

## Preservation Fellowship and Internship Application

**Instructions:**

1. All information provided should be typed. Documentation which is difficult to read will be excluded from consideration.
2. When applying for multiple Internships/Fellowships, a separate application must be submitted for each position.
3. Please attach a résumé, two letters of recommendation, and a formal letter of interest.
4. Please retain a copy of this application for your records.
5. Because of security measures at the Library, US Mail and Federal Express may be delayed. We recommend that applications be sent by FAX: 202-707-1525.

For more information about any of these programs offered by the Preservation Directorate, contact: Maria Nugent, Telephone (202) 707-8717, FAX: (202) 707-1525, Email: lnug@loc.gov

**For which fellowship or internship are you applying:** *Check only one box below. Applications will be accepted between January 3 and February 1 each year.*

- Multicultural Fellowship
- Conservation Science Fellowship
- Paper Conservation Internship
- Book Conservation Internship
- Photograph Conservation Internship
- Preventive Conservation Internship

**How did you find out about this Fellowship/Internship?**

- a training program
- mailing
- other \_\_\_\_\_
- publication
- website

|                       |                     |                   |
|-----------------------|---------------------|-------------------|
| Name:                 |                     | Telephone:        |
| Address:              |                     | FAX:              |
| City:                 | State/Country:      | Email:            |
| Are you a US Citizen: | Desired Start Date: | Desired End Date: |

**Are you available for an interview:**

|                         |                          |                          |
|-------------------------|--------------------------|--------------------------|
|                         | Yes                      | No                       |
| At Library of Congress? | <input type="checkbox"/> | <input type="checkbox"/> |
| By telephone?           | <input type="checkbox"/> | <input type="checkbox"/> |

**Dates available for Interview:**

| <b>Education</b>    |  |                |               |                      |
|---------------------|--|----------------|---------------|----------------------|
| Undergraduate       | <i>School:</i>   | <i>Degree:</i> | <i>Major:</i> | <i>Date (mm/yy):</i> |
| Graduate            | <i>School:</i>   | <i>Degree:</i> | <i>Major:</i> | <i>Date (mm/yy):</i> |
| Conservation Degree | <i>School:</i>   | <i>Degree:</i> | <i>Major:</i> | <i>Date (mm/yy):</i> |
| Specialty           | <input type="checkbox"/> Book <input type="checkbox"/> Photography<br><input type="checkbox"/> Paper <input type="checkbox"/> Preventive <input type="checkbox"/> Other: _____ |                |               |                      |

| <b>References</b> |       |           |       |
|-------------------|-------|-----------|-------|
| Name              | Title | Telephone | Email |
|                   |       |           |       |
|                   |       |           |       |
|                   |       |           |       |

**Areas of Interest in Preservation** *(Select all that apply)*

|  |  |
|--|--|
| <input type="checkbox"/> Preservation Management           | <input type="checkbox"/> Exhibition              |
| <input type="checkbox"/> Documentation and/or Reformatting | <input type="checkbox"/> Collections Maintenance |
| <input type="checkbox"/> Environmental Control             | <input type="checkbox"/> Treatment               |
| <input type="checkbox"/> Emergency Preparedness            | <input type="checkbox"/> Research                |
| <input type="checkbox"/> Integrated Pest Management        | <input type="checkbox"/> Training and Outreach   |
| <input type="checkbox"/> Other:                            |  |

**Examples of Preservation Projects or Tasks Completed** *(Select all that apply)*

|   |  |
|---|--|
| <input type="checkbox"/> Collections Housing                | <input type="checkbox"/> Integrated Pest Management                  |
| <input type="checkbox"/> Condition Survey                   | <input type="checkbox"/> Labeling                                    |
| <input type="checkbox"/> Conservation Assessment            | <input type="checkbox"/> Laboratory & Equipment Maintenance          |
| <input type="checkbox"/> Contracting                        | <input type="checkbox"/> Outreach                                    |
| <input type="checkbox"/> Documentation                      | <input type="checkbox"/> Packing/Moving/Transporting Collections     |
| <input type="checkbox"/> Emergency Prep & Disaster Recovery | <input type="checkbox"/> Research                                    |
| <input type="checkbox"/> Environmental monitoring           | <input type="checkbox"/> Sample Preparation                          |
| <input type="checkbox"/> Examination                        | <input type="checkbox"/> Training of Public/Professionals/Volunteers |
| <input type="checkbox"/> Exhibition Preparation             | <input type="checkbox"/> Treatment                                   |
| <input type="checkbox"/> Facilities Planning & Assessment   | <input type="checkbox"/> Treatment Reports                           |
| <input type="checkbox"/> Housekeeping                       | <input type="checkbox"/> Writing Grants/Guidelines & Policies        |

**Conservation /Preservation Experience** *(Select all that apply)*

**KNOWLEDGE:**

- |   |   |
|---|---|
| <input type="checkbox"/> Collections management             | <input type="checkbox"/> Examination                  |
| <input type="checkbox"/> Conservation assessment            | <input type="checkbox"/> Exhibition                   |
| <input type="checkbox"/> Conservation history, ethics, etc. | <input type="checkbox"/> Health and safety            |
| <input type="checkbox"/> Conservation research              | <input type="checkbox"/> Housekeeping                 |
| <input type="checkbox"/> Conservation terminology           | <input type="checkbox"/> Lab and studio maintenance   |
| <input type="checkbox"/> Data collection                    | <input type="checkbox"/> Management/admin/operations  |
| <input type="checkbox"/> Deterioration processes            | <input type="checkbox"/> Materials property/chemistry |
| <input type="checkbox"/> Documentation                      | <input type="checkbox"/> Pest management              |
| <input type="checkbox"/> Emergency preparedness             | <input type="checkbox"/> Preventive care              |
| <input type="checkbox"/> Environment                        | <input type="checkbox"/> Treatment                    |

**SKILLS:**

- |  |   |
|--|---|
| <input type="checkbox"/> Communications techniques         | <input type="checkbox"/> Housing techniques               |
| <input type="checkbox"/> Cosmetic reintegration techniques | <input type="checkbox"/> Instrumental techniques          |
| <input type="checkbox"/> Database management techniques    | <input type="checkbox"/> Laboratory techniques            |
| <input type="checkbox"/> Documentation techniques          | <input type="checkbox"/> Mending techniques               |
| <input type="checkbox"/> Education and training techniques | <input type="checkbox"/> Mount-making techniques          |
| <input type="checkbox"/> Emergency response techniques     | <input type="checkbox"/> Organizational techniques        |
| <input type="checkbox"/> Graphic illustration techniques   | <input type="checkbox"/> Photography techniques           |
| <input type="checkbox"/> Handling techniques               | <input type="checkbox"/> Stabilization techniques         |
| <input type="checkbox"/> Health and safety techniques      | <input type="checkbox"/> Superficial cleaning techniques  |
| <input type="checkbox"/> Housekeeping techniques           | <input type="checkbox"/> Technical examination techniques |

**Additional Comments or Questions:**