

Union address, President George W. Bush called upon every American to dedicate at least two years over the course of their lives to volunteering, and a vast network of government agencies, nonprofit organizations and associations, schools, volunteer centers, and community and corporate foundations work to promote volunteering and civic engagement across the country to help Americans meet this call.

In order to measure our progress in these efforts, it is essential to establish baseline data. Through the Youth Volunteering and Civic Engagement Study, we will have the capacity to obtain this baseline data, as well as ascertain progress through future data collections. This study intends to collect data on volunteering and civic engagement among American teenagers, 12 to 18 years of age, and disseminate this information among organizations and individuals that might utilize these data. We plan to collect baseline data in early 2005, and conduct data collections every two years after the baseline. This population was last studied in 1995 by Independent Sector, which released a report subsequent to the study.

The survey will generate information identified as priority data needed by federal agencies, states, nonprofit organizations and associations, schools, foundations, researchers, and other survey users. General categories of information to be collected will include educational attainment and general activities, participation in volunteer activities, attitudes toward and experiences with national and community service, and civic attitudes and behaviors. The survey will also collect information on types of organizations with which teens serve, the work teens perform at these organizations, the attitudes and motivations of teens that volunteer, and the reasons why some teens do not volunteer.

*Affected Public:* Individuals or households.

*Frequency:* Every two years.

*Respondent's Obligation:* Voluntary.

*Legal Authority:* Title 13 U.S.C., Section 8.

*OMB Desk Officer:* Susan Schechter, (202) 395-5103.

Copies of the above information collection proposal can be obtained by calling or writing Diana Hynek, Departmental Paperwork Clearance Officer, (202) 482-0266, Department of Commerce, room 6625, 14th and Constitution Avenue, NW., Washington, DC 20230 (or via the Internet at [dhynek@doc.gov](mailto:dhynek@doc.gov)).

Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to Susan Schechter, OMB Desk Officer either by fax (202-395-7245) or e-mail ([susan\\_schechter@omb.eop.gov](mailto:susan_schechter@omb.eop.gov)).

Dated: October 28, 2004.

**Madeleine Clayton,**

*Management Analyst, Office of the Chief Information Officer.*

[FR Doc. 04-24489 Filed 11-2-04; 8:45 am]

**BILLING CODE 3510-07-P**

## DEPARTMENT OF COMMERCE

### International Trade Administration

#### U.S. Commercial Service Trade Specialist Counseling Session Survey

**ACTION:** Proposed collection; comment request.

**SUMMARY:** The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burdens, invites the general public and other Federal agencies to take this opportunity to comment on the continuing information collections, as required by the Paperwork Reduction Act of 1995, Pub. L. 104-13 (44 U.S.C. 3506(2)(A)).

**DATES:** Written comments must be submitted on or before January 3, 2005.

**ADDRESSES:** Direct all written comments to Diana Hynek, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6625, 14th & Constitution Avenue, NW., Washington, DC 20230. E-mail: [dHynek@doc.gov](mailto:dHynek@doc.gov).

#### FOR FURTHER INFORMATION CONTACT:

Request for additional information or copies of the information collection instrument and instructions should be directed to: Tish Falco, 14th & Constitution Avenue, NW., Washington, DC 20230; Phone number: 202-482-3388; E-mail: [tish.falco@mail.doc.gov](mailto:tish.falco@mail.doc.gov).

#### SUPPLEMENTARY INFORMATION:

##### I. Abstract

The International Trade Administration's U.S. Commercial Service is mandated by Congress to help U.S. businesses, particularly small and medium-sized companies, export their products and services to global markets. As part of its mission, the U.S. Commercial Service uses "Quality Assurance Surveys" to collect feedback from the U.S. business clients it serves. The subject survey deals with a particular aspect of service provided by U.S. Commercial Service trade

specialists. These specialists counsel clients about their international marketing needs and work with the clients to provide global trade solutions. A significant part of a trade specialist's role is to counsel clients, and the majority of time with clients is spent counseling. The subject survey asks clients whether they are satisfied with the counseling they have received from U.S. Commercial Service domestic trade specialists. Results from the survey will be used to make improvements to the agency's business processes, in order to provide better and more effective export assistance to U.S. companies.

##### II. Method of Collection

Form ITA-XXXX is sent to U.S. companies that receive counseling from U.S. Commercial Service trade specialists

##### III. Data

*OMB Number:* 0625-XXXX.

*Form Number:* ITA-XXXX.

*Type of Review:* Regular submission.

*Affected Public:* U.S. companies who have participated in counseling sessions with U.S. Commercial Service trade specialists.

*Estimated Number of Respondents:* 1700.

*Estimated Time Per Response:* 10 minutes.

*Estimated Total Annual Burden Hours:* 170 hours.

*Estimated Total Annual Costs:* The estimated annual cost for this collection is \$8,619.

##### IV. Request for Comments

Comments are invited on (a) whether the proposed collection of information is necessary for proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and costs) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they will also become a matter of public record.

Dated: October 28, 2004.

**Madeleine Clayton,**

*Management Analyst, Office of the Chief Information Officer.*

[FR Doc. 04-24490 Filed 11-2-04; 8:45 am]

**BILLING CODE 3510-FP-P**

## DEPARTMENT OF COMMERCE

### Submission for OMB Review; Comment Request

DOC has submitted to the Office of Management and Budget (OMB) for clearance the following proposal for collection of information under the provisions of the Paperwork Reduction Act of 1995, Public Law 104-13 (44 U.S.C. 3506(c)(2)(A)).

*Bureau:* International Trade Administration.

*Title:* Information on Articles for Physically or Mentally Handicapped Persons Imported Free of Duty.

*Agency Form Number:* ITA-362P.

*OMB Number:* 0625-0118.

*Type of Request:* Extension-Regular Submission.

*Burden:* 337 hours.

*Number of Respondents:* 240.

*Avg. Hours Per Response:* 4 minutes.

*Needs and Uses:* Congress, when it enacted legislation to implement the Nairobi Protocol to the Florence Agreement, included a provision for the Departments of Commerce and Homeland Security to collect information on the import of articles for the handicapped. Form ITA-362P, Information on Articles for Physically or Mentally Handicapped Persons Imported Free of Duty, is the vehicle by which statistical information is obtained to assess whether the duty-free treatment of articles for the handicapped has had a significant adverse impact on a domestic industry (or portion thereof) manufacturing or producing a like or directly competitive article. Without the collection of data, it would be almost impossible for a sound determination to be made and for the President to appropriately redress the situation.

*Affected Public:* Businesses or other for-profit, not-for-profit institutions, state, local or tribal governments, federal government, individuals or households.

*Frequency:* On Occasion.

*Respondent's Obligation:* Required to obtain or retain a benefit, voluntary.

*OMB Desk Officer:* David Rostker, (202) 395-7340.

Copies of the above information collection proposal can be obtained by writing Diana Hynek, Departmental Paperwork Clearance Officer,

Department of Commerce, Room 6625, 14th and Constitution Ave., NW., Washington, DC 20230; or via the Internet at [dHynek@doc.gov](mailto:dHynek@doc.gov).

Written comments and recommendations for the proposed information collection should be sent via e-mail to [David\\_Rostker@omb.eop.gov](mailto:David_Rostker@omb.eop.gov) within 30 days of publication of this **Federal Register** notice.

Dated: October 28, 2004.

**Madeleine Clayton,**

*Management Analyst, Office of Chief Information Officer.*

[FR Doc. 04-24491 Filed 11-2-04; 8:45 am]

**BILLING CODE 3510-DS-P**

## DEPARTMENT OF COMMERCE

### Bureau of the Census

[Docket Number 041021286-4286-01]

#### Annual Retail Trade Survey

**AGENCY:** Bureau of the Census, Commerce.

**ACTION:** Notice of determination.

**SUMMARY:** The Bureau of the Census (Census Bureau) is conducting the Annual Retail Trade Survey. The Census Bureau has determined that it needs to collect data covering annual sales, e-commerce sales, percent of e-commerce sales to customers located outside the United States, year-end inventories, purchases, accounts receivables, and, for select industries, merchandise line sales and percent of sales by class of customer.

**FOR FURTHER INFORMATION CONTACT:** Nancy Piesto, Service Sector Statistics Division, on (301) 763-2747.

**SUPPLEMENTARY INFORMATION:** The Annual Retail Trade Survey is a continuation of similar retail trade surveys conducted each year since 1951 (except 1954). It provides on a comparable classification basis, annual sales, e-commerce sales, and purchases for 2004 and year-end inventories for 2003 and 2004. These data are not available publicly on a timely basis from nongovernmental or other governmental sources.

The Census Bureau will require a selected sample of firms operating retail establishments in the United States (with sales size determining the probability of selection) to report in the 2004 Annual Retail Trade Survey. We will furnish report forms to the firms covered by this survey and will require their submissions within 30 days after receipt. The sample will provide, with

measurable reliability, statistics on the subjects specified above.

The Census Bureau is authorized to take surveys that are necessary to furnish current data on the subjects covered by the major censuses authorized by Title 13, United States Code, Sections 182, 224, and 225. This survey will provide continuing and timely national statistical data on retail trade for the period between economic censuses. For 2004, the survey will, as it has in the past, operate as a separate sample of retail companies. The data collected in this survey will be similar to that collected in the past and within the general scope and nature of those inquiries covered in the economic census. These data will provide a sound statistical basis for the formation of policy by various government agencies. These data also apply to a variety of public and business needs.

Notwithstanding any other provision of law, no person is required to respond to, nor shall a person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act (PRA) unless that collection of information displays a current valid Office of Management and Budget (OMB) control number. In accordance with the PRA, 44 United States Code, Chapter 35, the OMB approved the Annual Retail Trade Survey under OMB Control Number 0607-0013. We will furnish report forms to organizations included in the survey. Additional copies are available on written request to the Director, U.S. Census Bureau, Washington, DC 20233-0101.

Based upon the foregoing, I have directed that an annual survey be conducted for the purpose of collecting these data.

Dated: October 28, 2004.

**Charles Louis Kincannon,**

*Director, Bureau of the Census.*

[FR Doc. 04-24504 Filed 11-2-04; 8:45 am]

**BILLING CODE 3510-07-P**

## DEPARTMENT OF COMMERCE

### Foreign-Trade Zones Board

[Order No. 1357]

#### Approval of Export Processing Authority Within Foreign-Trade Zone 25; Broward County, FL; S.B. Marketing Worldwide, Inc. (Apparel Printing)

Pursuant to its authority under the Foreign-Trade Zones Act of June 18, 1934, as amended (19 U.S.C. 81a-81u)