

AFI² Program Management Tool: A New Instrument for Asset Builders

AFI² is a new, comprehensive Web-based program management tool developed and managed by the Office of Community Services (OCS) for groups that are administering AFI Projects and their partners. The system is designed to reduce the administrative burden of managing an AFI Project. It will enable AFI Project representatives to share program data among AFI Project staff, important partners, and OCS.

Who can use the AFI² Program Management Tool?

OCS invites all AFI Project grantees and their partner organizations to use this system.

What is the cost?

OCS provides AFI² all interested AFI Project organizations and their sublocations at no cost.

How can Grantees Access AFI²?

Users access AFI² through the AFI Asset-building Web site using secure log-in information provided during the “Go Live” process. The “Go Live” process includes assigning access information and passwords, instructions on preparing and transferring data from other data applications, and an overview of AFI² capabilities. Contact the AFI² help desk at afiprogram@acf.hhs.gov for information on the next available “Go Live” session.

What does AFI² do for AFI Project organizations?

AFI² is designed to ease the administrative burden and expense for AFI Project organizations. Below are the major categories of functions that the tool supports. Additional functions will be added on an ongoing basis, as OCS receives feedback and suggestions from users.

Eligibility determination: simple online process for identifying whether a potential participant is eligible to enroll.

Participant information management: participant name and contact information.

Participant account information: vital facts about participant activities and their savings, including such items as savings goal, savings timeframe, match rate, and savings deposits.

Project Reserve Account management: information related to Project Reserve Account deposits and allocation of funds for participant IDAs and budget items.

AFI Grant Information: details about the AFI grant, including project period, terms and conditions, reporting requirements, and reports submitted.

Funding partners: information about commitments and activities of nonfederal funding partners. This includes contact information for key partners.

Reports: annual fiscal and program progress reports for OCS, reports for other funders, and reports for project planning purposes.

More Information:

If you would like to receive more information about the AFI² Program Management Tool, to sign up for a Go Live session, or to schedule one-on-one consultation about how your organization could benefit from AFI², please contact us at the following address:

Assets for Independence Program
Office of Community Services
370 L'Enfant Promenade SW, Suite 500 West
Washington DC 20447
Tel: 202-401-4626
Fax: 202-401-5718
Email: afiprogram@acf.hhs.gov
Web site: <http://www.acf.hhs.gov/assetbuilding>