

Application Submission Requirements

Any application not in compliance with the following requirements will be *disqualified* and therefore not forwarded for review:

1. The application **RECEIPT** deadline is 5:00 p.m. central time, February 21, 2008. **All application materials** must be received by that **RECEIPT** deadline. **The only exception to this requirement is:** application materials shipped via special service (e.g., an overnight courier service) with a *guaranteed, scheduled delivery date* on or before February 21* will be accepted even if they are received after the deadline.
2. **All components** of the application must be received by the stated deadline. **This includes the photograph for your essay, as well as the information from your school.** Even if your school sends the transcript and Secondary School Report separately from the rest of the application package you mailed, it is you, the candidate, who is responsible for ensuring that your school submits their materials on time. **Candidates who have submitted their applications on time but whose schools have missed the deadline must be disqualified.**
3. No part of the application will be accepted via email. All pieces must be submitted either online or in hard copy. Note that **transcripts must be sent in hard copy and received by the deadline.** They will not be accepted by email or fax. Be sure your school is aware of this.
4. If you or your school chooses to submit **any part** of your application through the mail, you are strongly encouraged to use a courier mail service (such as FedEx or UPS) with a *guaranteed delivery date* on or before February 21.* **The receipt deadline as described above will be strictly enforced.**
5. The candidate **may not submit additional pages or supplemental materials** of any kind (e.g., extra pages for the essays, student resume/list of activities, letter(s) of recommendation, slides, etc.). **Candidates who do so must be disqualified.** If you cannot fit your activities, etc., in the space provided, you must choose what is most important to you to include.

Please note that any supplemental materials about the candidate the school might attach to the Secondary School Report will not be forwarded for review with the application, but the application will not be disqualified from the competition.

6. Do not alter any aspect of this application (e.g., amount of space provided for responses). **Applications that have been altered in any way will be disqualified.**
7. To be eligible, the candidate must receive his or her diploma or GED between January 1, 2008, and August 31, 2008.
8. To be eligible, the candidate must have U.S. citizenship by February 21, 2008.

NOTE: Priority Mail does **not guarantee a specific delivery date. Express Mail will guarantee date of delivery. If you use Express Mail, or any other courier service, be sure to verify the guaranteed date for delivery. Mail brought late in the day to the US Post Office or to the courier office may not go out until the following day. Application materials **will not be accepted** if they have a guaranteed delivery date **after February 21, regardless of when they were mailed.***