

DEPARTMENT COMMITTEE ON UNIFORMS AND UNIFORM ALLOWANCES

11-05-00 Organization
10 Responsibilities
20 Committee Members

11-05-00 ORGANIZATION

- A. The Department Committee on Uniforms and Uniform Allowances shall consist of representatives of staff offices in the Office of the Secretary and of the interested operating agencies, as follows:
1. Office of Financial Management.
 2. Division of General Services.
 3. Division of Personnel Management.
 4. Office of the General Counsel.
 5. Public Health Service.
 6. Saint Elizabeths Hospital.
 7. Social Security Administration.
- B. The head of each of the above offices or operating agencies shall designate its representative and may designate an alternate representative. Such designations shall be made by memorandum to the Chairman of the Department Committee on Uniforms and Uniform Allowances.
- C. The Assistant Secretary for Administration shall designate one member to serve as Chairman.

11-05-10 RESPONSIBILITIES

- A. The Committee shall review and recommend action to the Assistant Secretary for Administration on operating agency reports of the Annual Review of Uniform Regulations, proposals for changes in Schedules of Uniform Allowances, and similar matters as assigned.
- B. In making such reviews, the Committee shall be responsible for insuring consistent and equitable treatment of employees in accordance with the best interests of the Government, considering such matters as:

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- B. The head of each of the above offices or operating agencies shall designate its representative and may designate an alternate representative. Such designations shall be made by memorandum to the Chairman of the Department Committee on Uniforms and Uniform Allowances.
- C. The Administrative Assistant Secretary shall designate one member to serve as Chairman.

11-05-10 RESPONSIBILITIES

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- B. In making such reviews, the Committee shall be responsible for insuring consistent and equitable treatment of employees in accordance with the best interests of the Government, considering such matters as:

(11-05-10B continued)

1. reasonableness of the required uniform in relation to the assignment and validity of estimated uniform costs;
 2. comparative advantages of furnishing uniforms and of paying allowances in lieu of furnishing uniforms
 - a. to the Government
 - b. to the employee
 3. consistency among operating agencies in practices related to requiring uniforms, in amounts and types of uniform allowances and similar factors.
- C. Each committee member shall be responsible for presenting or explaining proposed changes in uniforms or uniform regulations submitted by his organization, and for explaining his organization's approaches and needs in connection with other matters which may come before the committee. Members may bring other persons to committee meetings, when it is deemed desirable, for instance persons having detailed knowledge of matters under consideration by the committee.

11-05-20

COMMITTEE MEMBERS

The Department Committee on Uniforms and Uniform Allowances consists of:

Division of Personnel Management (Chairman)	Miss Janice C. Simpson
Office of Financial Management	Mr. Robert C. Harris Mr. Wilford J. Forbush, alternate
Division of General Services	Mr. Kelly T. McCracken
Office of the General Counsel	Mr. Manuel B. Hiller Mr. Paul J. Woodman, alternate
Public Health Service	Mrs. Mary B. Dawson
Saint Elizabeths Hospital	Mr. Raymond A. Williams Mr. F. M. Hall, alternate
Social Security Administration	Mr. T. Bosworth Hulcher

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Office of the Comptroller	Mr. Robert C. Harris Mr. Wilford J. Forbush, alternate
Division of General Services	Mr. Jack McCormick
Office of the General Counsel	Mr. Manuel B. Hiller Mr. Paul J. Woodman, alternate
Public Health Service	Mrs. Mary B. Dawson
Saint Elizabeths Hospital	Mr. Raymond A. Williams Mr. F. M. Hall, alternate
Social Security Administration	Mr. T. Bosworth Hulcher