

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES
		1	5

2. AMENDMENT/MODIFICATION NO. 001	3. EFFECTIVE DATE 10/15/2008	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)
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6. ISSUED BY Congressional Budget Office 2nd & D Streets, SW FHOB Washington, DC 20515	7. ADMINISTERED BY (If other than Item 6)
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8. NAME AND ADDRESS OF CONTRACTOR (No.. street. county. State and ZIP Code)	(✓)	9A. AMENDMENT OF SOLICITATION NO. CB09-RFP0001
	X	9B. DATE (SEE ITEM 11) 10/14/2008
		10A. MODIFICATION OF CONTRACT/ORDER NO.
		10B. DATED (SEE ITEM 13)

CODE	FACILITY CODE	11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS
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The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.
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(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MDE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying offices, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section heading, including solicitation/contract subject matter where feasible.) Project Title: Financial Consulting Services for the Congressional Budget Office, Washington, DC
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Purpose of the Amendment: The purpose of this amendment is to respond to offeror questions and revise the solicitation where necessary.

Receipt of Proposals: The date and time for receipt of proposals remain October 20, 2008 at 6:00 PM, local time. The place for receipt of proposals remains the Congressional Budget Office via e-mail (preferred) or fax (see block 8 of the "Solicitation, Offer and Award," Standard Form 33).

Acknowledgment: See block 11 above regarding how to acknowledge this amendment. The acknowledgment must be received at the place designated for receipt of proposals.

(Continued on the following page)
Except as provided herein, all terms and conditions of this document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA BY (Signature of Contracting Officer)	16C. DATE SIGNED

[CONTINUED FROM BLOCK 14 OF THE SF-30]

A. Description of the Changes:

1. Responses to questions submitted by potential offerors are provided starting on the following page.
2. In Section I, the clause at paragraph I.22, Ordering Quantities – Indefinite Delivery, Indefinite Quantity Contract, is revised to replace the dollar limits with hour and week quantity limits. Delete the original page 25 issued with the Solicitation and replace it with the attached revised page 25. Changes are noted with a vertical line in the left margin.

B. The proposal due date is NOT EXTENDED.

QUESTIONS & ANSWERS

Q1: Please clarify whether proposals are due at 6:00 AM or 6:00 PM on October 20.

A: Proposals are due by 6:00 PM on Monday, October 20, 2008.

Q2: In Section B.2 Price Schedule and Section L.6 Instructions for Preparing the Price Proposal – The RFP indicates that Offerors shall provide the applicable hourly rate for the services they propose and shall also furnish an itemized listing of the labor categories that comprise the unit price of the line 1. Will you please clarify if CBO is requesting that Offerors offer a single rate covering multiple labor categories to be billed on a per unit basis or if CBO is seeking a “lot charge” which represents approximately 640 hours level of effort that is inclusive of labor, other direct costs, travel and subcontractor support?

A: We are requesting a single unit rate that includes the multiple labor categories that the offeror is proposing to provide under the contract. This rate may be provided as an hourly rate, or as a larger unit such as Day or Week, at the offeror's choice. The rate must be “fully burdened,” in that it includes direct costs, indirect costs, etc.

Q3: On Page 5, Section C.2 Scope – There is a section entitled “Portfolio Analytics and Reporting”. Will you please clarify if these services fall within the “Optional Line Item” scope?

A: These services would be included in tasks ordered under the regular performance periods (base or optional), not the Optional Line Item.

Q4: On page 6, Section C.4 Place of Performance – The RFQ notes that transportation and travel expenses are not permitted under the contract for work performed onsite at CBO. However, on Page 10, Section G.3, Postaward Kick-Off, the Contractor and major subcontractors are directed to attend a kick-off meeting and to include the costs of attendance in its bid. Is this effort part of the 640 hours identified in the Line item or is the meeting in addition to the 640 hours? Can you please clarify whether travel costs should be included in Line Item 1 or should be treated as a separate bid item?

A: The statement in Section C.4 is intended to indicate that no separate reimbursement for travel will be allowed under the contract. Any travel costs that the offeror anticipates incurring under the contract should be included in the rate offered in the Schedule at Section B. The Postaward Kick-Off meeting is not part of the estimated 640 hours, but the costs for attendance should be included in the proposed rate.

Q5: Page 25, Section I.22 Ordering Quantities – IDIQ Contract – States that minimum is \$30,000 and maximum is \$1.5M. Can you please confirm whether these limits are inclusive of all option periods, applicable to each period of performance, or reflect some other period?

A: These limits apply to each 6-month performance period. However, they have been revised to reflect an hourly (or weekly) limit, rather than dollar amounts. See the attached revised Page 25 from the solicitation.

Q6: Pages 40 & 41, Section L.1 Instructions to Offerors – Indicates potential multiple awards. Can you please confirm if CBO intends to award multiple contracts and have contractors bid for individual task orders?

A: We do not anticipate awarding multiple contracts.

Q7: Will the due date for this procurement be extended?

A: No.

Q8: On Page 5, Section C.3 – What does “Advanced degree in economics, finance, or other related field” mean? Does it mean a Master Degree and above or does it mean a Bachelor’s Degree and x number of years of experience?

A: It means a Master’s Degree and above.

I.22 CBO 39 ORDERING QUANTITIES - INDEFINITE DELIVERY, INDEFINITE QUANTITY CONTRACT (OCT 2004)

CBO will order, and the Contractor shall furnish, at least the minimum and not to exceed the maximum quantity of supplies or services as specified below.

- (a) *Minimum quantity (per performance period): ~~\$30,000~~ 80 hours (equivalent to 2 weeks)*
- (b) *Maximum quantity (per performance period): ~~\$1.5 million~~ 960 hours (equivalent to 24 weeks)*

I.23 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Agency may extend the term of this contract by written notice to the Contractor within 30 calendar days prior to expiration of the contract; provided that the Agency gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Agency to an extension.

(b) If the Agency exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years.

I.24 OPTION FOR ADDITIONAL NUMBERED LINE ITEM

(a) The Agency may require the performance of work required under the additional numbered line item identified in the Schedule.

(b) The Contracting Officer may exercise the option by written notice to the Contractor no later than 7 calendar days prior to the date work would commence under the option.

(c) The performance period for the option, if exercised, shall be as specified in the contract modification exercising the option.

I.25 RIGHTS IN DATA AND MODELS (OCT 2008)

Any data or models produced under this contract shall be the property of CBO, as supplemented by the clauses in this contract entitled “Patent Rights—Ownership by the Government” and “Rights in Data.” Any data received, accessed or used by the Contractor while performing under this contract shall be returned to CBO at the conclusion of the contract, including any options exercised.

I.26 PATENT RIGHTS—OWNERSHIP BY THE GOVERNMENT (DEC 2007)

(a) *Definitions.* As used in this clause—

“Invention” means any invention or discovery that is or may be patentable or otherwise protectable under title 35 of the U.S. Code or any variety of plant that is or may be protectable under the Plant Variety Protection Act (7 U.S.C. 2321, *et seq.*).

“Made” means—

- (1) When used in relation to any invention other than a plant variety, means the conception or first actual reduction to practice of the invention; or
- (2) When used in relation to a plant variety, means that the Contractor has at least tentatively determined that the variety has been reproduced with recognized characteristics.