

THERAPIST PROFESSIONAL ADVISORY COMMITTEE
MEETING MINUTES
26 October 2007



Therapist Professional Advisory Committee		
CAPT Karen Lohmann Siegel Chief Professional Officer Agency for Healthcare Research and Quality 540 Gaither Road Rockville, MD 20850 301-427-1321 (v) 301-427-1640 (f) Karen.Siegel@ahrq.hhs.gov	CDR Kathleen O'Neill-Manrique Chair, TPAC Hopi Health Care Center HWY 264, Mile Marker 3 Pollaca, AZ 86042 Phone: 928-737-6130 FAX: 928-737-6153 E-mail: Kathleen.o'neill-manrique@ihs.gov	LCDR Alicia Souvignier Executive Secretary, TPAC Northern Navajo Medical Center PO Box 160 Shiprock, NM 87401 Phone: 505-368-7105 FAX: 505-368-7078 E-mail: alicia.souvignier@ihs.gov

TPAC MEMBERS	AGENCY	EMAIL	Phone#
CAPT Michelle Hooper	IHS	michelle.hooper@ihs.gov	580-354-5117
CDR Martha Duganne	IHS	maduganne@ihs.gov	505-946-9335
CDR Liza Figueroa	IHS	Liza.Figueroa@pimc.ihs.gov	602-263-1200
CDR Scott Gaustad	IHS	Scott.gaustad@ihs.gov	928-338-3610/3649
CDR Laura M. Grogan	OS	laura.grogan@hhs.gov	303-844-7849
CDR Fred Lief	BOP	flief@bop.gov	859-255-6812x5362
CDR Jon Schultz	BOP	jschultz@bop.gov	507-287-0674x5070
CDR Rita Shapiro	USCG	rita.b.shapiro@uscg.mil	202-475-5182
CDR Jessie Whitehurst-Lief	BOP	jwlief@bop.gov	859-255-6812x5362
LCDR Terry Boles	IHS	Terry.Boles@ihs.gov	480-829-7396
LCDR David Byrne	CDC	dbyrne@cdc.gov	513-533-8414
LCDR Joe Golding	IHS	Joseph.Golding@ihs.gov	928-669-3343
LCDR Monique Howard	CMS	monique.howard@cms.hhs.gov	410-786-3869
LCDR Henry McMillan	OS	Henry.mcmillan@hhs.gov	240-453-6035
LCDR Jeff Richardson	IHS	jeff.richardson@mail.ihs.gov	928-475-7369

FIELD REPRESENTATIVE	AGENCY	EMAIL	Phone#
LCDR Jodi Tanzillo	Field Rep. Coordinator	jodi.tanzillo@ihs.gov	(928) 674-7224
LT Kieu-Phuong Vu	NIH	vuk@cc.nih.gov	(301) 451-7567
LCDR Maria Bacilio	CMHS	MLBacilio@yahoo.com	(202) 645-7610
LT Delana Westman-Berry	IHS Multi-site	delana.berry@CREEKHEALTH.ORG	(918) 279-3452
LCDR David Engelman	BOP West	dengelman@bop.gov	(417) 837-1738
LT Doug Henry	BOP East	D2henry@bop.gov	(919) 575-3900
LCDR Joe Kennedy	IHS AK	jkennedy@nshcorp.org	(907) 443-4513
LCDR Dan Smith	IHS NW	dsmith@bmc.portland.ihs.gov	(208) 686-7041
CDR Barb Werito	IHS-NM	barbara.werito@gimc.ihs.gov	(505) 792-1510
LCDR Jim Cowher	IHS AZ	james.cowher@tcimc.ihs.gov	(928) 283-2659
LT Chris Barrett	Multi-Agency	christopher.barrett@hhs.gov	(240) 453-8279

**THERAPIST PROFESSIONAL ADVISORY COMMITTEE
MEETING AGENDA
26 OCT 2007
1200 EDT**

I.	CALL TO ORDER	CDR O'Neill-Manrique	1200
II.	REVIEW AND ADOPTION OF AGENDA	CDR O'Neill-Manrique	1205
III.	REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES	CDR O'Neill-Manrique	1210
IV.	OVERVIEW MEDICAL RESERVE CORPS	LT Dean Trombley	1215-1245
V.	OFFICE OF RESERVE AFFAIRS INACTIVE RESERVE CORPS	LCDR Timothy Jiggins	1245-1315
IV. REPORTS			
A.	CHIEF PROFESSIONAL OFFICER	CAPT Siegel	1315-1330
B.	TPAC CHAIR	CDR O'Neill-Manrique	1330-1335
C.	ADMINISTRATION COMMITTEE	LCDR SOUVIGNIER	1335-1340
D.	INFORMATION MANAGEMENT	CAPT FIGUEROA	1340-1345
E.	READINESS COMMITTEE	CDR SHAPIRO	1345-1350
F.	STRATEGIC PLANNING AND DEVELOPMENT COMMITTEE	LCDR BOLES	1350-1400
G.	PROFESSIONAL DEVELOPMENT	CDR Whitehurst-Lief	1400-1405
V. OLD BUSINESS			
A.	Healthy Lifestyle Task Force-	LCDR Joseph Golding	1405-1410
VI. NEW BUSINESS			
1.	TPAC Policy Procedure Manual – Readiness	CDR O'Neill-Manrique	1410-1415
2.	2008 COA Planning Update	CDR Wooldridge	1415-1420
3.	2008 AMSUS Planning update	CDR Shapiro	1425-1435
4.	Public Health/Therapy Professions task force	CDR O'Neill-Manrique	1435-1440
5.	Promotion Board- Guide task force-	CAPT Siegel	1440-1450
VII.	OPEN FORUM FOR DISCUSSION	TPAC CATEGORY	1450-1500
VII. ADJOURN			

Therapist Professional Advisory Committee Meeting Minutes

Date: 26 October 2007 Time: 12:00- 1450 hours EDT Location: Teleconference

I. CALL TO ORDER: 12:00 PM EDT

Roll Call: 1200 EDT

<u>MEMBERS</u>	<u>TITLE/PROXY</u>	<u>AGENCY/OPDIV</u>
CDR Kathleen O'Neill-Manrique	Chair	IHS
LCDR Alicia Souvignier	Exec Sec	IHS
CAPT Michelle Hooper	absent	IHS
CDR Martha Duganne	Souvignier	IHS
CDR Liza Figueroa	O'Neill-Manrique	IHS
CDR Scott Gaustad		HIS
CDR Laura Grogan	McMillan	OS
CDR Fred Lief		BOP
CDR Jon Schultz		BOP
CDR Rita Shapiro		USCG
CDR Jessie Whitehurst-Lief		BOP
LCDR Terry Boles	Gaustad	IHS
LCDR David Byrne		CDC
LCDR Joe Golding		IHS
LCDR Monique Howard		CMS
LCDR Henry McMillan		OS
LCDR Jeff Richardson	Souvignier	IHS
Ex-Officio Member:		
CAPT Karen Siegel	CPO	NIH

<u>GUESTS</u>	<u>AGENCY/OPDIV</u>
CAPT Terry Cavanaugh	IHS
CAPT Gary Shelton	IHS
CAPT Frank Weaver	IHS
CDR Jean Bradley	BOP
CDR Jeff Fultz	IHS
CDR Ron West	IHS
LCDR Damien Avery	BOP
LCDR Andra Battocchio	IHS
LCDR Teshara Bouie	FDA
LCDR James Cowher	IHS
LCDR Ernestine Higdon	IHS
LCDR Scott Mitchell	IHS
LCDR Thomas Schroeder	IHS
LT Richard Brantley	IHS

LT Tracy Gualandi	BOP
LT Doug Henry	BOP
LT Artresiah Rogers	BOP
LT Delana Westman-Berry	IHS
LTJG Tanisha Nobles	BOP

II. REVIEW AND ADOPTION OF AGENDA:

CDR Shapiro moves to approve the agenda; and CDR Whitehurst-Lief seconds the motion. Approved.

III. REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES:

August 2007 meeting minutes were provided and approved via e-mail to all TPAC members. Minutes were posted to TPAC website. CDR Shapiro moves to approve August meeting minutes; LCDR McMillan seconds the motion. Approved.

IV. OVERVIEW OF MEDICAL RESERVE CORPS LT Trombly

LT Trombly is a SLP who transferred from Chinle, AZ to a position with the MRC this summer. See PP presentation that was distributed via LISTSERV and Field Reps.

The Mission of the MRC is to improve health and safety of communities across the country by organizing public health, medical and other volunteers. The MRC program office is in the Office of the Surgeon General, which supports efforts to establish, implement and sustain local MRC units nationwide. More information is available at www.medicalreservecorps.gov.

V. OFFICE OF RESERVE AFFAIRS LCDR Timothy Jiggins (301.443.4847 , Timothy.Jiggins@hhs.gov)

LCDR Jiggins is a Recruiting and Training officer with the ORA. The IRC consists of officers who have either left AD or commissioned directly into the IRC. There are currently 4000 IRC officers with an estimate of 100 officers in the Therapist Category. These officers make up Tier 4 in OFRD. The IRC officers cannot be ordered into a TDY position- they are utilized on a volunteer basis.

An agency that would like to call an IRC officer to duty needs to submit a 1662 through the agency Commissioned Corps liaison. The ORA updates the officers folder with the necessary CAD paperwork for a short tour. CDR Demitrus Culbreath is the officer that works with the details of this process.

The IRC has a blanket MOU with the Army, HHS Agencies, BOP, and Coast Guard. The time frame for CAD for these agencies is about a month: time for 1662 and ORA paperwork, then OCCU needs 10 days to cut orders. If the request is from an agency that does not have a blanket MOU, then process is going to be longer and more tedious.

At this point it is difficult to ensure that IRC officers keep current contact information with the ORA. Of the 100 therapists, only a fraction have good contact information. There is hope that with IT improvements that this tracking will also improve.

The cost of an IRC officer is roughly similar to a permanent Commissioned Corps officer. The service unit can decide how and if they want to pay travel, per diem, etc. It is not considered a PSC, so there are not the costs associated with move or dislocation.

VI. REPORTS

A. CPO Report: CAPT Siegel

CA FIRES: Thoughts go out to victims and firefighters. CAPT Siegel called to check on therapist officer CDR Sue Newman in the LA area, and she and her family are safe from the effects of the fire at this point.

RESPIRATORY THERAPISTS: After years of work by the category, RT is now a commissionable degree in our category as of Sept 07. CAPT Siegel has been in discussion with American Association for Respiratory Care, who will do a substantial roll out in an upcoming publication. CAPT Siegel has been working with the OSG for approval of the material in the press release. The AARC is enthusiastic about this new opportunity for RTs.

There are currently 2 applicants in the system for RT. CAPT Siegel states that CDR Fultz was helpful in providing a blanket billet for the category that the IHS is using at one service unit in order to advertise at an O3 level. It may be helpful for category members to make this billet available to the RT or HR departments at their service units. CAPT Siegel can provide this document to category members.

COERS: Reminder of upcoming due dates.

READINESS: We are at 90.5%, the number one category. We were almost at 95%, but about 8 officers dropped of for one issue, like CPR or License. This shows how easy it is to fall off—we must stay on top of our readiness. Plan ahead and recheck OFRD on a frequent basis.

3H SURVEY: Officers in 3H sites should have received a survey. Please complete and return.

CCMIS WEBSITE: New policies on uniforms are available. Please check with local leadership for feedback concerning BDUs on Friday. Just because we are authorized to wear BDUs, does not mean it is appropriate in every situation.

MENTORING: Several new officers that have been called to AD- we need more mentors. If you do not have mentee, please consider signing up. Please contact CDR Smith at michaele_smith@nih.gov if you are interested.

OFFICIAL CEREMONIES:

August: CAPT Siegel attended the farewell ceremony for ADM Agwunobi
October 4: Attended the change of command for outgoing ASG Moritsugu, who retired. The new ASG is RADM Steven Galson. He brings a wealth of experience from the FDA. CAPT Siegel had the opportunity to speak with him yesterday at an award ceremony Celebrating People with Disabilities and thanked him for attention to issues important to our category.

CPO NEW CONTACT INFO:

CAPT Siegel will be moving to a new duty station on 1 Nov 2007. Her new contact information is:

Agency for Healthcare Research & Quality
540 Gaither Road
Rockville, MD 20850
voice: 301-427-1321
Fax: 301-427-1640
e-mail: Karen.Siegel@ahrq.hhs.gov

WEBSITE: With CAPT Siegel's move away from NIH, she will no longer be able to make updates to the website. CAPT Siegel will continue to make updates to the files and then send them to CAPT Oakley at NIH, who will upload to the website. In the future, the TPAC website will transfer over to the OCCO server.

B. TPAC Chair Report: CDR Kathleen O'Neill-Manrique

PAC CHAIR MEETING:

CDR Gaustad attended the PAC meeting for CDR O'Neill-Manrique

- OCCO reported that officers who have scored low on promotion boards for over three years are being offered career counseling assistance.
- Work continues to transition category websites to the OCCO server.

(Committee reports provided as attachments A-F)

C. Administration Committee: Defer to report.

D. Information Management Committee: Defer to report.

E. Readiness Committee: CDR Shapiro reports that her committee worked rapidly to notify officers that were at risk for falling off readiness list, to help keep readiness status above 90% for the category. CDR Shapiro emphasizes the importance of keeping track of readiness and the following checklist.

F. Strategic Planning and Development Committee: CDR Gaustad is proxy for LCDR Boles.

1. CDR Gaustad suggested an update to the 2003 Billets Review taskforce findings. LCDR McMillan states that new billet structure from OCCO should be in effect by Summer 08. CDR Manrique is in support of starting this project, to help mid-career senior officers in career progression.

ACTION ITEM: Establish a Task Force to update the 1995 Facility Survey. CDR Gaustad will draft the request detailing the focus of the project. The request for Task Force members will be sent out to category via LISTSERV.

2. LCDR Cowher and the retention subcommittee established a category survey to update the retention survey from 2004. This will be distributed to all category members. Since the file is in Excel, BOP officers will need to use an Excel viewer, which BOP facilities should have available.
3. IHS Scholarship Students: 3 PT and 2 OT will graduate in 2008.

G. Professional Development Committee: CDR Jessie Whitehurst-Lief deferred to report.

V. OLD BUSINESS

A. Healthy Lifestyles Task Force LCDR Golding
12 officers on taskforce will meet via teleconference in next couple weeks- members will receive meeting information by email in near future.

B. Term Limit Taskforce
CDR Manrique reinstated the term limit task force of CDR Lief, LCDR Richardson and LCDR Souvignier to establish recommendation for policy change for 3 year term limit for subcommittee chairs.

ACTION ITEM: Taskforce will provide suggested policy for enforcing subcommittee term limit and distribute to TPAC members for approval. Taskforce will redistribute list of subcommittee chairs and length in position.

VI. NEW BUSINESS

A. TPAC Policy Procedure Manual – Readiness CDR O’Neill-Manrique

Discussion regarding the requirement for TPAC members to be basic qualified by OFRD and the disciplinary procedures when a TPAC member falls off of readiness list.

ACTION ITEM: LCDR Richardson, CDR Whitehurst-Lief, CDR Shapiro will meet with CDR O'Neill-Manrique to discuss this issue. Additional interested officers send email to CDR O'Neill-Manrique to contribute to this process.

- B. COA Category Day** LCDR Schroeder
LCDR Woolridge is Therapist Category Day Chair and LCDR Schroeder is Deputy Chair. There are currently 4 speakers that have submitted information. All are PTs, so we need speakers from other disciplines as well. We need information by Nov 5, in order to apply for CEUs.
- C. 2008 AMSUS Planning update** CDR Shipiro
AMSUS will be located in San Antonio, TX in 2008 and the USPHS is the sponsoring agency. We want large participation from USPHS. Since we are sponsoring agency, we have a greater opportunity to present at the meeting.
- D. Establishing Therapist Role in Public Health** CDR O'Neill-Manrique
Suggestion to establish a task force related to therapy category and how our professions impact public health. Begin by looking at OFRD and how agencies request assistance. How do we advertise to these agencies about the benefit of utilization of the skills in our category? CDR O'Neill-Manrique would also like to expand this to the realm of Global Health, given that many in our category have the MPH degree.

ACTION ITEM: CDR Jordan, CDR Fultz, and CDR Whitehurst-Lief, and CDR O'Neill-Manrique will meet to clarify the mission of a potential Task Force to address this issue.

- E. Promotion Board Guide Task Force** CAPT Siegel

Last year a guide for promotion board members regarding Therapist category credentials was created. This was done due to the fact that we have board members from outside our category. This guide is also helpful for board member inside the category in terms of reviewing other disciplines. There are some changes to PT/OT board certifications. CAPT Siegel requests to reinstate the Taskforce from last year to update this guide.

ACTION ITEMS: Previous promotion guide Task Force will reconvene to update guide

VII. OPEN FORUM

Nothing reported.

CONCLUSION: Meeting adjourned at 1450 Eastern Time

Next TPAC meeting: Dec 14, 2007; Feb 22 - 1200 EST

Call in number: 1-888-381-8510, pass code 87222.

Respectfully Submitted: LCDR Alicia Souvignier, TPAC Executive Secretary

Concur: CDR Kathleen O'Neill-Manrique, TPAC Chair

Concur: CAPT Karen Siegel, CPO Therapist Category

ATTACHMENT A: ADMINISTRATION COMMITTEE REPORT

ATTACHMENT B: PROFESSIONAL DEVELOPMENT COMMITTEE REPORT

ATTACHMENT C: INFORMATION MANAGEMENT COMMITTEE REPORT

ATTACHMENT D: STRATEGIC GROWTH COMMITTEE REPORT

ATTACHMENT E: READINESS COMMITTEE REPORT

USPHS Therapist Category Website: <http://www.cc.nih.gov/rm/pt/tpac.htm>

Join the Therapist Category LISTSERV at https://list.nih.gov/archives/usphs_therapist.html

ATTACHMENT A

ADMINISTRATION COMMITTEE REPORT

MEMORANDUM

TO: CDR KATHLEEN O'NEILL MANRIQUE, TPAC CHAIR

FROM: LCDR ALICIA SOUVIGNIER, ADMINISTRATION COMMITTEE CHAIR

DATE: 10/26/07

RE: ADMINISTRATION COMMITTEE REPORT, October, 2007

Finance Subcommittee Report, CDR Ron West, Chair.

Nothing to Report.

Member Elections Task Force

Nothing to Report

COA Meeting Planning

LCDR Andrea Woolridge is Therapist Category Day chair and LCDR Tom Schroeder is Deputy Chair. Contact the chairs if you are interested in helping on the committee.

Please see their update in meeting minutes.

ATTACHMENT B

DATE: October 21, 2007

TO: CDR Kathleen O'Neill-Manrique, TPAC Chair

LCDR Alicia Souvignier, TPAC Executive Secretary

FROM: CDR Jessie Whitehurst Lief, Professional Development Committee, Chair

SUBJECT: Professional Development Committee Report

Therapist Professional Advisory Committee

August 22, 2007

The following are the submitted subcommittee reports for the October 26, 2007, TPAC meeting:

Awards Subcommittee:

Chair: CDR James Standish

Members: CAPT Lois Goode, CDR Scott Gaustad,
Therapist Professional Advisory Committee,

1. The AMSUS award recipients have been identified and the results can be found at www.amsus.org/awards/recipients.cfm.
2. The call for the next cycle of awards will be January 1, 2008.
3. My e-mail Address James.W.Standish@uscg.mil. If you have any questions please feel free to contact me.

Education Subcommittee:

Chair: LCDR Jessica Feda

Secondary Chair: LT Felipe Zamarron

Members: LCDR Jeff Richardson, LTJG Carlos Estevez, LT Brian Elza, LCDR Jeff Lawrence, LCDR Henry McMillan, CDR Jon Schultz, LT Dean Trombley

1. TPAC update

- The last Education Subcommittee meeting was held in April 2007.
- Next meeting pending posting of the Advanced Practices Web page on the TPAC site.
- The Education Subcommittee is nearing completion of an "Advanced Practices" page that will be posted on the Education Subcommittee site. This page will highlight the therapist category's efforts as a whole and offer a means to share clinical presentations and information. The page is designed to focus on evidencebased practice. The page will include information on how to obtain clinical specialization, a list of therapists who have obtained specialty certifications, a list of therapist research citations, critically appraised topics, course information with feedback, and therapist presentations. CAPT Siegel has worked diligently on preparing the page with the proper formatting for application. More information will be forthcoming once the page is posted, so therapists will be aware of the site, understand how the page will work, and encourage participation/postings.
- Currently, LCDR Feda is working with course directors to compile the course listings for 2008.

- Please review the course listings on the Education Subcommittee page (<http://www.cc.nih.gov/rm/pt/tpac.htm> click on Education Subcommittee Course Listings under the Professional Development Committee). The current listings include the upcoming Combined Sections Meeting and Air Force Neuromusculoskeletal Evaluator course (OZO) in March 2008. I will need PHS officer names/rank for the OZO course by 1 December 2007. Please contact LCDR Fedra at jfedra@bop.gov if you are interested in the course. All of the courses are excellent, maintain evidence-based standards, and many are provided by our sister services.

Mentoring Subcommittee:

Chair: CDR Michael Smith

Members: CAPT Rebecca Parks, LCDR Schultz

To: Therapist Professional Advisory Committee Officers

From: Michael R. Smith, PT M Ed

CDR, US Public Health Service

Subject: Request for Mentors

This memo is to inform you of an acute shortage of mentors in the Therapist category. There are several mentors who have mentored 2-3 junior officers over a period of time. In order to keep up with the recent calls to active duty and junior officers entering into our category, it is pertinent that we keep a lively data base of senior officers ready to respond so that mentees can be paired as soon as possible.

For those of you already in the mentoring program, please visit the TPAC web site at www.cc.nih.gov/rm/pt/tpac.htm , click on Professional Development, then mentoring and renew your request to be a mentor. If you are interested in becoming a mentor, please also visit the web site, complete and fax the Mentor form to me at **301-480-0669**. Remember to obtain supervisor's approval and review the criteria on the web site, as it serves as your orientation to the program. Thanks in advance for your attention in this matter.

Promotion Preparation Subcommittee:

Chair: CDR Michelle Jordan

Members: CAPT Nancy Balash, CDR Ron West, CDR Kathleen O'Neill-Manrique,

CDR Jessie Whitehurst Lief, CDR Monique Howard, CDR Tarri Randall

Nothing new to report

Retirement Recognition Subcommittee:

Chair: CDR Cindy Carter

Members: CAPT Susanne Pickering, CAPT Lois Goode, CDR Ron West,

CDR Jean Bradley, CDR Rita Shapiro, CDR Jessie W. Lief and LCDR Damien Avery

Nothing new to report

ATTACHMENT C

October 19, 2007

To: CDR Kathleen O'Neill-Manrique, TPAC Chair
LCDR Alicia Souvignier, TPAC Secretary

From: CDR Liza Figueroa, TPAC Information Management Chair

Re: TPAC INFORMATION MANAGEMENT REPORT OCTOBER 2007

I. WEB PAGE SUBCOMMITTEE, CAPT Karen Siegel, Chair

Web page updates include:

- Changed TPAC Secretary under administration and new member elections
- Changed CDR Standish's e-mail under awards
- Changed LCDR Roe as New Appointment Standards Chair
- Added LT Barrett as new Multi-Agency Field Rep
- Posted August Field Report and TPAC Meeting minutes
- Posted August Vacancies
- Posted 2008 COA Conference Rep
- Updated the education listing
- Updated the OFRD information page
- Updated the Hail and Farewell section
- Included RT in the front page banner and the first what's new listing!!

The main site is at <http://www.cc.nih.gov/rm/pt/tpac.htm>

II. JOAG Liaison, LCDR Jessica Feda, Chair

JOAG Liaison Report

- JOAG last met on Friday, September 14, 2007 for voting members and Friday, August 10, 2007 for general membership. The new operational year began on October 1st. The new executive committee is as follows:
Chair: LCDR Amy Treffeletti, MPH, CDC
Chair-elect: LCDR Maleeka Glover, Scientist, CDC
Vice Chair: LCDR Jonathan Rash, Engineer, IHS
Treasurer: LCDR Jean Pierre DeBarros, HSO, Office of Biomedical Advanced Research and Development Authority
Executive Secretary: LTJG Jessica Schwarz, EHO, IHS

August meeting updates:

- Officers interested in applying for the recently announced Career Assignment Manager (CAM's) positions need to contact LCDR David Magnotta, DCCA, directly: www.david.magnotta@hhs.gov
- JOAG representation for the newly formed Uniform Transition workgroup will include LCDR Michelle Colledge and LT Thomas Janisko. It was noted during the recent PAC Chair report to OSG that the elimination of the Salt & Pepper uniform was strongly opposed; however, the SG PAC Chairs are committed to moving forward with the ASH's decision.
- The letters of approval for the newly selected JOAG voting members for 2007-09 are awaiting SG signature.
- Carlos Birdsong, Macro International web project manager, is scheduled to give an update to the PAC Chairs this month on the anticipated migration of all PAC (to include JOAG) websites to HHS.
- A review of the newly developed JOAG SOPs for the various committees and workgroups along with the five year Strategic Plan will be reviewed by the JOAG leadership and posted to the website in the next few months.
- The JOAG leadership is committed to making the meetings available to the general members who are unable to attend the teleconference by making audio files available on the JOAG website. Today's meeting with RADM Williams and CDR Eckert will be the first audio file that will be posted to the website.
- Junior officers who are not currently participating on a committee and are interested in getting more involved are encouraged to contact any of the committee/workgroup Chairs that are identified on the JOAG website. Your participation is what makes JOAG successful!

OFRD

Public Health/ Medical Missions:

- COMFORT Mission:
 - USPHS Team 2 is nearing the end of its deployment aboard the COMFORT. The team has provided medical and dental services and conducted public health assessments in Panama, Nicaragua, El Salvador and Peru.
 - Five of the 18 officers on USPHS Team 2 are junior officers.
 - One junior officer was promoted to O-3 in only the second USPH Promotion Ceremony held aboard a Navy ship.
 - USPHS Team 3 will board the COMFORT on August 12th in Trujillo, Peru.
 - Eleven of the 18 officers on USPHS Team 3 are junior officers.
- PELELIU Mission:
 - USPHS Team 3 arrived in Madang, Papua New Guinea on August 7th.
 - Seven of the 8 officers on USPHS Team 3 are junior officers.

- A PHS representative is currently participating in the Pre-Deployment Site Survey (PDSS) in Majuro, Marshall Islands. The PDSS is scheduled to end on August 12th.

- Camp Lejeune Dental Mission:
 - There are currently one dentist and three dental hygienists (including one junior officer) deployed to Camp Lejeune. Their deployment ends August 11th.
 - The next group, consisting of three dentists and one dental hygienist will deploy for two weeks on August 12th.

- Response Team Field Training and Team Openings –
 - After a week long break, the response team field trainings resumed at Camp Bullis on August 5th.
 - RDF3, APHT3 and MHT3 will finish field training on August 10th.
 - RDF4, APHT4 and MHT4 will do field training August 12-18th and RDF2, APHT2 and MHT2 will do field training August 20-24th.
 - There are still vacancies in all RDFs, APHTs and MHTs that could be filled by junior officers. Interested officers should contact OFRD for referral to the various team leaders.

The Junior Officer Advisory Group (JOAG) is a public health professional group under the Office of the Surgeon General, whose purpose is to provide advice and consultation interests and concerns specific to junior officers in the USPHS Commissioned Corps. JOAG has been and continues to be involved in transformation workgroups and proceedings.

JOAG general membership is highly encouraged to all junior officers (O-4 and below) to aid in continued evolution and promotion of the USPHS Commissioned Corps and is a unique opportunity for junior officers to provide a voice while learning about the Corps happenings via current events and information dissemination.

To join the JOAG listserve: <https://list.nih.gov/archives/joag.html> and click on “Join or leave the list”.

JOAG committees are currently in need of new members. To learn more about JOAG committees and their vision, please go to: <http://www.joag.org/committees.html>

The next JOAG meeting will be held on October 12th from 1300-1500 EST. Call in number: 888-322-1791 and Passcode: 83301. After October’s meeting, the next JOAG meeting will be held on the second Friday of the month in December from 1300-1500 EST.

If you have any specific questions, please feel free to contact me at:

LCDR Jessica Feda, DPT, OCS, CSCS
Rehabilitation Services
FMC Rochester
2110 E Center Str
Rochester, MN 55903
507-287-0674 ext 5070
jfedabop.gov

III. HISTORIAN, CDR Jessie Whitehurst-Lief, Chair

Thanks to everyone who provided feedback on the Therapy History Timeline/Chronology. Appropriate changes were made to the Timeline/Chronology and the document is now ready for review by the Web site contractors.

IV. RETIRED THERAPIST SUBCOMMITTEE, CAPT (ret.) Leo LaBranche and CDR (ret.) Selden Wasson

-Nothing to report

V. INACTIVE RESERVE, LCDR Alicia Souvignier, Chair

The point of contact for all IRC related issues is LCDR Demitrus Culbreath at DCulbreath@osophs.dhhs.gov

VI. COMMISSIONED OFFICERS ASSOCIATION, CAPT Suzanne Pickering

- COA and COF sponsored and organized the 2nd PHS Commissioned Corps Change-of-Command on October 4th at which RADM Steven K. Galson relieved RADM Kenneth P. Moritsugu as Acting Surgeon General. RADM Moritsugu was officially retired during the ceremonies after 37 years of service as Commissioned Corps officer. The gala ceremony, attended by some 400 persons, was intended not only to honor Admirals Moritsugu and Galson, but also to underscore and publicize the Commissioned Corps as a uniformed service of health professionals and leaders in the Nation's Public Health Service RADM Galson relieves RADM Moritsugu, Acting Surgeon General on Oct 4th.
- COA sent congratulations to each of the new flag officer selectees announced last month. COA is pleased to note that every one of the new flag officers is a COA member.
- The theme for the 2008 PHS Professional Conference in Tucson, AZ has been selected as "*Public Health Strategies for the New Millennium.*"

- Oklahoma has provided COA a favorable ruling on the tax status of PHS Commissioned Corps officers in that state. For the purpose of Oklahoma state income tax laws, PHS Commissioned Corps officers are considered as military/armed service officers and are, therefore, entitled to the same tax benefits provided by Oklahoma to members of the Armed Services.
- Legislation to extend to PHS Commissioned Corps officers the same combat zone tax relief available to Armed Forces service members continues to gather momentum in Congress. While passage this year is uncertain, we remain encouraged that no active opposition to this legislation has surfaced.
- HR 3447, the Surgeon General Independence Act is not achieving the same momentum. COA continues to press for more sponsors and more public health association support for this important legislation.
- All indications are that the 2008 pay raise for Uniformed Service members will be 3.5%.
- The PHS Commissioned Officers Foundation has announced that Dr. Julie Gerberding, CDC Director, will be the guest of honor and speaker at the 2008 Anchor and Caduceus Dinner commemorating the founding of the PHS Commissioned Corps in 1889. The dinner will be held on Friday evening, February 1, 2008 in the DC Metro area. Specific venue and additional details will be promulgated shortly.
- The COA Strategic Planning Committee met for two days in Atlanta last month to begin work on the next Association strategic plan. Once a draft plan is developed by the committee, it will be reviewed by the full COA Board of Directors and then provided for comment to the full membership via the Branch Presidents. Other stakeholders (OSG, CPOs, etc) will also be invited to comment. Once all comments are received, a final draft will be prepared for the Board's approval.
- COA Executive Director visits local branches. Jerry Farrell recently met with the Ft Detrick, MD COA Branch and on November 3rd will travel to Springfield, MO to address the Ozark COA Branch. COA Board Chair, CDR Daphne Moffett will address the Atlanta COA Branch at their November Fall Social.

**VII. FIELD REPRESENTATIVE COORDINATOR
REPORT/CATEGORY ROSTER SUBCOMMITTEE CHAIR
LCDR Jodi A. Tanzillo**

I. Congratulations To:

- **IHS AZ**
Chinle
Chinle Rehab Services Dept was 1 of 10 departments awarded the Chinle Service Unit Outstanding Service Award.

Hopi

Hopi Wound Care Team was awarded the National Indian Health Service Director's Award for their wound care program.

- **IHS NM**

Zuni

Karen Cheama, Medical Support Assistant, received a monetary award in recognition of Exemplary Service to the PT Department, 10/01/07.

- **Multi-Agency**

CDR Michelle Jordan-Garner was awarded the Special Assignment Award for service to the TPAC; Outstanding Service Medal for the Gulf Hurricane response; and 3 Unit Commendations for various efforts towards increasing medical understanding and efficiency of programs providing services to people with HIV/AIDS.

- **NIH**

Congratulations to Ms. Laurie Delany, OT, for earning an Assistive Technology Practitioner credential.

II. News From the Field:

- **IHS AK**

SEARHC – Juneau Medical Clinic

The PT clinic moved into a newly remodeled space in the main clinic building on July 20th and was able to purchase new equipment including: a traction table, an elliptical machine, an upright bicycle, a stepper and a bariatric high/low table.

- **IHS AZ**

Chinle

LCDR Jodi Tanzillo attended the US Army Combat and Operational Stress Control Course at San Antonio and Camp Bullis, Texas for 2 weeks in September.

LCDRs Battocchio & Tanzillo attended the 2007 American Society of Hand Therapists annual meeting in Phoenix in October.

Fort Defiance

Congratulations to John Van Eyk and wife on the birth of a new baby boy, Brycen Van Eck.

Gila River Healthcare

Nursing home broke ground- will house inpatient rehab unit; estimated to open in 16 months.

A new 6000 sq. ft. Rehab center at Gila Crossing Clinic broke ground – it has an estimated 18 mos build schedule.

San Carlos

LCDR Jeff Richardson and his wife, Gina, announce the birth of their 5th child, Jade, on September 7th.

Tuba City

LTJG Heidi Fisher completed NAIOMT courses on upper and lower quarter.

LT JG Heidi Fisher attended the American Academy of Orthopedic Foot and Ankle Society Annual Conference in Las Vegas.

Celebration of PT Month: The PT Department held Open House poster presentations throughout the month of October.

Winslow

Dilkon Wellness Center is now open.

Winslow Wellness Center and PT Clinic are scheduled to open in upcoming months with over 4000 square feet of space.

Four Corner's Area Chief's Meeting on December 4th at WIHCC.

- **IHS Multi-site**

Claremore Indian Hospital

LCDR Bridgette Seago has been serving as the Combined Federal Campaign Coordinator and is busy organizing fundraisers. She also is serving on the planning team for the upcoming Drive Thru Flu Clinic at Claremore Indian Hospital.

Ret. CAPT Stolusky recently attended the Healthy Heart continuing education.

Koweta Indian Health Facility

The Koweta Indian Health Facility received the National Director's Award, which will be presented to the Health Systems Administrator in December at Rockville, MD.

LT Delana Westman-Berry and staff members of the physical therapy department at Koweta Indian Health Facility started the month long kick off for National Physical Therapy Month. Activities have been planned throughout the month of Oct and will finish with the PT Olympics to be held on Oct 24, 2007.

- **IHS NM**

Crownpoint

PT Department soon to be EHR live.

Gallup

Monika Martin, PTA will be giving birth to her first child in November. It's a girl!

Ashley Watchman, PTA is also pregnant and due in Spring 2008.

LT Dawn Dineyazhe, PT will attend OFRD Team Training Mission, 10/16-19/07, Portland, OR.

LT Jennifer Bebo, PT will be transferring to an IHS clinic on the Choctaw Nation in Idabel, OK beginning January 2, 2008.

LCDR Ramon Ector, PT will be attending the Basic Officer Training Course, 11/5-16/07, Rockville, MD.

Edith Morris, HT completed 40 hours of training in Navajo Medical Interpreting, 8/3/07.

- **Multi-Agency**

CDR Michelle Jordan Garner gave birth to her first child: a baby boy named Jordan Michael Garner, on July 2, 2007.

CDR Laura Grogan and Victor C. Ruggiero are celebrating the announcement of their recent Maui wedding and our first baby. They are expecting to meet the new arrival in early April and are thrilled to say their trip to the Galapagos will never be forgotten!

- **NIH**

Best wishes and congratulations to CAPT Bonnie Thornton, USPHS (retired). Bonnie recently exchanged marriage vows with Reverend David Hodsdon.

III. Welcome/ Farewell To:

- **IHS AZ**

Fort Defiance

Welcome to Jamie Fenton, MPT from San Antonio, TX.

Tuba City

Welcome to Mr. Aaron Jones, DPT. Aaron is a recent graduate from NAU.

- **IHS Multi-site**

Koweta Indian Health Facility

Sandra Parke, AuD. to Koweta Indian Health Facility.

Contact number: 918-279-3461

WW Hastings Indian Hospital

David Marshall, Audiologist at WW Hastings Indian Hospital, passed away at the end of Sept. 2007 and will be greatly missed.

- **IHS NM**

ZUNI

Farwell to LCDR Megan Horeis, PT, separated 10/6/07. She relocated to PA with her family.

- **NIH**

The Rehabilitation Medicine Department in the Clinical Center at the NIH bids farewell to CAPT Karen Siegel. After 22 years of dedicated service at the NIH, CAPT Siegel is sailing on to a position at the Agency for Health Care Research and Quality, Center for Outcomes and Evidence in Gaithersburg, MD. Her physical presence will be missed! We wish her fair winds and flowing seas!

IV. Presentations:

- **IHS NM**

Chinle

LCDR Tanzillo & LT Cala presented “Geriatric Adaptive Feeding” and “Dysphagia Diagnosis & Treatment” to CNA students in October.

Tuba City

Staff presentations were given on Wound Care, Knee Assessment, Low Back Pain, and Hand Injuries.

Winslow

Michael LaPlante presented an update on Wound Care to WIHCC Nursing staff.

- **NIH**

Holly Cintas, 8/1/07: Poster Presentation; Relationships between Spine-specific Exercises and Scoliosis in Individuals with Types III and IV Osteogenesis Imperfecta. NIH Summer Research Internship. Bethesda, MD

Joe Shrader, 8/1/07: Poster presentation; NIH Biomedical Summer Research Internship Mentorship. Turnquist P, Shrader J, Levy E, Harris-Love M, Paul S. *Quantitative Muscle Strength And Fatigue Testing: Assessment Of Reliability And Validity*. National Institutes of Health, Clinical Center, Rehabilitation Medicine Department, Bethesda Maryland, 20892 - 1604, USA. NIH Research Festival. Mark O Hatfield Clinical Research Center, Bethesda, MD.

Ellen Levy, 8/1/07: Poster presentation; NIH Biomedical Summer Research Internship Mentorship. Turnquist P, Shrader J, Levy E, Harris-Love M, Paul S. *Quantitative Muscle Strength And Fatigue Testing: Assessment Of Reliability And Validity*. National Institutes of Health, Clinical Center, Rehabilitation Medicine Department, Bethesda Maryland, 20892 - 1604, USA. NIH Research Festival. Mark O Hatfield Clinical Research Center, Bethesda, MD.

CDR Michael Smith, 8/1/07: Poster Presentation; NIH Biomedical Summer Research Internship Mentorship. Young, K, Smith M, Hildenbrand H, Danoff J, Smith ACM. *Assessment of Motor and Functional Performance in Children with Smith Magenis Syndrome*. National Institutes of Health, Clinical Center, Rehabilitation Medicine Department, Bethesda, Maryland, 20892 – 1604, USA. NIH Research Festival. Mark O. Hatfield Clinical Research Center, Bethesda, MD.

V. Publications

- **NIH**

Abstract: Research; Peer-reviewed abstract. Harris-Love MO, Shrader JA, Davenport T, Rakocovic G, McElroy B, Dalakas M. *Repeated Single-Limb Heel Raises Are Not Associated with Manual Muscle Testing Results or Peak Plantarflexion Force in People with Muscle Disease*. Accepted by APTA/CSM Feb 2008. In Press.

Peer Reviewed Paper; Smith MR, Danoff J, Jain M, Long T. *Genetic Disorders: Implications for Allied Health Professionals and Two Case Studies*. Internet Journal of Allied Health Sciences and Practice. Nov 2007. In Press.

VI. Deployments:

- **IHS AZ**

- Gila River Healthcare

- Director deployed to Korea thru USAF RES, Director recently retired from HOOPA for USAF operation Phoenix.

- Parker

- LCDR Joe Golding was deployed to San Antonio with the Advance Team for RDF-5 for ESF 8 Hurricane Dean Mission August 19-23, 2007.

- **IHS Multi-site**

- Tahlequa Hospital

- CDR Cindy Carter attended the RDF 4 training in August.

- **IHS NM**

Zuni

LCDR Karen Kilman, PT was deployed 8/20-23/07 to Hurricane Dean in TX.

VII. Current Research:

- **IHS AZ**

Chinle

Mike Powers, PT will be presenting to the Navajo Nation IRB in November to propose his doctoral research project in EMG/NCS.

VIII. Future Agenda Items for TPAC to Consider:

- **IHS NM**

Santa Fe

Recruitment: Designating 3 choices of locations for new applicant. Applicant can then be assigned to 1 of those locales.

VIII. DISCIPLINE LIASIONS

CAPT Frank Weaver – Aud.

-Nothing reported

CAPT Rebecca Parks – OT

-Nothing reported

Ms. Beth Soloman – SLP

-Nothing reported

CDR Michael Smith – PT

The next National Capital Area meeting will be held at Andrews Air Force base November 15, 2007@ 1330 hrs.

Respectfully submitted by:

Liza Figueroa, PT, DPT

CDR, USPHS

Information Management Committee Chair

ATTACHMENT D: STRATEGIC PLANNING and DEVELOPMENT COMMITTEE REPORT

MEMORANDUM

To: LCDR Alicia Souvignier, TPAC Secretary
 CDR Kathleen O’Neill-Manrique, TPAC Chair

Date: 10/24/07

From: LCDR Terry Boles, Strategic Planning and Development Chair

PHS Therapists Category Vacancies

Position	Duty Location	POC
ALASKA		
Multiple PT Positions	ANCHORAGE, AK Alaska Native Med Center	DOUG MUNOZ (907) 729-1261 dmunoz@anmc.org
STAFF PT	ANCHORAGE, AK South Central Regional Office	LARISSA LUCA (907) 729-4999
STAFF PT	BETHEL, AK Yukon Kuskokwim Hospital	DAVID FRIDAY 1-800 – 478-8905-EXT 3 DAVID_FRIDAY@YKHC.ORG
STAFF PT	KOZEBUE, AK Manilaq Health Center	PAT SAMMARTINO (HUMAN RESOURES) (907) 442-3321
STAFF PT	Dillingham, AK Bristol Bay Area Health Corporation	Mr. Doug Holt (907) 842-9480 dholt@bbahc.org PT Dept: 907-842-9272
ARIZONA		
STAFF PT	WINSLOW, AZ	CDR MICHAEL LAPLANTE 928-289-6179 michael.laplante@wihcc.org

1 - STAFF PT	CHINLE, AZ	LT MATT ARMENTANO (928) 674-7223 MATT.ARMENTANO@chinle.ihs.gov
AUDIOLOGIST	CHINLE, AZ	LCDR ANDRA BATTOCCHIO (928) 674-7223 Andra.battocchio@chinle.ihs.gov
STAFF PT	FORT DEFIANCE, AZ FT. Defiance Indian Medical Center	CDR MIKE FAZ Mike.faz@ihs.gov
STAFF PT	PINON, AZ Pinon Health Center	LCDR JEFF LAWRENCE (928) 725-9631 Jeffery.lawrence@ihs.gov
CHIEF PT * Tribal Position	SANTA ROSA, AZ Archie Hendricks Skilled Nursing Facility	Ms CAROLE DENE GARCIA (520) 361-1800 Cgarcia@toltc.org or Mr LEE OLITZKY (520) 444-4109 Lolitzky@toltc.org
STAFF PTA	TUBA CITY, AZ Tuba City Indian Medical Center	JAMES COWHER (928) 283-2659 JAMES.COWER@TCIMC.IHS.GOV
CALIFORNIA		
CHIEF PT (05)	Terminal Island, CA FCI Terminal Island	CDR Jean Bradley (817) 782-4572 JEBRADLEY@BOP.GOV
INDIANA		
CHIEF PT (05)	Terra Haute, IN FCC	CDR Jean Bradley (817) 782-4572 JEBRADLEY@BOP.GOV
KENTUCKY		
CHIEF PT (06)	Lexington, KY FMC Lexington	CAPT David Nestor (859) 225-6812 #5362 dnestor@bop.gov
MASSACHUSETTS		
STAFF PT	FMC Devins Ayer, MA	CDR Matt Taylor 978-796-1000 mtaylor@bop.gov

MINNESOTA		
STAFF PT	Cass Lake, MN	Paul Schaefer 218-335-3239 Paul.Schaefer@ihs.gov
MONTANA		
STAFF PT	CROW AGENCY, MT PHS Indian Hospital	CURTIS BRIEN CURTIS.BRIEN@IHS.GOV
STAFF PT	LAMEDEER, MT PHS Indian Health Center	JENNIFER ALLIES JENNIFER.ALLIES@MAIL.IHS.GOV
NEW MEXICO		
STAFF OT	SHIPROCK, NM Northern Navajo Medical Center	LCDR JOSEPH STRUNCE (505) 368-7118 JOSEPH.STRUNCE@IHS.GOV
STAFF PT	SHIPROCK, NM Northern Navajo Medical Center	LCDR LORRIE MURDOCH (505) 368-7106 LORRIE.MURDOCH@IHS.GOV
SPEECH LANGUAGE PATHOLOGIST	SHIPROCK, NM Northern Navajo Medical Center	LCDR JOSEPH STRUNCE (505) 368-7118 JOSEPH.STRUNCE@IHS.GOV
CHIEF PT	CROWNPOINT, NM	LORI LEE 505-786-6290 lori.lee@ihs.gov
STAFF PT	GALLUP, NM	CDR BARBARA WERITO 505-722-1510 barbara.werito@ihs.gov
STAFF PT	ZUNI, NM	LCDR Ernestine Higdon 505-782-7529 Ernestine.higdon@ihs.gov
OKLAHOMA		
STAFF PT	TAHLEQUAH, OK W.W. Hastings Indian Hospital	LCDR CINDY CARTER (918) 458-3260 CINDY.CARTER@MAIL.IHS.GOV
CHIEF PT (O5)	IDABEL, OK WW Hastings Indian Hospital	JILL ANDERSON 580-286-2600 EXT 1155 janderson@cnhsa.com
STAFF PT	CLINTON, OK	TERRY SCHMIDT 580-323-2884 terrerschmidt@ihs.gov

STAFF PT Outpatient	ADA, OK	Jamie Spence 580-272-7272 Jamie.Spence@chicasaw
SOUTH DAKOTA		
STAFF PT	Sisseton, SD Sisseton-Wahpeton Oyate Health Care Center	Dr. Sandeep Patel, Clinical Director (605) 698-7606 sandeep.patel@ihs.gov
WISCONSIN		
STAFF PT	CRANDON, WI Forest County Potawatomi Health and Wellness Center	CHRIS SKAGGS (715) 478-4340 CHRIS@FCPOTAWATOMI.COM
STAFF PT	ONEDIA, WI Onedia Community Health Center	KATRINA ELIZONDO (920) 869-4814
WASHINGTON, DC		
Transformation Implementation Officer - Career & Assignment Manager (CAM)	ROCKVILLE, MD Junior Officers Only	LCDR David Magnotta, Staffing Officer david.magnotta@hhs.gov
HHS – DCP	Washington, DC Staff Coordinator	jason.jurkowski@hhs.gov Announcement: DCP-0127-001
PHS – OPEO (03-04)	Washington, DC Human Services Policy Analyst	Daniel Dodge daniel.dodgen@hhs.gov Announcement: DCCA-OPEO-1257-0803
PHS Details and Special Assignments		PHS Detail Project Officer, DCCA, OCCO (240) 453-6006 <hr/> <i>* For possible assignments listed below, contact the PHS Detail Project Officer as well as the POC listed for the job announcement.</i>

Partial listing of web sites for vacancy announcements:

<https://jobs.quickhire.com/scripts/FSIS.exe/>

dcp.psc.gov/VATS/rept_select.htm

www.cdc.gov/ncipc/default.htm

www.fda.gov/jobs/default.htm

www.cms.hhs.gov

www.hrsa.gov

PT- 0633

OT – 0631

SLP – 0665

Aud – 0665

RT - 0651

Recruitment Subcommittee

Chair: LCDR Alicia Souvignier

Members: LT Phil Chorosevic

Open Business: Monthly updates of therapists vacancies listed on the TPAC website.

Closed Business:

New Business: See October Vacancy list above.

Strategic Growth Subcommittee

Chair: CDR Scott Gaustad

Members: CAPT Gary Shelton

Open Business:

Closed Business:

New Business:

- 1) To conduct a 4 year follow-up analysis of the 2003 Non-traditional Billet Exploration and Development Task Force. The category has experienced continued growth in non-traditional roles and a need for an update should be considered.
 - a. TPAC felt that the SG Subcommittee should wait until the “new” PHS billet structure is instituted July of 2008. This consideration was appreciated and was tabled for until that time. Although it is felt that data collection could begin despite the current billet or proposed billet change and consideration and research in data collection may begin within the subcommittee.
- 2) The Strategic Growth Subcommittee proposed an update to the 1995 Facility Survey. No interest from the TPAC was noted during the meeting and this was tabled until a future TPAC meeting date.
 - a. The purpose of the Facility Survey will be gather specific information about each facility that employs CC or CS professionals of the Therapist Category and consolidate and create a compendium of these facilities on a CD or hard copy. The survey or boilerplate will include the billet structure (new transformation proposed structure) of traditional and non-traditional billets (MH, Clinical, APH, and Research), job descriptions and etc. This is the reason for the follow-up analysis of the Non-traditional Billet Exploration and Development study of 2003.

Retention Subcommittee

Chair: LCDR James Cowher

Members: CDR Mark Melanson
LT Doug Fiorentino

Open Business: The 2007 Therapist Category Retention Survey information was presented to the PAC by LCDR Jim Cowher. The survey will be sent to the category via PDF format in the very near future.

Closed Business:

New Business: Nothing new to report.

COSTEP Subcommittee

Chair: LCDR William Pearce

Members:

Open Business:

Closed Business:

New Business: Nothing new to report.

Long Term Training Subcommittee

Chair:

Members: LCDR Teshara Bouie

Open Business:

Closed Business:

New Business: Subcommittee Chair position is vacant and nominees are sought to fill this vacancy. Interested officers please send you CV and Cover Sheet to LCDR Terry Boles.

IHS Scholarship Subcommittee

Chair: LT Toni Donahoo

Members:

Open Business: Currently have three PT students, two OT students and two PTA students on IHS scholarships. All are scheduled to graduate in 2008 except one PT student attending the University of North Dakota and anticipates graduation in December.

Closed Business:

New Business: Nothing new to report.

Appointment Standards Subcommittee

Chair: LCDR Robert Roe

Members: CDR Rita Shapiro

CDR Mercedes Benitez-McCrary

CAPT Frank Weaver

LCDR Teshara Bouie

Open Business:

Closed Business: The recommended therapists appointment standards were signed by the ASH and published, to include Respiratory Therapists.

New Business:

ATTACHMENT E

I. TPAC READINESS COMMITTEE

Rita B. Shapiro, MA, PT
CDR, USPHS
Chair, TPAC Readiness Committee/OFRD Subcomm
1900 Half Street, SW
Mail Stop: J9-0237
Washington, DC 20593
Office: 202-475-5182
Mobile: 240-401-8776
Email: rita.b.shapiro@uscg.mil



October 25, 2007

From: CDR Rita B. Shapiro, Readiness Committee Chair
To: CDR Kathleen O'Neill-Manrique, TPAC Chair
LCDR Alicia Souvignier, TPAC, Executive Secretary

Subj: Readiness Committee Report for October 2007

Members of the Readiness Committee: CDR Scott Gaustad (IHS), LCDR Joseph Golding (IHS), LCDR Monique Howard (CMS) and LT Doug Fiorentino (FDA)
OFRD Subcommittee: Chair, CDR Rita Shapiro
Healthy Lifestyles Subcommittee: Chair, LCDR Joseph Golding

The therapist category leads all other categories in the basic readiness at almost 91% on the Sept 30, 2007 quarterly check. This however, was a slight disappointment as we were very close to being 95% but in the last two weeks of the quarter, some officers, due to either missing license renewal submission or lapse in BLS certification became not basic ready.

We urge the officers in our category to please visit and review their information on the OFRD web site on a monthly basis to ensure that every requirement is in compliance. Specifically now that the flu season is upon us and we all MUST have our influenza immunization and please make sure to enter it on the OFRD page as well.

Please send ideas for topics of interest for publication in the CC Bulletin “Fit for duty Fit for Life” section to CDR Shapiro at rita.b.shapiro@uscg.mil and copy to LCDR Golding (Joseph.Golding@ihs.gov) and LT Fiorentino (douglas.fiorentino@fda.hhs.gov).

Respectfully Submitted

Rita B. Shapiro, MA, PT
CDR, USPHS