Amy Mason	Yes
NIDA	Tracey Coleman-Rawlinson Adrienne King Montrone Nelson	No No Yes
NIDDK	Michelle Belton	Yes
NIEHS	Dona McNeill Cynthia Radford	Yes No
NIGMS	Elizabeth Elliott	Yes
NIMH	Tricia Zarfoss	Yes
NIH Training Center	Edsson Contreras Janice Gonzalez Brian Hughes Mohamed Kosia Deanna Latney Vickie Southers Joseph Yates	No Yes Yes Yes Yes Yes Yes
Office of Equal Opportunity and Diversity Management	Glenda Keen Gary Morin Rose Pruitt	Yes Yes Yes
Office of Extramural Programs	Chuck Selden	Yes
Office of Research Information Systems	Felicia Shingler Irving Kier	Yes Yes
Office of Research Services	Joanne Aarons Wendy Dates Suzanne Krall Brian McLachlan Nancy Newman Laurenti Ngutter	Yes Yes Yes Yes Yes Yes
Office of Technology Transfer	Susan Bruff	Yes