

# UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency  
Washington, DC 20250

## National Procedure Checklist No. 2178

### Field Office Distribution

Notices are available on Internet at

<http://www.fsa.usda.gov/FSA/notices?area=home&subject=lare&topic=not&setflag=FROMURL&getData=NONE>

Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at

[http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

### National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office.

Handbooks are also available in portable document format (PDF) on the FSA Intranet at

<http://intranet.fsa.usda.gov/fsa>.

### Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
AO-1403 12-7-07	2007 Land Value Survey (LVS) Report (EIP-51R)	State and County Offices
AS-2141 12-7-07	Contact Information for the Commuter Transit Subsidy Benefits Program	FSA and RMA Employees
AS-2142 12-10-07	Requirements for Shredding Personally Identifiable Information (PII)	FSA Employees and Contractors
AS-2143 12-11-07	Requirements for Shipping Personally Identifiable Information (PII) Through Physical Transportation Systems	FSA Employees
CM-590 12-13-07	Tract Combination Error	State and County Offices
CP-622 12-11-07	2007 National HELC/WC Violation Database Updates	State and County Offices
CRP-577 12-6-07	Payment Policy Clarifications to Notice CRP-569	State and County Offices
FLP-485 12-7-07	FY 2008 Farm Loan Programs Risk Assessment (FLPRA) Review Schedule	State and County Offices
FLP-486 12-11-07	Implementing the New Automated Guaranteed Loss System	State and County Offices
FLP-487 12-11-07	National FLP Guaranteed Loss System (GLS) Training	State Offices

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**Temporary Directives (Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
FLP-488 12-12-07	Instructions to Release Borrowers and/or Co-Borrowers From Liability in the Guaranteed Loan System (GLS)	State and County Offices
IRM-404 12-10-07	Accessing Multiple Web-Based Applications	FSA Employees
PM-2622 12-10-07	2007 Government Employees Insurance Company (GEICO) Public Service Awards	All FFAS Employees
PM-2623 12-10-07	Leadership Development Program for National Office, Kansas City, St. Louis, and APFO Supervisors	FSA National Office, Kansas City, St. Louis, and APFO Supervisors
PM-2624 12-11-07	Safeguarding Employee Personally Identifiable Information (PII)	FFAS Employees
PM-2625 12-12-07	Length of Service (LOS) Keepsake Program	FSA Employees
PS-615 12-11-07	ArcGIS Grain Storage Bin Tool (PS Bin Tool), Phase 2 Instructions for Entering Lienholders	State and County Offices
TB-1248 12-11-07	Payment Status Reports for Tobacco Transition Payment Program (TTPP)	Tobacco State and County Offices
TB-1249 12-12-07	Instructions for Processing Tobacco Transition Payment Program (TTPP) CCC-971 Requests	Tobacco State and County Offices

**Permanent Directive**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
6-PM (Rev. 6) Amend. 13 12-12-07	Employee Development and Training	All FSA Offices

**Procedure Notices**

None

## National Procedure Checklist No. 2178 (Continued)

### Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
AS-2131	12-11-07	AS-2143
AS-2137	12-11-07	AS-2143
PM-2580	12-12-07	PM-2625

### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov).