

Expanded Federal Parent Locator Service

Federal Case Registry

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Release Specifications

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PART 1.0
Option to Receive NDNH Proactive Match
Records that Fail FINALIST
(FCR 1468)

1.1 Summary of Changes

FCR processing is being modified as follows: If an NDNH Proactive Match Response contains an address that fails FINALIST's address scrubbing routines, the FCR will provide states with the option to receive the incorrect address in addition to the associated Address Scrubbing Code(s).

1.2 Background

Currently, the NDNH-to-FCR and FCR-to-NDNH Proactive Match processes do not send matched records to a state if the address in the record fails the FINALIST address scrubbing routines.

In the Regional Data Quality calls, some states asked to have the originally-submitted address returned to them, even if the address failed address scrubbing. These states indicated that these records could provide additional information from which leads may develop that might help improve their locate and employment information.

To account for the fact that the desire to receive questionable addresses is not unanimous among all states, this change is being implemented so states have the option to receive these records.

1.3 Description of Changes

FCR processing is being modified to provide states with the option to receive NDNH Proactive Match Responses that contain an address that fails the FCR's address scrubbing routines. In such an instance, the address would be returned with the Address Scrubbing Code(s) that indicate up to two of the reasons why the address failed.

To receive proactive match records that have failed the FINALIST address scrubbing routines, a state must complete and submit the "Request to Receive NDNH Proactive Match Records that Fail Address Scrubbing Form", which follows as Appendix A, to the following address:

Division of Federal Systems, Office of Child Support Enforcement
ATTN: Joan O'Connor
Administration for Children and Families
Aerospace Building – 2nd Floor
370 L'Enfant Promenade, SW
Washington, DC 20447

1.4 Impact on States

There is no impact on states that do not elect to exercise this option. Addresses that fail FINALIST on proactive matches will continue to be suppressed unless a state submits a completed “Request to Receive NDNH Proactive Match Records that Fail Address Scrubbing Form.”

States that elect to receive NDNH Proactive Match response records that fail FINALIST must ensure that their systems are able to process the returned record, including the associated Address Scrubbing Code(s).

1.5 Response Record Layouts

Appendix B, “Response Record Layouts”, provides the state with the revised record layout for this change. The revision is a minor wording clarification in the “Comments” cell of the “Address Scrub Indicator 1” field.

Refer to the following chart for the revised record layout:

- Chart B-1, “FCR NDNH Locate/Proactive Match Response Record”

The material that is highlighted indicates the changes to the existing record layout.

PART 2.0
Eliminate NDNH W-4 Locate Responses If the
Employee Address is Blank
(FCR 1471)

2.1 Summary of Changes

FCR processing is being modified as follows: If an NDNH W-4 Locate Response contains an employee record for which the Employee Address is blank, the FCR will not return that record.

2.2 Background

Currently the FCR, under certain rare conditions, returns an NDNH Locate Response Record with an address that is completely blank.

In the Regional Data Quality calls, states asked that the Employee Record not be sent if the employee's address is missing; they felt that it is not beneficial to receive the record if there is no address information to process. This will make Locate processing consistent in this respect to Proactive Match processing, which does not return a record in which the address is blank.

2.3 Description of Changes

W-4 Locate Responses that contain a blank Employee Address are of no value to states. FCR processing is therefore being modified to suppress the return of a record if an NDNH W-4 Locate Response contains an employee record for which the Employee Address is blank.

2.4 Impact on States

This change does not require programming changes by states. Eliminating records that provide no value to states will reduce the amount of information that states must process.

Appendices

**A. REQUEST TO RECEIVE NDNH PROACTIVE MATCH RECORDS
THAT FAIL ADDRESS SCRUBBING FORM**

The following is a Request to Receive NDNH Proactive Match Records that Fail Address Scrubbing Form.

Request to Receive NDNH Proactive Match Records that Fail Address Scrubbing

To: Division of Federal Systems, Office of Child Support Enforcement
ATTN: Joan O'Connor
Administration for Children and Families
Aerospace Building – 2nd Floor
370 L'Enfant Promenade, SW
Washington, DC 20447

From: _____ (State IV-D Director)

_____ (State Organization)

_____ (Address)

Re: Request to Receive NDNH Proactive Match Records that Fail Address Scrubbing

Our state would like to receive NDNH Proactive Match Records that fail address scrubbing.

State

Name and Title of IV-D Director or Designee Authorized to Commit the Agency to This Change

Signature

Date Signed

Name and Telephone Number

B. RESPONSE RECORD LAYOUT

The following is the FCR NDNH Locate/Proactive Match Response Record.

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|---|-----------|--------|-----|--|
| Field Name | Location. | Length | A/N | Comments |
| Record Identifier | 1-2 | 2 | A/N | This field will contain the characters 'FN'. |
| NDNH Match Type | 3 | 1 | A/N | This field will contain one of the following codes to indicate the action that initiated the generation of this record: L – NDNH Locate request response N – NDNH-to-FCR Proactive Response for new information added to the NDNH P – FCR-to-NDNH Proactive Response for a new person or a change to an existing person on the FCR, or a change in Case Type on the FCR from Non IV-D to IV-D |
| Filler | 4-18 | 15 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| Transmitter State/Territory Code | 19-20 | 2 | A/N | This field will contain the information from the record submitted for locate processing or the Transmitter State/Territory Code stored on the FCR for a proactive match. |
| Filler | 21-60 | 40 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| Locate Source Response Agency Code | 61-63 | 3 | A/N | This field will contain one of the following codes to identify the NDNH Source providing the data: H01 – NDNH data not available. (Only for NDNH Match Type 'L' when the Locate Response Code equals '06', '10' or '39'.) H97 – NDNH Unemployment Insurance H98 – NDNH Quarterly Wage H99 – NDNH W-4 |
| NDNH Name Sent/Matched Indicator | 64 | 1 | A/N | This field will contain one of the following codes to indicate which name matched with the name in the NDNH record: 1 – First letter of First Name, first four letters of Last Name 2 – First letter of Additional First Name 1, first four letters of Additional Last Name 1 3 – First letter of Additional First Name 2, first four letters of Additional Last Name 2 4 – Name from QW incomplete or missing, Name not used in match |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|---|-----------|--------|-----|---|
| Field Name | Location. | Length | A/N | Comments |
| | | | | The NDNH name as matched will be in the Name Returned field. This field will be a space if the Name or Additional Names do not match an NDNH Name. |
| First Name | 65-80 | 16 | A/N | This field will contain the information on the record submitted for locate processing or the First Name stored on the FCR for a proactive match. |
| Middle Name | 81-96 | 16 | A/N | This field will contain the information on the record submitted for locate processing or the Middle Name stored on the FCR for a proactive match. |
| Last Name | 97-126 | 30 | A/N | This field will contain the information on the record submitted for locate processing or the Last Name stored on the FCR for a proactive match. |
| Additional First Name 1 | 127-142 | 16 | A/N | This field will contain the information on the record submitted for locate processing. This field will be spaces for an NDNH Match Type 'P'. If an Additional First Name on the FCR was used in the match for the NDNH Match Type 'N', this field will contain the name used. |
| Additional Middle Name 1 | 143-158 | 16 | A/N | This field will contain the information on the record submitted for locate processing. This field will be spaces for an NDNH Match Type 'P'. If an Additional Middle Name on the FCR was used in the match for the NDNH Match Type 'N', this field will contain the name used. |
| Additional Last Name 1 | 159-188 | 30 | A/N | This field will contain the information on the record submitted for locate processing. This field will be spaces for an NDNH Match Type 'P'. If an Additional Last Name on the FCR was used in the match for the NDNH Match Type 'N', this field will contain the name used. |
| Additional First Name 2 | 189-204 | 16 | A/N | This field will contain the information on the record submitted for locate processing. This field will be spaces for a proactive match. |
| Additional Middle Name 2 | 205-220 | 16 | A/N | This field will contain the information on the record submitted for locate processing. This field will be spaces for a proactive match. |
| Additional Last Name 2 | 221-250 | 30 | A/N | This field will contain the information on the record submitted for locate processing. This field will be spaces for a proactive match. |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|---|-----------|--------|-----|--|
| Field Name | Location. | Length | A/N | Comments |
| Name Returned Indicator | 251 | 1 | A/N | This field will contain one of the following codes to indicate the format of the name returned from the NDNH: 0 – No name returned 2 – Fixed format name, single name. |
| Name Returned | 252-313 | 62 | A/N | This field will contain the name as found in the NDNH record. The format will be: 252-267 First Name (16) 268-283 Middle Name (16) 284-313 Last Name (30) This field will be all spaces if the Locate Response Code equals '06', '10' or '39'. |
| SSN | 314-322 | 9 | A/N | This field will be one of the following: <ul style="list-style-type: none"> • For a proactive match, this field will contain the Primary SSN stored on the FCR; • For a Locate Request with a State-submitted SSN that verified, this field will contain the verified SSN submitted by the State; • For a Locate Request with a State-submitted SSN that did not verify but was corrected, this field will contain the unverified SSN submitted by the State (the corrected SSN will be in the Corrected/Additional/Multiple SSN field); and • For a Locate Request when the State did not submit an SSN, but an SSN was identified by one of the SSN identification processes, this field will contain the identified SSN. If the SSN was identified and corrected, submitters will receive the corrected or identified SSN in the Acknowledgement. |
| Member ID | 323-337 | 15 | A/N | This field will contain the information on the record submitted for locate processing or the Member ID stored on the FCR for a proactive match. |
| User Field | 338-352 | 15 | A/N | This field will contain the information on the record submitted for locate processing. For a proactive match, this field will be spaces. |
| Locate Closed Indicator | 353 | 1 | A/N | This field will contain a 'C' if this is the last locate response being returned for a Locate Request. |

CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD

| Field Name | Location. | Length | A/N | Comments |
|-------------------------------------|-----------|--------|-----|---|
| Filler | 354-355 | 2 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| FIPS County Code | 356-358 | 3 | A/N | This field will contain the information on the record submitted for locate processing or the FIPS County Code stored on the FCR for a proactive match. |
| Filler | 359-363 | 5 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| Locate Request Type | 364-365 | 2 | A/N | This field will contain the information on the record submitted for a response to a locate request. This field will be spaces if this record is a response to a proactive match. |
| Date of Address Format Indicator | 366 | 1 | A/N | This field will contain one of the following values: 0 – 00000000, date not available 2 – CCYYQ000 4 – CCYYMMDD |
| Date of Address | 367-374 | 8 | A/N | This field will contain the date of the address provided by the agency in one of the following formats: CCYYQ000, century, year, quarter CCYYMMDD, century, year, month, day 00000000, date not available. |
| Locate Response Code | 375-376 | 2 | A/N | This field will contain one of the following codes that clarify the response received from the NDNH: 06 – Case Type changed from IV-D to Non IV-D, no information returned 10 – NDNH does not have the SSN on file 30 – SSN matched, no address returned 39 – Disclosure Prohibited, person associated with family violence 46 – SSN matched, Locate Source name different from submitted name 47 – SSN matched, QW name incomplete or missing Space – Address returned to State |
| Corrected/ Additional/ Multiple SSN | 377-385 | 9 | A/N | This field will contain one of the following to clarify which SSN was used in the NDNH search: <ul style="list-style-type: none"> • If the SSN Match Indicator is a 'C', this field will contain the corrected SSN. • If the SSN Match Indicator is an 'M' or 'X', this field will contain the |

CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD

| Field Name | Location. | Length | A/N | Comments |
|-----------------------|-----------|--------|-----|---|
| | | | | <p>Additional/ Multiple SSN used in the match. (The SSN in this field will be different from the SSN in the SSN field.)</p> <ul style="list-style-type: none"> If the SSN Match Indicator is a 'V', this field will be spaces. (The SSN used in the match will be in the SSN field.) |
| Filler | 386 | 1 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| Employer Name | 387-431 | 45 | A/N | This field will contain the name of the employer for the person who is the subject of the locate search or proactive match. If the Employer Name is not supplied by the NDNH, this field will be all spaces. |
| Filler | 432 | 1 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| Street Address Line 1 | 433-472 | 40 | A/N | This field will contain the first line of the address. If the Street Address Line 1 is not supplied by the NDNH, this field will be all spaces. |
| Street Address Line 2 | 473-512 | 40 | A/N | This field will contain the second line of the address. If the Street Address Line 2 is not supplied by the NDNH, this field will be all spaces. |
| Street Address Line 3 | 513-552 | 40 | A/N | This field will contain the third line of the address. If the Street Address Line 3 is not supplied by the NDNH, this field will be all spaces. |
| Street Address Line 4 | 553-592 | 40 | A/N | This field will contain the fourth line of the address. If the Street Address Line 4 is not supplied by the NDNH, this field will be all spaces. |
| City | 593-622 | 30 | A/N | This field will contain the City associated with the address. If the City is not supplied, this field will be all spaces. |
| State | 623-624 | 2 | A/N | This field will contain the State associated with the address. If the State is not supplied, this field will be all spaces. |
| Zip Code | 625-639 | 15 | A/N | This field will contain the Zip Code associated with the address. If the Zip Code is not supplied, this field will be all spaces. U.S. Zip Codes will be 5/4 digits and foreign zip codes may be up to 15 characters. |
| Foreign Country Code | 640-641 | 2 | A/N | If the address is in a foreign country, this field will contain the two-digit alphabetic FIPS Code of the foreign country. If the FIPS Code is not supplied or the address is not in a foreign country, this field will be all spaces. |
| Foreign Country Name | 642-666 | 25 | A/N | If the address is in a foreign country, this field will contain the name of the foreign country. If the country name is not supplied or the address is not in a foreign |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|--|-----------|--------|-----|---|
| Field Name | Location. | Length | A/N | Comments |
| | | | | country, this field will be all spaces. |
| Address Scrub Indicator 1 | 667-668 | 2 | A | <p>This field will contain one of the following codes to indicate the results of the scrubbing for the address information returned in the response:</p> <p>BA – Bad original address, scrubbing could not correct the address</p> <p>CH – Original address was corrected in the address scrubbing process</p> <p>EA – An address is not included in the response</p> <p>FA – Response contains a foreign country address that could not be scrubbed</p> <p>GA – Original address was correct as provided by the Locate Source</p> <p>If NDNH Match Type = ‘N’ or ‘P’:</p> <ul style="list-style-type: none"> • This field will not return ‘EA’; • This field will not return ‘BA’ unless the state has opted to receive proactive match records that fail FINALIST address scrubbing routines. |
| Address Scrub Indicator 2 | 669-670 | 2 | A | <p>This field will contain one of the following codes to further define the results of the scrubbing for the address information returned in the response:</p> <p>If Address Scrub Indicator 1 is BA, this field will contain one of these codes:</p> <p>BR – FINALIST® indicates house number is not within the valid range for the Street</p> <p>BU – The unit number was invalid or missing for a multi-family/business dwelling</p> <p>BX – Missing State and or Zip Code</p> <p>MA – Street name could not be matched to the City by FINALIST®</p> <p>MX – State and Zip Code disagree</p> <p>NC – City Name could not be determined by FINALIST® with the information provided</p> <p>NZ – Zip Code could not be determined by FINALIST® with the information provided</p> |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|--|-----------|--------|-----|---|
| Field Name | Location. | Length | A/N | Comments |
| | | | | <p>If Address Scrub Indicator 1 is CH, this field will contain one of these codes: CA – Street name was corrected by FINALIST® CC – City name was corrected by FINALIST® CZ – Zip Code was corrected by FINALIST®</p> <p>If Address Scrub Indicator 1 is EA, FA or GA, this field will be blank.</p> |
| Address Scrub Indicator 3 | 671- 672 | 2 | A | <p>This field will contain one of the following codes to further define the results of the scrubbing for the address information returned in the response:</p> <p>If Address Scrub Indicator 1 is BA, this field will contain one of these codes: BR – FINALIST® indicates house number is not within the valid range for the Street BU – The unit number was invalid or missing for a multi-family/business dwelling BX – Missing State and or Zip Code MA – Street name could not be matched to the City by FINALIST® MX – State and Zip Code disagree NC – City Name could not be determined by FINALIST® with the information provided NZ – Zip Code could not be determined by FINALIST® with the information provided Spaces – No additional errors were detected.</p> <p>If Address Scrub Indicator 1 is CH, this field will contain one of these codes: CA – Street name was corrected by FINALIST® CC – City name was corrected by FINALIST® CZ – Zip Code was corrected by FINALIST® Spaces – No additional errors were detected.</p> |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|---|-----------|--------|-------------|--|
| Field Name | Location. | Length | A/N | Comments |
| | | | | If Address Scrub Indicator 1 is EA, FA or GA, this field will be blank. |
| Filler | 673-700 | 28 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| Locate Source Specific Information | 701-920 | 220 | A/N | This field will contain additional information from the NDNH. The Locate Source Specific Information data will always be found in positions 701-920; however, the format may differ depending on the type of information supplied by the NDNH UI, QW or W-4. For ease of use, positions 701-920 are repeated three times in this table: one for each of the NDNH files as defined in the Locate Source Response Agency Code. |
| The following 10 rows define the format of the Locate Source Specific Information for UI, Locate Source Code 'H97'. | | | | |
| Reporting State | 701-702 | 2 | A/N | This field will contain the two-digit numeric FIPS Code of the State or territory that submitted the UI data to the NDNH or spaces if the information is not available. |
| Benefit Amount | 703-713 | 11 | N Signed | This field will contain the gross amount of UI benefits, prior to any deductions, paid to a claimant during the reporting quarter. The last two positions are implied to be to the right of the decimal point. The default is zeros. The last position is signed. |
| Filler | 714-724 | 11 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| SSN Match Indicator | 725 | 1 | A/N | This field will contain one of the following codes to indicate if the SSN contained in the record is the State-submitted SSN, or a corrected or multiple SSN: C – Corrected SSN M – Additional/Multiple SSN V – State-submitted verified SSN X – Multiple SSN from a corrected SSN If this field is 'C', 'M' or 'X', the SSN used in the match will be in the Corrected/Additional/Multiple SSN fields. |
| Reporting Quarter | 726-730 | 5 | A/N | This will contain the time period for the UI being sent in this record. The format is CCYYQ. CC – Century YY – Year. |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|---|-----------|--------|-----|--|
| Field Name | Location. | Length | A/N | Comments |
| | | | | Q – Reporting quarter: 1 – January 1 through March 31 2 – April 1 through June 30 3 – July 1 through September 30 4 – October 1 through December 31 This field will be spaces if the information is not available. |
| Filler | 731-910 | 180 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| Participant Type | 911-912 | 2 | A/N | This field contains one of the following codes to define the person's Participant Type on the case: CP – Custodial Party NP – Non-custodial Parent PF – Putative Father If the NDNH Match Type is 'P', this field will contain the code from the Add or Change Transaction that generated the match. If the NDNH Match Type is 'N' and the person is on multiple cases, the Participant Type that is returned will be determined based on the following hierarchy: NP, PF, CP. If the NDNH Match Type is 'L', the field will be spaces. |
| Reserved for FCR Processing | 913-914 | 2 | A/N | This field will contain spaces. |
| Reserved for FCR Processing | 915-916 | 2 | A/N | This field will contain spaces. |
| Reserved for FCR Processing | 917-918 | 2 | A/N | This field will contain spaces. |
| Sort State Code | 919-920 | 2 | A/N | This field will contain the two position State code used to sort the output response file. |
| The following 15 rows define the format of the Locate Source Specific Information for QW, Locate Source Code 'H98'. | | | | |
| Reporting State | 701-702 | 2 | A/N | This field will contain the two-digit numeric FIPS Code of the State or territory that submitted the QW data to the NDNH. This field will be blank if the QW was reported by a Federal agency or if the information is not available. |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|---|-----------|--------|-------------|---|
| Field Name | Location. | Length | A/N | Comments |
| Address Indicator Type | 703 | 1 | A/N | This field will contain one of the following to indicate the type of address provided: 1 – Employer Address 3 – Employer Optional Address Space – No address provided |
| Wage Amount | 704-714 | 11 | N Signed | This field will contain the gross amount of wages an employer reports as paid to an employee during the reporting quarter. The last two positions are implied to be to the right of the decimal point. The default is zeros. The last position is signed. |
| FEIN | 715-723 | 9 | A/N | This field will contain the employer's Federal Employer Identification Number. This field will be spaces if the information is not available. |
| Filler | 724 | 1 | A/N | This field is reserved for future use. For the current version, it is a space. |
| SSN Match Indicator | 725 | 1 | A/N | This field will contain one of the following codes to indicate if the SSN contained in the record is the State-submitted SSN, or a corrected or multiple SSN: C – Corrected SSN M – Additional/Multiple SSN V – State-submitted verified SSN X – Multiple SSN from a corrected SSN If this field is 'C', 'M' or 'X', the SSN used in the match will be in the Corrected/Additional/Multiple SSN field. |
| Reporting Quarter | 726-730 | 5 | A/N | This will contain the time period of the QWs being sent in this record. The format is CCYYQ. CC – Century YY – Year. Q – Reporting quarter: 1 – January 1 through March 31 2 – April 1 through June 30 3 – July 1 through September 30 4 – October 1 through December 31 |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|---|-----------|--------|-----|--|
| Field Name | Location. | Length | A/N | Comments |
| | | | | This field will be spaces if the information is not available. |
| Reporting Federal Agency | 731-739 | 9 | A/N | This field will contain the code for the Federal agency that reported the QWs. This field will be blank if the QWs were reported by a State, territory or if the information is not available. |
| DOD Agency Status Indicator | 740 | 1 | A/N | This field will contain one of the following codes to indicate the status of an employee reported by DOD: A – Active duty employee C – Civilian employee R – Reserve employee This field will be blank if the QW was reported by a Federal agency other than DOD, a State, territory or if the information is not available. |
| State EIN | 741-752 | 12 | A/N | This field will contain the State Employer Identification Number. If State EIN was not supplied, this field will be spaces. This field will be spaces if the State EIN was not supplied or is not available. |
| Filler | 753-910 | 158 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| Participant Type | 911-912 | 2 | A/N | This field contains one of the following codes to define the person's Participant Type on the case: CP – Custodial Party NP – Non-custodial Parent PF – Putative Father If the NDNH Match Type is 'P', this field will contain the code from the Add or Change Transaction that generated the match. If the NDNH Match Type is 'N' and the person is on multiple cases, the Participant Type that is returned will be determined based on the following hierarchy: NP, PF, CP. If the NDNH Match Type is 'L', the field will be spaces. |
| Reserved for FCR Processing | 913-914 | 2 | A/N | This field will contain spaces. |
| Reserved for FCR Processing | 915-916 | 2 | A/N | This field will contain spaces. |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|--|-----------|--------|-----|---|
| Field Name | Location. | Length | A/N | Comments |
| Reserved for FCR Processing | 917-918 | 2 | A/N | This field will contain spaces. |
| Sort State Code | 919-920 | 2 | A/N | This field will contain the two position State code used to sort the output response file. |
| The following 15 rows define the format of the Locate Source Specific Information for W-4, Locate Source Code 'H99'. | | | | |
| Reporting State | 701-702 | 2 | A/N | This field will contain the two-digit numeric FIPS Code of the State or territory that submitted the W-4 data to the NDNH. This field will be blank if the W-4 was reported by a Federal agency or if the information is not available. |
| Address Indicator Type | 703 | 1 | A/N | This field will contain one of the following codes to indicate the type of address provided: 1 – Employer Address 2 – Employee Address 3 – Employer Optional Address Space – No address provided |
| Date of Birth | 704-711 | 8 | A/N | This field will contain the date of birth of the employee resident in the NDNH W-4 records. The format will be in the Year 2000-compliant format of CCYYMMDD. This will be blank if the date of birth is not available. |
| Date of Hire | 712-719 | 8 | A/N | This field will contain the date of hire of the employee. The format will be in the Year 2000-compliant format of CCYYMMDD. |
| FEIN | 720-728 | 9 | A/N | This field will contain the Federal Employer Identification Number. This field will be spaces if the FEIN was not supplied or is not available. |
| SSN Match Indicator | 729 | 1 | A/N | This field will contain one of the following codes to indicate if the SSN contained in the record is the State-submitted SSN, or a corrected or multiple SSN: C – Corrected SSN M – Additional/Multiple SSN V – State-submitted verified SSN X – Multiple SSN from a corrected SSN If this field is 'C', 'M' or 'X', the SSN used in the match will be in the Corrected/Additional/Multiple SSN field. |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|---|-----------|--------|-----|--|
| Field Name | Location. | Length | A/N | Comments |
| Reporting Federal Agency | 730-738 | 9 | A/N | This field will contain the code for the Federal agency that reported the W-4 data. This field will be blank if the W-4 was reported by a State, territory or if the information is not available. |
| DOD Agency Status Indicator | 739 | 1 | A/N | This field will contain one of the following codes to indicate the status of an employee reported by DOD: A – Active duty employee C – Civilian employee R – Reserve employee This field will be blank if the W-4 was reported by a Federal agency other than DOD, a State, territory or if the information is not available. |
| State EIN | 740-751 | 12 | A/N | This field will contain the State Employer Identification Number. This field will be blank if the data is not available. |
| State of Hire | 752-753 | 2 | A/N | This field will contain the valid two-letter U.S. Postal Service abbreviation of a State or territory to indicate the State in which the employee was hired. This field will be blank if the data is not available. |
| Filler | 754-910 | 157 | A/N | This field is reserved for future use. For the current version, it is spaces. |
| Participant Type | 911-912 | 2 | A/N | This field contains one of the following codes to define the person's Participant Type on the case: CP – Custodial Party NP – Non-custodial Parent PF – Putative Father If the NDNH Match Type is 'P', this field will contain the code from the Add or Change Transaction that generated the match. If the NDNH Match Type is 'N' and the person is on multiple cases, the Participant Type that is returned will be determined based on the following hierarchy: NP, PF, CP. If the NDNH Match Type is 'L', the field will be spaces. |
| Reserved for FCR Processing | 913-914 | 2 | A/N | This field will contain spaces. |
| Reserved for FCR | 915-916 | 2 | A/N | This field will contain spaces. |

| CHART B-1: FCR NDNH LOCATE/PROACTIVE MATCH RESPONSE RECORD | | | | |
|---|-----------|--------|-----|--|
| Field Name | Location. | Length | A/N | Comments |
| Processing | | | | |
| Reserved for FCR Processing | 917-918 | 2 | A/N | This field will contain spaces. |
| Sort State Code | 919-920 | 2 | A/N | This field will contain the two position State code used to sort the output response file. |