

- Track record of working with exhibitions and on the proposed theme;
- An experienced staff with language facility;
- A clear exhibit plan and storyline;
- A detailed fundraising plan listing intended individuals and institutions to be approached, description of donation and sample donation agreement; and
- Willingness to consult closely with and follow the guidance of ECA and U.S. diplomatic officers in Japan.

Proposals should state clearly that all materials developed specifically for the project will be subject to review and approval by ECA.

#### Review Process

Proposals will be deemed ineligible if they are not submitted by a U.S. citizen, corporation or U.S.-based organization and do not fully adhere to the General Regulations of the Aichi Expo and the guidelines stated herein.

A panel of senior U.S. Government employees will review eligible proposals. ECA and other elements of the Department in Washington, and the Public Diplomacy section and other elements at the U.S. Embassy in Tokyo and U.S. Consulate General in Nagoya, will also review all eligible proposals. The final decision on a potential U.S. exhibitor will be at the discretion of the Department of State's Assistant Secretary for Educational and Cultural Affairs.

#### Review Criteria

Technically eligible proposals will be competitively reviewed according to the criteria stated below. These criteria are not rank-ordered and all carry equal weight in the evaluation.

1. *Program planning to achieve exhibit objectives:* Proposals should clearly demonstrate how the planned exhibit would achieve its objectives and how it would comply with the theme and General Regulations of the Expo. Exhibit objectives should be reasonable, feasible, and flexible. The proposal should contain a detailed timeline and budget that demonstrate substantive undertakings and fundraising and logistical capacity.

2. *Institutional Capacity/Record/Ability:* Proposed personnel and institutional resources should be defined and adequate and appropriate to achieve the exhibit's goals. Proposals should demonstrate an institutional record of successful exhibit activities, including responsible fiscal management and full compliance with all BIE-registered Expo requirements. ECA will give serious weight to past performance and demonstrated

potential of the staffing proposed for the project.

3. *Multiplier effect/impact:* Exhibit content and related activities should strengthen long-term mutual understanding between the United States and Japan.

4. *Support of Diversity:* Programs sponsored by ECA must encourage the involvement of participants from all traditionally underrepresented groups including women, racial and ethnic minorities and people with disabilities.

5. *Monitoring and Project Evaluation Plan:* Proposals that include a plan to measure the impact of the proposed U.S. exhibition are encouraged.

6. *Cost-effectiveness:* Proposals must present a credible budget and fundraising plan to fund all aspects of the U.S. Pavilion project. Note that prospective donors will be vetted with the State Department for potential conflict of interest.

#### Notice

The terms and conditions published in this Request for Proposals are binding and may not be modified by any ECA representative. Explanatory information provided by ECA that contradicts published language will not be binding. Issuance of this RFP does not constitute an intention to agree to work with any private sector exhibitor at the Aichi Expo. ECA reserves the right to select the final U.S. exhibitor for the Aichi Expo and to approve all elements of the exhibition and project. Decisions made based on indications of interest submitted in response to this RFP will be made solely by ECA and are final.

Dated: February 6, 2004.

**Patricia S. Harrison,**

*Assistant Secretary for Educational and Cultural Affairs, Department of State.*

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#### OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

#### Notice of Meeting of the Trade and Environment Policy Advisory Committee (TEPAC)

**AGENCY:** Office of the United States Trade Representative.

**ACTION:** Notice that the March 4, 2004, meeting of the Trade and Environment Policy Advisory Committee will be held from 10 a.m. to 12 noon. The meeting will be closed to the public from 10 a.m. to 11:30 a.m. and open to the public from 11:30 a.m. to 12 noon, when trade policy issues will be discussed. Attendance during this part of the

meeting is for observation only. Individuals who are not members of the committee will not be invited to comment.

**SUMMARY:** The meeting will include a review and discussion of current issues which influence U.S. trade policy. Pursuant to section 2155(f)(2) of title 19 of the United States Code, I have determined that this meeting will be concerned with matters the disclosure of which would seriously compromise the development by the United States Government of trade policy, priorities, negotiating objectives or bargaining positions with respect to the operation of any trade agreement and other matters arising in connection with the development, implementation and administration of the trade policy of the United States.

**DATES:** The meeting is scheduled for March 4, 2004, unless otherwise notified.

**ADDRESSES:** The meeting will be held in the Truman Room of the White House Conference Center located at 726 Jackson Place, NW., Washington, DC, unless otherwise notified.

**FOR FURTHER INFORMATION CONTACT:** Christina Sevilla, Office of Intergovernmental Affairs and Public Liaison, (202) 395-6120.

**Christopher A. Padilla,**

*U.S. Trade Representative for Intergovernmental Affairs and Public Liaison.*

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#### DEPARTMENT OF TRANSPORTATION

#### Federal Aviation Administration

[Summary Notice No. PE-2004-1A]

#### Petitions for Exemption; Summary of Petitions Received

**AGENCY:** Federal Aviation Administration (FAA), DOT.

**ACTION:** Notice of petitions for exemption received and of dispositions of prior petitions.

**SUMMARY:** Pursuant to FAA's rulemaking provisions governing the application, processing, and disposition of petitions for exemption part 11 of Title 14, Code of Federal Regulations (14 CFR), this notice contains a summary of certain petitions seeking relief from specified requirements of 14 CFR, dispositions of certain petitions previously received, and corrections. The purpose of this notice is to improve the public's awareness of, and participation in, this