



**NATIVE AMERICAN GRAVES PROTECTION AND REPATRIATION ACT  
CONSULTATION/ DOCUMENTATION GRANTS TO TRIBES AND MUSEUMS  
INTERIM PROGRESS REPORT**

The Interim Progress Report is used to monitor the progress of grant-assisted activity. Consultation/Documentation grantees are required to submit an interim progress report **every six months throughout the grant period** as stated in Condition #7 of their Grant Agreement.

<b>Grant #</b> _____ - _____ - GP- _____	<b>Report Period</b> ____ / ____ / ____ to ____ / ____ / ____
<b>Name of Tribe/Museum</b>	
<b>Contact Name</b>	
<b>Contact Email</b>	<b>Contact Number</b>

Use your Grant Agreement to answer the following questions on a separate sheet of paper. Reports should be typed in 12-point font and no longer than three (3) pages. Label each page with the name of your tribe or institution and grant number.

**Part I. Project Description**

1. Briefly describe progress to date in completing the project objectives and results as listed under Condition 15 - the Scope of Work.
2. Briefly describe the status of grant deliverables, as described in Condition 17, to date. What products have been completed? What products are currently underway? What products have not yet been initiated?
3. Have you encountered any challenges to completing the grant work? If so, how do you plan to address these challenges?

**Part II. Administration** (See Condition 6 of the Grant Agreement regarding modifications to the original grant agreement)

4. List any amendments to the original grant agreement including extensions and/or modifications to the Scope of Work or Work-Cost Budget, as stated in Conditions 15 and 16. Provide the NPS approval dates.
5. Do you anticipate any changes to the Scope of Work, Work-Cost Budget or Deliverables listed in the grant agreement? If yes, describe changes, and indicate when a written request for modification will be submitted to NPS.
6. Will you require an extension to complete this grant? If yes, describe why, and indicate when a written request for extension (with an adapted schedule for completion) will be submitted to NPS.
7. Attach a completed SF 269A, *Financial Status Report* to the interim progress report.

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Title \_\_\_\_\_

Interim Reports can be faxed, mailed or sent electronically to the NAGPRA Grants Coordinator,

**Address interim reports sent by U.S. Postal Service (including Express Mail) to:**

National Park Service  
National NAGPRA Program  
1849 C Street NW (2253)  
Washington, DC 20240  
ATTENTION: NAGPRA Grants

Note: Mail delivered by the U.S. Postal Service is typically delayed by two weeks or longer, and is subject to irradiation prior to delivery. If you are mailing compact discs, photographs, booklets, or other sensitive materials, these may be damaged in the irradiation process. Please consider using a courier service for such items.

**Address interim reports sent by courier service (FedEx, UPS, DHL, etc.) to:**

National Park Service  
National NAGPRA Program (2253)  
1201 Eye Street NW  
8th Floor  
Washington, DC 20005  
ATTENTION: NAGPRA Grants

**FAX** interim reports to **(202) 371-5197**

**EMAIL** interim reports to **NAGPRA\_Grants@nps.gov**

If you have any questions regarding the interim report, please contact Sangita Chari, NAGPRA Grants Coordinator at 202-354-2203 or via email at [sangita\\_chari@nps.gov](mailto:sangita_chari@nps.gov) or [NAGPRA\\_Grants@nps.gov](mailto:NAGPRA_Grants@nps.gov).