

Secretary of Commerce, or the Secretary's designee under this section, shall serve as Chairman of the Task Force.

(a) Membership of the Task Force. The Task Force shall consist exclusively of the heads of the executive branch departments, agencies, and offices listed below:

- (1) The Department of State;
- (2) The Department of the Treasury;
- (3) The Department of Defense;
- (4) The Department of Justice;
- (5) The Department of the Interior;
- (6) The Department of Agriculture;
- (7) The Department of Commerce;
- (8) The Department of Transportation;
- (9) The Department of Energy;
- (10) The Department of Homeland

Security;

(11) The National Aeronautics and Space Administration;

(12) The Office of Management and Budget;

(13) The Office of Science and Technology Policy;

(14) Such other executive branch departments, agencies, or offices as the Chairman of the Task Force may designate; and

(15) Subject to the authority of the Director of the Office of Management and Budget, the Office of Project SAFECOM.

A member of the Task Force may designate, to perform the Task Force functions of the member, any person who is a part of the member's department, agency, or office, and who is a full-time officer or employee of the Federal Government.

(b) Functions of the Task Force. The functions of the Task Force are advisory and shall include, but are not limited to, producing a detailed set of recommendations for improving spectrum management policies and procedures to stimulate more efficient and beneficial use of spectrum by the Federal Government. The recommendations shall be consistent with the objectives set out in section 2 of this memorandum. The Task Force may hold meetings to obtain information and advice concerning spectrum policy from individuals in a manner that seeks their individual advice and does not involve collective judgment or consensus advice or deliberation. At the direction of the Chairman, the Task Force may establish subgroups consisting exclusively of Task Force members or their designees under this section, as appropriate.

*Sec. 4. Recommendations to Address State, Local, and Private Spectrum Use.* Consistent with the objectives set out in section 2 of this memorandum, the Department of Commerce, separately from the Task Force process, shall, in accordance with applicable law, conduct public meetings that will assist with that Department's development of a detailed set of recommendations for improving policies and procedures for use of spectrum by State and local governments and the private sector, as well as the spectrum management process as a whole. These meetings will involve public events to provide an opportunity for the input of the communications industry and other interested parties. Participants may include spectrum users, wireless equipment vendors, financial and industry analysts, economists, technologists, and consumer

groups. Interested Federal, State, and local government agencies will be welcome to attend and participate. The Federal Communications Commission is also encouraged to participate in these activities and to provide input to the National Telecommunications and Information Administration at the Department of Commerce on these issues.

*Sec. 5. Reports.* The Secretary of Commerce, or the Secretary's designee, shall present to me, through the Assistant to the President for Economic Policy and Director of the National Economic Council and the Assistant to the President for National Security Affairs, in consultation with the Assistant to the President for Homeland Security, two separate reports no later than 1 year from the date of this memorandum, one of which shall contain recommendations developed under section 3 of this memorandum by the Task Force and the other containing recommendations developed under section 4.

*Sec. 6. General Provisions.*

(a) The heads of Federal Government departments and agencies shall assist the Chairman of the Task Force established by section 3 and provide information to the Task Force consistent with applicable law as may be necessary to carry out the functions of the Task Force. Each Federal department and agency shall bear its own expense for participating in the Task Force. To the extent permitted by law and within existing appropriations, the Department of Commerce shall provide funding and administrative support for the Task Force.

(b) Nothing in this memorandum shall be construed to impair or otherwise affect the functions of the Director of the Office of Management and Budget relating to budget, administrative, or legislative proposals.

*Sec. 7. Judicial Review.* This memorandum is intended only to improve the internal management of the Federal Government and is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or equity by a party against the United States, its departments, agencies, instrumentalities or entities, its officers or employees, or any other person.

*Sec. 8. Publication.* The Secretary of Commerce is authorized and directed to publish this memorandum in the **Federal Register**.

*George W. Bush*

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Dated: January 6, 2004.

**Kathy D. Smith,**

*Chief Counsel, National Telecommunications and Information Administration.*

[FR Doc. 04-454 Filed 1-8-04; 8:45 am]

**BILLING CODE 3510-60-P**

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## COMMODITY FUTURES TRADING COMMISSION

### Sunshine Act Meeting

**AGENCY:** Commodity Futures Trading Commission.

**ACTION:** Sunshine Act Meetings.

**TIME AND DATE:** 11 a.m., Friday, January 9, 2004.

**PLACE:** 1155 21st St., NW., Washington, DC, Room 1012.

**STATUS:** Closed.

**MATTERS TO BE CONSIDERED:** Surveillance Matters.

**FOR FURTHER INFORMATION CONTACT:** Jean A. Webb, (202) 418-5100.

**Jean A. Webb,**

*Secretary of the Commission.*

[FR Doc. 04-518 Filed 1-6-04; 4:12 pm]

**BILLING CODE 6351-01-M**

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## COMMODITY FUTURES TRADING COMMISSION

### Sunshine Act Meeting

**AGENCY:** Commodity Futures Trading Commission.

**ACTION:** Sunshine Act Meetings.

**TIME AND DATE:** 11 a.m., Friday, January 16, 2004.

**PLACE:** 1155 21st St., NW., Washington, DC, Room 1012.

**STATUS:** Closed.

**MATTERS TO BE CONSIDERED:** Surveillance Matters.

**FOR FURTHER INFORMATION CONTACT:** Jean A. Webb, (202) 418-5100.

**Jean A. Webb,**

*Secretary of the Commission.*

[FR Doc. 04-519 Filed 1-6-04; 4:12 pm]

**BILLING CODE 6351-01-M**

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## COMMODITY FUTURES TRADING COMMISSION

### Sunshine Act Meeting

**AGENCY:** Commodity Futures Trading Commission.

**ACTION:** Sunshine Act Meetings.

**TIME AND DATE:** 11 a.m., Friday, January 23, 2004.

**PLACE:** 1155 21st St., NW., Washington, DC, Room 1012.

**STATUS:** Closed.

**MATTERS TO BE CONSIDERED:** Surveillance Matters.

**FOR FURTHER INFORMATION CONTACT:** Jean A. Webb, (202) 418-5100.

**Jean A. Webb,**

*Secretary of the Commission.*

[FR Doc. 04-520 Filed 1-6-04; 4:12 pm]

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