

United States Environmental Protection Agency  
UIC Federal Reporting System  
**Class V Well Pre-Closure Notification Form**

1. Name of facility:  
Physical address of facility:  
City/Town: State: Zip:  
County: Location: Lat/Long:

2. Name of Owner/Operator:  
Mailing address of Owner/Operator:  
City/Town: State: Zip:  
Legal Contact: Phone Number:

3. Type of well(s): Number of well(s):  
Operating Status:  Active  Under Construction  Temporarily Abandoned  Permanently Abandoned

4. Well construction (check all that apply):  
 Drywell  Septic tank  Cesspool  
 Improved sinkhole  Drainfield/leachfield  Other

5. Type of discharge:

6. Average flow (gallons/day): 7. Year of well construction:

8. Type of well closure, check all that apply:  
 Connect to holding tank (pump & haul fluids offsite)  Install permanent plug  
 Appropriate disposal of remaining fluids/sediments  Sample fluids/sediments  
 Remove well and any contaminated soils  Conversion to other well type  
 Other

Please describe in detail how you propose to close the well (i.e. if permanent plug: indicate pipe or floor sump will be cemented, etc.) and provide sketches if possible. Attach a separate sheet, if needed:

9. Proposed date of well closure:

10. Name of preparer: \_\_\_\_\_ Date: \_\_\_\_\_

**Certification**

I certify under the penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. (Ref. 40 CFR 144.32)

Name and Official Title (Please type or print)	Signature	Date signed

## INSTRUCTIONS

You must complete this form to notify the U.S. EPA that you intend to close a Underground Injection Control (UIC) Class V well at your facility. You may complete one form for more than one of the same type of Class V well at each facility. For example, if you will be closing two drywells that are of similar construction at your facility, you may use one form. The numbers below correspond to the numbers on the form.

1. Supply the name and street address of the facility where the Class V well(s) is located. Include City/Town, State (U.S. Postal Service abbreviation) and Zip Code. If there is no street address for the Class V well, provide the route number or locate the well(s) on a map. If available, for the "Location" provide the Latitude/Longitude of the well or the legal description of the facility.
2. Provide the name and mailing address of the owner of the facility or if the facility is operated by lease, the operator of the facility. Include the name and phone number of the legal contact for any questions regarding the information provided.
3. Indicate the type(s) of Class V well that you intend to close. (For example, cesspool or motor vehicle waste disposal). For each type, give the number of wells that will be closed at this location. Check the box showing the operation status of the well(s).
4. Mark an "x" in the appropriate box to indicate the type of well construction. Mark all that apply to your situation. For example, for a septic tank that drains into a drywell, mark both the "septic tank" and "drywell" boxes. Please provide a generalized sketch or schematic of the well construction if available.
5. List or describe the types of fluids that enter the Class V well. If available, attach a copy of the chemical analysis results and/or the Material Safety Data Sheets for the fluids that enter the well.
6. Estimate the average daily flow into the well in gallons per day.
7. Provide the year that the Class V well was constructed. If unknown, provide the length of time that your business has been at this location and using this well.
8. Mark an "x" in the appropriate box(s) to indicate how the well closure is expected to proceed. Mark all that apply. Also provide in the space below or an attached sheet, a detailed description of the option(s) you selected. For example, if you chose to Install Permanent Plug, state how this is to be done: such as placing concrete in the drain pipe or cement gluing a cap onto the drain outlet pipe to prevent fluids from flowing to the subsurface. If you chose other, please describe in detail what action you propose to take.
9. Self explanatory.
10. Self explanatory.

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The purpose of this form is to serve as the means for the Class V well owner or operator's notice to the UIC Director of their intent to close the well in accordance with Title 40 of the Code of Federal Regulations (40 CFR) Section 144.12 (a). According to 40 CFR §144.86, you must notify the UIC Program Director at least 30 days prior to well closure of you intent to close and abandon your well. Upon receipt of this form, if the Director determines that more specific information is required to be submitted to ensure that the well closure will be conducted in a manner that will protect underground sources of drinking water (as defined in 40 CFR §144.3), the Director can require the owner/operator to prepare, submit and comply with a closure plan acceptable to, and approved by the Director.

Please be advised that this form is intended to satisfy federal UIC requirements regarding pre-closure notification only. Other state, tribal or local requirements may also apply.