

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2114

Field Office Distribution

Notices are available on Internet at

<http://www.fsa.usda.gov/FSA/notices?area=home&subject=lare&topic=not&setflag=FROMURL&getData=NONE>.

Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

| Short Reference and Effective Date | Title | For |
|---|---|---|
| AO-1367 9-15-06 | Removing County Office Work Measurement (WM) Software From System 36 | State (Except AK, HI, and PR) and Work Measurement County Offices |
| APP-45 9-14-06 | Dispute Resolution Activity for FY 2006 | FSA Offices |
| CM-552 9-8-06 | Using "Members of" Records for Entities | State and County Offices |
| CONSV-96 9-8-06 | FY 2006 Conservation Program Rollover, Reconciliation, and eFunds Interaction | State and County Offices |
| CP-607 9-11-06 | Lock Out of Crop Disaster Program (CDP) Crop Table | State and County Offices |
| CP-608 9-12-06 | Overlaps in the ArcGIS/ArcSDE Common Land Unit (CLU) Layer | State and County Offices |
| IRM-378 9-9-06 | Implementation of Encrypting File System (EFS) on Portable Computers | FSA Employees and Contractor Employees |
| IRM-379 9-14-06 | Brio Upgrade to Hyperion Intelligence Software (Hyperion) | FSA Offices |
| LP-2044 9-11-06 | CCC-683's | State and County Offices |

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Temporary Directives (Continued)

| Short Reference and Effective Date | Title | For |
|---|---|--|
| LP-2045 9-11-06 | National County Operations Review Program (CORP) Review for Improper Payments | State and County Offices, CMA's, DMA's, and LSA's |
| LP-2046 9-12-06 | Additional Guidance for Establishing Criteria When Conducting Lien Searches and UCC-1 Filings for Marketing Assistance Loans (MAL's) Less Than \$25,000 | State and County Offices, Peanut DMA's, and Cotton LSA's |
| LP-2047 9-12-06 | Documenting the Beginning of Harvest | State and County Offices |
| PS-570 9-5-06 | APSS Enhancements to Print Spot Check Letters for LDP's Selected for Spot Check | State and County Offices |
| TB-1200 9-8-06 | Instructions for Tax ID Number (TIN) Changes on Unsold, Paid Tobacco Transition Payment Program (TTPP) Contracts | Tobacco State and County Offices |

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

| Short Reference and Effective Date | Title | For |
|---|---|----------------------------------|
| 5-AS (Rev. 6) Amend. 8 9-13-06 | Mail Management | All FAS, FSA, and RMA Offices |
| 25-AS (Rev. 3) Amend. 19 9-13-06 | State and County Office Records Operations | State and County Office and KCMO |
| 2-LP Rice (Rev. 9) Amend. 7 9-11-06 | Loans and Loan Deficiency Payments for Rice | State and County Offices |

Procedure Notices

| PN Issue No. | Date | For |
|---------------------|-------------|--------------------------|
| PN Issue No. 243 | 9-14-06 | State and County Offices |

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Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

| Short Reference | Date of Obsolescence | Made Obsolete By |
|-----------------|----------------------|------------------|
| IRM-377 | 9-14-06 | IRM-379 |

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Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov.