

**Organ Transplant Survey  
Requested Items for Each Program Type**

Hospital Name: \_\_\_\_\_ Survey Date: \_\_\_\_\_ to \_\_\_\_\_

Program Type: \_\_\_\_\_ Program Representative: \_\_\_\_\_

<b>Lists Of Transplant Candidates, Recipients And Living Donors (<i>by organ type</i>)</b>	<b>Received</b>
1. The transplant program's complete current active waiting number of individuals on the waiting list (does not include patients categorized as a "status 7, inactive" on the waiting list)	
2. List and number of persons evaluated but not placed on the waiting list within the past 12 months or after June 28, 2007, whichever date is most recent.	
3. List and number of all patients removed from the waiting list including the reason for the removal within the past 12 months, or after June 28, 2007, whichever date is most recent;	
4. List and number of the transplants performed including name, organ(s) transplanted, address, country of primary residence, resident alien or non-resident alien status, race and gender and date of transplant within the past three years, or after June 28, 2007, whichever date most recent;	
5. List and number of living donors including name, organ(s) transplanted and date of transplant (if applicable) within the past three years, or after June 28, 2007, whichever date most recent;	
6. List and number of transplant patients and donors that are <u>currently</u> an inpatients and the location of patient (unit, and floor);	
7. List and number of post-transplant patients and post-donation individuals that are scheduled for follow-up visits during the survey timeframe;	
<b>List of Organ Recovery and Organ Offers</b>	
8. List and number of all instances where the transplant program's own recovery team recovered the donor organ within the last three years or after June 28, 2007, whichever date is most recent. In each instance include the name of the transplant recipient. <i>[This list is not needed if the transplant program recovers <u>all</u> of the deceased donor organs for a given program type.]</i>	
9. List and number of the organs that the transplant program received offers for, and declined, and the reason for the declination;	

<b>Program Administration: Policies, Procedures, Personnel, and QAPI</b>	
10. The transplant program's policy and procedure manuals;	
11. A copy of the transplant program's written waiting list selection criteria for patients and donors (if applicable);	
12. A copy of the written material that is distributed to patients to explain the selection criteria (if different than #11);	
13. The hospital and transplant program's written agreement with their designated Organ Procurement Organization (OPO);	
14. An organizational chart of the transplant program;	
15. List of all transplant associated professional personnel and their titles;	
16. The curricula, training plan, and/or training schedule for personnel, (agenda, dates, evidence of attendance);	
17. On-call schedule for transplant surgeons and transplant physicians for the past 30 days;	
18. Any contracts with external parties that the hospital or transplant program have for services relevant to transplantation including: nursing, anesthesiology, immunology, pathology, surgery, internal medicine, infectious disease, pathology, radiology, blood banking and patient education;	
19. Any written transplant patient or living donor educational materials;	
20. The written copy of the Quality Assessment and Performance Improvement (QAPI) program;	
21. Any QAPI reports, records and minutes of QAPI committee meetings, or consultation reports about the QAPI program;	
22. Log of any reported adverse events for the past 12 months and corresponding documentation of the investigation and analysis of those events.	