

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

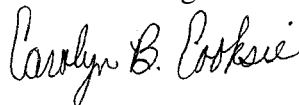
Notice FLP-522

For: State and County Offices

1-FLP, 2-FLP, 3-FLP,
4-FLP, 5-FLP

American Indian Credit Outreach Initiative

Approved by: Deputy Administrator, Farm Loan Programs



1 Overview

A Background

In FY 2008 FSA activated a tracking system at the request of the National Tribal Development Association (NTDA) to better serve American Indian farmers and ranchers with all aspects of loan making and loan servicing activities.

B Purpose

This notice:

- continues the NTDA liaison notification process
- provides the NTDA assistance notification form (Exhibit 1) to identify participants of this program
- details actions for field offices when NTDA assistance is provided to a Native American/American Indian farmer or rancher.

C Contact

If there are questions about this notice, State Offices shall contact Anne Steppe, LMD, at 202-690-4017.

Disposal Date	Distribution
November 1, 2009	State Offices; State Offices relay to County Offices

Notice FLP-522

2 Responsibilities

A NTDA Responsibilities

NTDA developed the NTDA American Indian Credit Outreach Initiative Outreach Liaison Contact Notification form (Exhibit 1) to:

- notify FSA that an American Indian farmer or rancher is working with NTDA
- authorize FSA to discuss the American Indian farmer's or rancher's request for assistance with NTDA.

Exhibit 1, Part A, is completed by NTDA and the American Indian farmer or rancher, and provided to the County Office where the request for assistance is being processed.

B County Office Responsibilities

When Exhibit 1 is received, County Offices shall:

- complete Part B
- FAX to LMD at 202-690-1117 or 202-720-6797.

When the National Office returns Exhibit 1 with the tracking number, County Offices shall:

- enter the tracking number in the appropriate box in Part C on the original copy of Exhibit 1
- file the original and faxed copy of Exhibit 1 received from LMD in position 3 of the applicant's case file
- provide a copy to the NTDA Outreach Liaison.

C National Office Responsibilities

The National Office will:

- assign tracking number, sign and date Exhibit 1 in Part C
- input name, type of assistance requested, etc., in tracking system
- return Exhibit 1 by FAX to the County Office with the NTDA tracking number completed
- notify NTDA of the tracking number by e-mail
- establish and maintain an operational file of all NTDA transmissions.

NTDA American Indian Credit Outreach Initiative Outreach Liaison Contact Notification



**NTDA AMERICAN INDIAN CREDIT OUTREACH INITIATIVE
OUTREACH LIAISON CONTACT NOTIFICATION**

PART A TO BE COMPLETED BY NTDA OUTREACH LIAISON AND APPLICANT

Applicant Legal Name (Please Print)	
Name of NTDA Outreach Liaison (Please Print)	
NTDA Liaison Contact Information	

I certify that I am working with, and am receiving technical assistance from, NTDA for the following purpose(s):

Check appropriate box(es):

<input type="checkbox"/> Direct Loan	<input type="checkbox"/> Direct Loan Servicing
<input type="checkbox"/> Guaranteed Loan	<input type="checkbox"/> Guaranteed Loan Servicing

I hereby authorize FSA to discuss my loan application and/or loan servicing application with my assigned NTDA Outreach Liaison, as necessary.

Applicant Signature		
Date Signed		

PART B TO BE COMPLETED BY COUNTY FARM SERVICE AGENCY OFFICE

Date Notification Received		
Name of County Office & State Abbreviation		

I certify that FSA has received an NTDA Outreach Liaison Contact Notification for the above-named applicant for the following purpose(s):

Check appropriate box(es):

<input type="checkbox"/> Direct Loan	<input type="checkbox"/> Direct Loan Servicing
<input type="checkbox"/> Guaranteed Loan	<input type="checkbox"/> Guaranteed Loan Servicing

Signature of FSA Official		
Printed Name of FSA Official		
Date Submitted to LMD		

PART C TO BE COMPLETED BY NATIONAL OFFICE LMD

NTDA Tracking Nbr.		Date Nbr. Assigned	
Signature of LMD Official			
Printed Name of LMD Official			