

## AFI Project Administration

Use this section of the AFI HANDBOOK for keeping program administration tip sheets, articles, best practice examples, and other guidance issued from the AFI Resource Center and other sources.

This section includes the following pieces, all jam-packed with helpful information and guidance.

- AFI Participant Eligibility: Questions and Answers
- Eligibility: Earned Income Tax Credit and Federal Poverty Lines
- Tools for Gathering Data About AFI Project Communities
- Marketing, Recruiting, and Retaining AFI Project Participants
- Designing the AFI Project Reserve Account and Participant Individual Development Accounts
- Savings Plan Agreements
  - Sample Savings Plan Agreement*
- Why Financial Institutions Want to Partner with AFI Projects
- Financial Institution Partner Agreements
  - Sample Financial Institution Partner Agreement*
- Continuous Program Improvement for Strong Project Administration
- Strategies for Homeownership
- Strategies for Postsecondary Education and Training
- Strategies for Microenterprise and Small Business Development

The *AFI Project Builder: Guide for Planning an Assets for Independence Project* is another source of advice and guidance on basic program administration issues and techniques. You can download it from the AFI Asset-Building Web site: <http://www.acf.hhs.gov/assetbuilding>.