

FEDERAL ELECTION COMMISSION
Instructions for FEC FORM 12, 24-Hour Notice of Suspension of
Increased Limits (11 CFR 400.31) (Millionaires' Amendment)

Who Must File

House and Senate candidates or committees who have previously filed FEC Form 11 and who are accepting individual contributions under modified limits, or on whose behalf coordinated party expenditures are being made under modified limits, must file this form within 24 hours of reaching the proportional funding amount specified in FEC regulations at 11 CFR 400.31. To determine if it is necessary to file this form, use the following worksheet. (Note: you will need a copy of your committee's most recently filed FEC Form 11 to complete this worksheet.)

Worksheet for FEC Form 12

1. Enter the total disclosed as opposition personal funds amount (from Line 16 of the most recently filed FEC Form 11). \$ _____

2. Enter the aggregate amount of contributions previously accepted by the candidate and the candidate's committees under the increased limits. \$ _____

3. Enter the aggregate amount of coordinated party expenditures in connection with the general election campaign of the candidate previously made by any political party under the increased limits. (Note, if calculating this during the primary election cycle, enter "0.00"). \$ _____

4. Add Lines 2 and 3 \$ _____

5. **House Candidates:** Compare the total calculated in Line 4 to the total amount listed on Line 1. If the total amount entered in Line 4 is greater than the amount entered in Line 1, you must file this form within 24 hours as described below. \$ _____

6. **Senate candidates:** Multiply the total calculated in Line 1 x 1.1 \$ _____

If the total amount entered in Line 4 is greater than the amount entered in Line 6, you must file this form within 24 hours as described below.

When to File

House Candidates or Committees. The Commission must receive this report no later than 11:59 p.m. Eastern Standard/Daylight Time of the day following the date on which a candidate for the U.S. House reaches 100% of the opposition personal funds amount previously disclosed on its last FEC Form 11 filed.

Senate Candidates or Committees. The Commission must receive this report no later than 11:59 p.m. Eastern Standard/Daylight Time of the day following the date on which a candidate for the U.S. Senate reaches 110% of the opposition personal funds amount previously disclosed by the committee on its last FEC Form 11 filed.

Where to File

House Candidates. The principal campaign committee of a candidate seeking nomination or election to the United States House must file Form 12 by facsimile machine (to 202-219-0174) or by electronic mail (to 2022190174@fec.gov) with the Federal Election Commission. The committee must also simultaneously send a copy via facsimile machine or electronic mail to the national and state political party committees of the candidate. Fax numbers and electronic mail addresses for national party committees are available from the FEC's web site at www.fec.gov. 11 CFR 400.31(e)(1)(ii).

Senate Candidates. The principal campaign committee of a candidate seeking nomination or election to the United States Senate must file Form 12 by facsimile machine (to 202-219-0174) or by electronic mail (to 2022190174@fec.gov) with the Federal Election Commission. The committee must also simultaneously send a copy via facsimile machine or electronic mail to the national and state political party committees of the candidate. Fax numbers and electronic mail addresses for national party committees are available from the FEC's web site at www.fec.gov. 11 CFR 400.31(d)(1)(ii).

State Filing. House and Senate candidates must file a copy of this form with the state in which the office is sought, with the exception of candidates in states that have qualified for the Commission's state filing waiver program. A list of qualified states is available from the Federal Election Commission

Line-by-Line Instructions

LINE 1. Name of Candidate. List the name of the candidate.

LINE 2. Office Sought. List the office the candidate is seeking (House or Senate).

LINE 3. State. List the state in which the candidate is seeking office.

LINE 4. District. List the district, if applicable.

LINE 5. Candidate ID Number. List the identification number (beginning with H for a House candidate or S for a Senate candidate) issued to the candidate by the FEC after his or her Statement of Candidacy was filed.

LINE 6. Name of Principal Campaign Committee. List the name of the committee the candidate named as his or her principal campaign committee on FEC Forms 1 and 2 (the Statement of Organization and Statement of Candidacy, respectively).

LINE 7. Committee ID Number. List the identification number (beginning with C) issued to the principal campaign committee by the FEC after its Statement of Organization was filed.

LINE 8. Address. List the address of the principal campaign committee.

LINE 9. City, State and Zip Code. Provide the requested information for the principal campaign committee.

House Candidates.

In Block A, list the date that the campaign reached 100% of the opposition personal funds amount previously disclosed on FEC Form 11 (calculated as shown in the above worksheet). Also list the amount that was disclosed on Form 11 as opposition personal funds and the date that Form 11 was previously filed.

Senate Candidates.

In Block B, list the date that the campaign reached 110% of the opposition personal funds amount previously disclosed on FEC Form 11 (calculated as shown in the above worksheet). Also list the amount that was disclosed on Form 11 as opposition personal funds and the date that Form 11 was previously filed.

Either the committee treasurer or the candidate must date and sign the form. The treasurer should retain the worksheet used to determine whether to file this form for three years from the date of filing.