

A G E N D A

American Health Information Community Electronic Health Records Workgroup

Tuesday, July 25, 2006

1:00 - 3:00 pm [Eastern]

Mary E. Switzer Building, Room 4090

330 C Street, SW, Washington DC

1. Call to Order, Co-Chairs:
 - **Jonathan B. Perlin, MD, PhD, MSHA, FACP**
Under Secretary for Health, Department of Veterans Affairs
 - **Lillee Smith Gelinis, RN, MSN, FAAN**
Vice President, Clinical Performance, VHA Inc.
2. Introduction of participants – *All*
3. Brief review of Call-in procedures and FACA guideline document – *Judith Sparrow*
4. Review and acceptance of minutes from June meeting --*Co-chairs*
5. Workgroup leadership changes—*Co-chairs*
6. Discussion/ acceptance of an Emergency Responder EHR recommendation to AHIC
7. Updates on current status/ time-frame for parallel activities: (HIT Deployment Coordination slide)
 1. **NHIN:** Last month's conference and current NCVHS work. —*Linda Fischetti*
 2. **CCHIT:** press release announcing certified vendors---*Dr. Bell*
 3. **Privacy & Security:** --*Judith Sparrow*
 4. **HIT Adoption Survey:** --*Project Representative*
8. **Discussion:** of critical components identified at last meeting and prioritizing them. Determine tactics/ actions that move us toward the broad charge (workplan development). In this discussion, also need to determine which areas need further research and public testimony. Lay out agenda for future all day public hearing and identification of potential speakers.
9. Preparation for next workgroup meeting.

Meeting Documents:

- Draft Minutes and Transcript from June EHR WG Meeting
- HIT Deployment Coordination slide
- ONC DRAFT Goals/ Strategies/ Objectives Document
- HIT Adoption Study documents

For Reference: Workgroup Roadmap/ Timetable:

- i. **June:** Develop a work plan that lays out the **critical components** of the broad charge and a process to address them
- ii. **July:** Testimony, background research, analysis of barriers and enablers for the first set of critical components
- iii. **August:** Consider stakeholder concerns and roles and draft recommendations for first set of critical components
- iv. **Sept:** Testimony, background research, analysis of barriers and enabler for second set of critical components
- v. **Oct:** Consider stakeholder concerns and roles and draft recommendations on second set of critical components
- vi. **Nov:** Prepare letters of recommendations from work groups
- vii. **Dec:** Present first set of broad charge recommendations to the Community.