

REQUESTS FROM PRIVATE PERSONS AND GROUPS FOR
TECHNICAL ASSISTANCE IN DEVELOPING LEGISLATIVE PROPOSALS

h:21-95-00	Purpose and Background
10	General Policy
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21-95-00 PURPOSE AND BACKGROUND

This chapter states Department policy as to the extent to which it and its Principal Operating Components may appropriately respond to requests from non-Governmental individuals or organizations for technical assistance in the development of Federal legislative proposals. In addition, this chapter prescribes the procedure for dealing with such requests.

h:
21-95-10 GENERAL POLICY

The Department cooperates with private individuals and groups seeking assistance, other than legislative drafting assistance, from the Department on matters peculiarly within the Department's knowledge and competence. Such assistance is given within the restrictions imposed by law and to the extent that the Department can do so without impairing its ability to discharge satisfactorily its primary responsibilities. Such time as may be available for this purpose should be distributed equitably among the persons asking the Department's aid. Suitable precautions should be taken so that the rendering of this aid does not, in any way, commit the Department or any of its officers or units to a position with respect to the merits of any proposed legislation.

h:
21-95-20 PROCEDURE

Whenever a request for technical assistance in the development of legislative proposals is received, a memorandum of record of the request and the action taken or proposed to be taken should be sent to the Assistant Secretary for Legislation.