

**Federal Real Property Council
Fiscal Year 2007 Guidance
May 24, 2007**

This document is the fourth document issued by the Federal Real Property Council (FRPC) that provides guidance for the annual reporting of Federal real property inventory and performance data. The previous three guidance documents are:

1. *Guidance for Improved Asset Management*, issued December 22, 2004 (identified the 23 data elements that each agency is required to capture and report annually to the Government-wide database),
2. *Technical Corrections and Clarifications to the December 22nd FRPC Guidance* (supplemental guidance issued by the FRPC on June 28, 2005) and,
3. *Federal Real Property Council Inventory Guidance*, issued on June 30, 2006 (outlined a minor enhancement to an existing data element and established the 24th data element, Disposition and related sub data elements for FY 2006 and FY 2007.)

This document provides the following guidance:

1. Establishes a new sub data element to the Legal Interest data element requiring identification of the Leasing Authority;
2. Makes mandatory the reporting of the Lease Maintenance Indicator sub data element of the Legal Interest data element
3. Makes mandatory the reporting of the Proceeds and Recipient sub data elements of the Disposition data element; and,
4. Makes a technical change to the Status data element allowing for easier identification of disposals through the FRPP inventory system.

These modifications and additions, with the exception of the technical change, were briefed to the FRPC at the Council meeting on June 7, 2006. The FRPC passed the modifications and additions as proposed.

FY 2007 Reporting Additions and Enhancements

LEGAL INTEREST: Lease Authority

The Lease Authority sub data element of Legal Interest is required for FY 2007 reporting. This will assist the Federal Government to answer questions related to authorities used for leasing activities. Lease authority will be a sub element under Legal Interest and will only be required for leased assets.

Legal Interest Sub Data Element	Required Information
Lease Authority	Indicate the authority that was used to execute the lease.

Legal Interest Sub Data Element	Required Information
	<p>Options are:</p> <ul style="list-style-type: none"> ▪ Independent Statutory Authority ▪ Delegation From GSA. If the lease is a delegation from GSA, indicate which of the following authorities was utilized <ul style="list-style-type: none"> ○ Categorical Space, ○ Special Purpose Space, ○ Provider of Choice authority.

Lease Authority Definitions

- **Independent Statutory Authority Definition:** Authority to acquire leased space that originates in a statute enacted into law. This may be an agency wide standing authority to acquire leased space or it may be a singular authority granted to acquire leased space for a specific activity of a Federal agency.
- **Delegation from GSA - Categorical Space Definition:** As specified in Federal Management Regulations (FMR) 102-73.145 through 102-73.155, a categorical space delegation is a standing delegation of authority from the Administrator of the General Services to a Federal agency to acquire a type of space, such as antennas, depots, piers, and greenhouses. The full list of space types included in the categorical space delegation may be found at FMR 102-73.155.
- **Delegation from GSA - Special Purpose Space Definition:** As specified in FMR 102-73.160 through 102-73.255, an agency special purpose space delegation is a standing delegation of authority from the Administrator of General Services to specific Federal agencies to lease their own special purpose space. The full list of agencies that have special purpose space delegations and the types of special purpose space they can lease may be found at FMR 102-73.170 through FMR 102-73.225.
- **Delegation from GSA - Provider of Choice Authority Definition:** As specified in FMR 102-72.30 (b.), the Administrator of General Services has issued a standing delegation of authority (under a program formerly known as “Can’t Beat GSA Leasing,” now referred to as “Provider of Choice”) to the heads of all Federal agencies to accomplish all functions relating to leasing of general purpose space for terms of up to 20 years and below prospectus level requirements, regardless of geographic location. General purpose space is defined as office and related space, as well as warehouse space.

LEGAL INTEREST: Lease Maintenance Indicator

The Lease Maintenance Indicator sub data element of Legal Interest is required for FY 2007 reporting for all leased assets. This will allow for the validation of Condition Index performance measure data to ensure that the appropriate level of reporting is complete.

Legal Interest Sub Data Element	Required Information
Lease Maintenance Indicator	Indicate yes or no regarding whether the reporting Federal agency has responsibility for maintaining the condition of the asset.

DISPOSITION: Sub Element Reporting

The following sub data elements of Disposition are required for FY 2007 reporting for all assets reported as disposed.

Disposition Sub Data Element	Required Information
Recipient	Report either the name of the Federal agency or the name of the non-Federal organization that received the asset. Data reporting is required only for assets disposed through Federal transfer or public benefit conveyance.
Net Proceeds	Report the proceeds received as part of the asset disposal less the disposal costs incurred by the agency. Data reporting is required only for assets disposed through sale or lease termination.

STATUS: Technical Enhancement for Reporting Disposals

This is a technical change to the data structure to allow for disposals to be more easily identified through the FRPP inventory system. Under the Status data element, "Disposed" will be added to the pick list. The Status data element will now be required for all asset records that are reported as disposed.