

THERAPIST PROFESSIONAL ADVISORY COMMITTEE MEETING MINUTES

25 AUGUST 2006



Therapist Professional Advisory Committee		
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TPAC MEMBERS	AGENCY	EMAIL	Phone#
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CDR Scott Gaustad	BOP	sgaustad@bop.gov	417-837-1738
CDR Liza Figueroa	IHS	Liza.Figueroa@pimc.ihs.gov	602-263-1200
CDR Michelle Jordan	HRSA	mjordan@hrsa.gov	301-443-2602
CDR Rita Shapiro	USCG	rita.b.shapiro@uscg.mil	202-475-5182
LCDR Terry Boles	IHS	Terry.Boles@ihs.gov	480-829-7396
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LCDR Jon Schultz	BOP	but0207@bop.gov	919-575-3900
LCDR Alicia Souvignier	IHS	Alicia.souvignier@ihs.gov	505-368-7105

FIELD REPRESENTATIVE	AGENCY	EMAIL	Phone#
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LT Joseph Golding	IHS AZ	joseph.golding@mail.ihs.gov	(602) 263-1561
LT Ayanna Hill	Multi-Agency	Ayanna.hill@fda.hhs.gov	(301) 594-3090

**THERAPIST PROFESSIONAL ADVISORY COMMITTEE
MEETING AGENDA
28 AUGUST 2006; 1200 EDT**

I.	CALL TO ORDER	CDR O'Neill-Manrique	1200
II.	REVIEW AND ADOPTION OF AGENDA	CDR O'Neill-Manrique	1205
III.	REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES	CDR O'Neill-Manrique	1210
IV.	GUEST SPEAKER CDR BECK- OFRD, TIER AND DEPLOYMENT UPDATE		1210-1240
V.	REPORTS		
	A. CHIEF PROFESSIONAL OFFICER	CAPT McGARVEY	1240-1300
	B. TPAC CHAIR	CDR O'Neill-Manrique	1300-1310
	C. * ADMINISTRATION COMMITTEE CHAIR	LCDR DAHL	1310-1320
	D. * INFORMATION MANAGEMENT CHAIR	CDR FIGUEROA	1320-1330
	FIELD REP COORDINATOR	LCDR TANZILLO	1330-1340
	E. * READINESS COMMITTEE CHAIR	CDR SHAPIRO	1340-1350
	F. * STRATEGIC PLANNING AND DEVELOPMENT COMMITTEE	LCDR BOLES	1350-1400
	G. * PROFESSIONAL DEVELOPMENT CHAIR	LCDR RANDALL	1400-1410
	H. * THERAPIST CATEGORY LIAISON	CDR MARTINEAU	1410-1420
V.	OLD BUSINESS		
	A. Action Items:		
	1. Sharing published information on the TPAC website	LCDR RANDALL CAPT SIEGEL	1420-1425
	3. Billet Description Task force	CDR Fultz	1430-1440
VI.	NEW BUSINESS		
	A. Action Items		
	1. 2007 COA Category Day Representative	CDR O'Neill-Manrique	1440-1445
	2. Task force for Core Clinical Competencies /Career Pathways	CDR O'Neill-Manrique	1445-1450
	3. Proposal for dedicated phone line	CAPT PICKERING	1500-1505
VII.	OPEN FORUM FOR DISCUSSION	TPAC CATEGORY	1505-1515
VII.	ADJOURN		

Therapist Professional Advisory Committee Meeting Minutes

Date: 25 August 2006

Time: 12:00- 1330 hours EDT

Location: Teleconference

I. CALL TO ORDER: 12:00 PM EDT

Roll Call:

<u>MEMBERS</u>	<u>TITLE/PROXY</u>	<u>AGENCY/OPDIV</u>
CDR Kathleen Manrique	Chair	IHS/Pollaca
LCDR Corey Dahl	Secretary	OS/Rockville
CAPT Michelle Hooper	CDR Gaustad	IHS/Oklahoma
CDR Liza Figueroa		IHS/Phoenix
CDR Scott Gaustad	CDR Manrique	BOP/Springfield
CDR Michelle Jordan		HRSA/Rockville
CDR Rita Shapiro	CDR Benitez-McCrary	USCG
LCDR Terry Boles		IHS/Phoenix
LCDR Mike Faz		IHS/Ft. Defiance
LCDR Fred Lief		BOP/Lexington
LCDR Laura Grogan		OSOPHS/ Denver
LCDR Henry McMillan	Absent	BOP/Butner
LCDR Tarri Randall		IHS/White River
LCDR Jeff Richardson	Absent	IHS/
LCDR Jon Schultz		BOP/Butner
LCDR Alicia Souvignier		IHS/Shiprock
Ex-Officio Member:		
CAPT McGarvey	CPO	NIH

<u>GUESTS</u>	<u>AGENCY/OPDIV</u>
CAPT Terry Cavanaugh	IHS
CAPT Suzanne Pickering	CDC
CAPT Karen Seigel	NIH
CDR Nancy Balash	IHS
CDR Mercedes Benitez-McCrary	CMS
CDR Sue Newman	USDA
CDR Ron West	IHS
CDR Jessie Whithurst-Lief	BOP
LCDR Michelle Baker	BOP
LCDR David Byrne	NIOSH
LCDR Jim Cower	IHS
LCDR Jessica Feda	BOP
LCDR Justin Feola	BOP
LCDR Lorrie Murdoch	IHS
LCDR Woolridge	IHS
LT Joe Golding	IHS
LT Karen Kilman	IHS
LT Scott Mitchell	IHS
LT Darren Orgel	IHS
LT Thomas Schroeder	IHS
LT Delana Westman-Berry	IHS
LTJG Carlos Estevez	IHS

II. REVIEW AND ADOPTION OF AGENDA:

The agenda was reviewed and adopted with a motion by CDR Jordan and seconded by LCDR Souvignier

III. REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES:

June 2006 meeting minutes were provided and approved via e-mail to all TPAC members. Minutes were posted to TPAC Web site in July 2006. LCDR Schultz moved to adopt the February 2006 meeting minutes; seconded by LCDR Boles.

IV. GUEST SPEAKER(S): CDR Kimberly Elenberg, OFRD

CDR Elenberg reported teams are forming well for Tier One, Two, and Three. Tier One training is complete and Tier Two training is beginning.

- CDR Elenberg reported President Bush and the Office of Management and Budget (OMB) have approved the creation of a Health Medical Response (HMR) team. The HMR team will be a full-time dedicated response team not tied to any OPDIV or Agency. Congressional approval is needed for final approval. Current plans involve having approximately 350 officers specifically detailed to the team for response needs. Clinicians, mental health providers, admin and leadership positions, and public health professionals will be assigned to the team. The teams will be highly trained, self-supported and available to respond to domestic and global events. The HMR team will deploy on behalf of the Secretary of HHS and be located in the OFRD office. The OFRD has recently been transferred to the Parklawn building in Rockville, MD.
- Next year OFRD will conduct one week instead of two weeks of training as was done in the past. Two weeks was determined too lengthy for OP/DIV needs. The training will include all skill sets for the DHHS scenario. Training will be completed regionally in March/April time frame in conjunction with states.
- There will likely be a change in the basic readiness core modules. These changes will include the ISM 100, 200, 700, 800 courses.
- Direct supervisor approval is needed for officers assigned to Tier Three to deploy. Tier One and Two officers have supervisor approval which should suffice for deployment needs but OP/DIV concerns will be considered.
- CDR Elenberg stated officers assigned to Tier One and Two rosters will be first on the scene in situations when a team is needed. Tier Three officers will backfill or assist when rotations are needed in these situations. Otherwise, Tier Three officers will be used when deployments do not require teams to deploy or for regional needs. She reported this is an evolving concept.
- Basic readiness will eventually be tied to retention in the USPHS Commissioned Corps.
- Officers are encouraged to work with OFRD for issues that may require a medical waiver.
- Officers assigned to Tier One and Two should contact their team leaders for specific questions related to deployment readiness. Officers assigned to Tier Three should contact OFRD directly.

V. REPORTS

A. CPO Report: None

Q & A: None

B. TPAC Chair Report

CDR O'Neill-Manrique attended the COP/PAC Chair meeting and stated permanent promotions will be approved later this month.

- COERs will be available October 6.

- CAPT Lawrence Furman is now Director, OCCO. CAPT Canton is now Director, OCCFM.
- 10 new billets related to transformation have been announced.

(Committee reports provided as attachments C – G)

C. Administration Committee: LCDR Dahl deferred to the committee report.

D. Information Management Committee: LCDR Figueroa deferred to her report but noted the recent web site changes. She also stated LCDR Jessica Feda is the new JOAG representative starting 1 October. Category Historian CDR Jesse Whithurst-Lief has submitted responses to a survey. LCDR Jodi Tanzillo will assume the Field Representative Coordinator position on September 1. LT Doug Henry has assumed duties as the BOP East area representative and LT Vu has assumed duties for the NIH. CDR Figueroa mentioned her concern about liability and legal concerns for officers practicing not only at their duty station but while on deployment. CDR Balash stated officers are covered by federal tort law. CDR Balash volunteered to work on a task force related to this issue. CDR O'Neill-Manrique proposed a task force and asked for volunteers. CDR Figueroa volunteered to lead the task force with assistance from CDR Balash, LTJG Esteves, and LT Killman.

E. Readiness Committee: CDR Shapiro not present. See report.

F. Strategic Growth Committee: LCDR Boles deferred to his report but highlighted the new policy for the Associate Recruiter Program. He stated the Strategic Growth Subcommittee is working on staffing report for IHS therapists. LCDR Jim Cower is the new Retirement Subcommittee chair and working on a new retention survey. The IHS scholarship Subcommittee reports six students need placement. Problems continue to exist to place students. There are discussions to possibly enforce participation for payback. The Transformation Subcommittee is working on standards. Vacancies have been updated on the website. CDR Balash noted there may be an opportunity for a physical therapist at Haskell Indian Nation University. Please contact CDR Balash or LCDR Boles for more information.

G. Professional Development Committee: LCDR Randall deferred to the committee report.

H. Therapist Category Liaison: No report.

VI. OLD BUSINESS

Sharing Published Information on the TPAC Website: LCDR Randall stated a list of publications will be sent out to all officers for review. Once the review is complete it will be posted on the TPAC website. Officers were encouraged to forward future publications to a yet to be named subcommittee contact. Please forward future publications to LCDR Jessica Feda.

Billet Description Task Force: CDR Fultz was not present. The task force met and will provide a report during the next meeting.

VII. NEW BUSINESS

2007 COA Category Day Representative: CDR O'Neill-Manrique stated the Commissioned Officer Association Conference will occur June 4-7, 2007 in Cincinnati, OH. CDR O'Neill – Manrique asked CDR Fred Lief to serve as the category day leader. CDR West and LCDR Tanzillo volunteered to assist as needed. LCDR Grogan also volunteered based on her experience organizing this year's category day CDR O'Neill-Manrique also stated the Retirement Committee needs volunteers as well. She asked officers to notify Retirement Committee Chair CDR Jessie Whitehurst-Lief if officers are retiring.

Task Force for Clinical Competencies/Career Pathways: CDR O'Neill-Manrique asked for volunteers for the task force. LCDR Baker volunteered. The task force will be placed under the Strategic Planning and Development Committee.

Proposal for a Dedicated Phone Line: CAPT Pickering proposed approaching HHS and Commissioned Corps leadership about a dedicated phone line for TPAC activities. CDR Ron West gave a history of current phone line and recommended the CPO and PAC Chair work on developing a dedicated line. CAPT Pickering stated there are charges for canceling meetings if scheduled on such phone lines. CDR O'Neill-Manrique will look into this issue and discuss with other PAC chairs.

VIII. OPEN FORUM – CAPT Pickering stated there are openings for one physical therapist and two occupational therapists on the Raleigh area RDF #3 team. Anyone interested and having supervisory approval should contact CAPT Pickering.

CDR Benitez-McCrary reported the Hispanic Officer Advisory Group is sponsoring a presentation on Sept 27. The Acting Surgeon General will provide opening remarks. She also reported RDF #1 is looking for physical therapists and occupational therapists. Contact CAPT Benitez-McCrary if you would like more information.

LCDR Woolridge stated the Sells, AZ duty station held a promotion ceremony attended by VADM Carmona and RADM Harry.

CDR Balash would like to announce a potential opportunity at Haskell Health Center in Lawrence, KS. The contact person is Mr. Randall Barnoskie, CEO. His email address is on the global. The therapist for this position would start the first full-time physical therapy service for Haskell Health Center. The therapist would need expertise in sports medicine, as the role provides athletic coverage for Haskell Indian Nations students. There would probably be movement in the direction of covering DM clients, perhaps in the venue of amputation prevention, maybe moving into provision of service for prevention of obesity. The therapist would work at the university location, initially. The wonderful part of this position is that the service unit is moving in the direction of creating a wellness center later, and the therapist would be an integral part of this planning and implementation.

JUNIOR OFFICERS: All junior officers are encouraged to join the Junior Officer List serve:
<http://list.nih.gov/archives/joag.html>

Therapist website: <http://www.cc.nih.gov/rm/pt/tpac/htm>

CONCLUSION: Meeting adjourned at 13:30 Eastern Time

Next TPAC meeting: 27 October 2006; call in number: 1-888-381-8510, pass code 87222.

Respectfully Submitted: LCDR Corey Dahl, TPAC Executive Secretary
Concur: CDR Kathleen O'Neill-Manrique, TPAC Chair
Concur: CAPT Charles McGarvey, CPO Therapist Category

ATTACHMENT A: ADMINISTRATION COMMITTEE REPORT

ATTACHMENT B: PROFESSIONAL DEVELOPMENT COMMITTEE REPORT

ATTACHMENT C: INFORMATION MANAGEMENT COMMITTEE REPORT

ATTACHMENT D: STRATEGIC GROWTH COMMITTEE REPORT

ATTACHMENT E: READINESS COMMITTEE REPORT

ATTACHMENT A: ADMINISTRATION COMMITTEE REPORT

MEMORANDUM

TO: CDR KATHLEEN O'NEILL MANRIQUE, TPAC CHAIR
FROM: LCDR COREY DAHL, ADMINISTRATION COMMITTEE CHAIR
DATE: 8/25/06
RE: ADMINISTRATION COMMITTEE REPORT, AUGUST, 2006

Finance Subcommittee Report, CDR Ron West, Chair.

Finance Sub-committee Members:

CDR Ron West, Chair ron.west@pimc.ihs.gov

LCDR Jeff Richardson jeff.richardson@mail.ihs.gov

2006 Annual Account Activity: Increase after expenses \$1330.39

Therapist Henry Jackson Foundation (HJF) account balance:

01JUL05 \$5,035.29

31JUL06 \$6,365.68

Expenses paid from 01JUL05 to 31JUL06: Total \$1,419.61

\$731.99 Coin set up and minting

\$361.41 Retirement recognition 2006

\$220.00 Award and recognition plaques, COA Meeting 2006

\$106.21 HJF Processing cost

****This does not account for over \$2000.00 spent by the COA for the 2006 Therapist Category Day.**

Total Donations: Total \$2750.00

\$1590.00 2006 Coin Sales

\$465.00 2006 Fund Raising Drive

\$445.00 Yearly Category Donations not part of fund raiser

\$250.00 Corporate Donation

\$0 Category Member Award honorarium donation

\$0 Educational course donation

Category Fund Raising Drive 2006, held between May 2006 to July 2006: Total \$465.00

GOAL: \$2000.00, Fliers were distributed in May 2006 via the field reps.

Raised: \$465.00 from only 13 contributors.

Itemized: 4 CAPTs total contribution: \$285.00; 4 CDRs total contribution: \$95.00; 3 LCDR total contribution: \$50.00; 1 LTJG total contribution: \$25.00; Civilian total contribution: \$10.00.

Funding Requests:

As of 01JUL06 all financial requests should have been submitted to the TPAC Finance Subcommittee for projected expenses in CO year 01JUL06 to 01JUL07. No new requests have been received.

Requests for funding through the Therapist Category Henry Jackson Foundation account must include the following information:

- ✓ What is being requested-Name of item?
- ✓ Purpose needed?
- ✓ Quantity needed?
- ✓ Cost per item?
- ✓ True Total invoice(Must include shipping costs, *any other* expense incurred, etc...)
- ✓ Deadline funding needed by? (Suggest 6 – 8 weeks in advance)
- ✓ Where to send funding?: Check payable to? Address? Telephone#? Tax ID#? (**HJF must pay the company directly. They will not reimburse government employees**).

Finance Committee Topics:

- There are two ways for the TPAC to pay for expenses:
 - A TPAC committee can request funds. After approval by the finance committee then the HJF will pay the company directly (**HJF will no longer reimburse government employees for expenses incurred**).
 - The COA Meeting planners depend on the PHS Categories for vendor contacts to fill the exhibit hall. In turn, the COA reserves some of the monies collected on the booth space for the individual categories. These funds are used for meeting expenses such as speaker honorariums, awards, recognitions, and retirement ceremonies. The 2003 through 2006 COA Meeting, Therapist Category Programs were partially funded in this manner (**COA will not reimburse government employees for expenses incurred**).
- We need help with finding benefactors to our HJF account. Please let us know of any potential contacts. As COs we are not able to solicit for monies, however, we can explain the donation process of the HJF to local and national vendors with whom we come in contact and ask if it would be alright for the HJF to contact them. Currently, the large majority of funds collected for the Henry M. Jackson Foundation account are from four main sources:
 - Coin Sales
 - Category Fund Raiser held April to July.
 - Large yearly donation from vendors.
 - Large yearly donations from senior officers.

It is requested that all educational seminars and continuing education workshops that are set up by Therapist Category Members or advertised by the TPAC Education Subcommittee request a generous donation to the Henry M. Jackson Foundation account from all participants.

TPAC Process Subcommittee, CAPT Rebecca Parks, Chair

Nothing to report.

COA Meeting Task Force

Nothing to report.

Member Elections Task Force

Nothing to report.

ATTACHMENT B: PROFESSIONAL DEVELOPMENT COMMITTEE REPORT

DATE: August 17, 2006

TO: CDR Kathleen O'Neill-Manrique, TPAC Chair
LCDR Corey Dahl, TPAC Executive Secretary

FROM: LCDR Tarri Randall, Professional Development Committee, Chair

SUBJECT: Professional Development Committee Report
Therapist Professional Advisory Committee
August 25, 2006

Education Subcommittee:

Chair: LCDR Jessica Feda Secondary Chair: LT Felipe Zamarron

Members: LCDR Jeff Richardson, LCDR Jon Schultz, LT Brian Elza, LCDR Jeff Lawrence, LTJG Carlos Estevez, LT Dean Trombley, LCDR Henry McMillan

- Sharing of published information - The group has compiled a list of publications from the old TPAC field reports. The committee plans to send this out to the category for additions. LTJG Carlos Estevez will put it in the appropriate format for CAPT Siegel to post on the TPAC web page.
- The Education Subcommittee is working on the best means to post useful practice information to include category research, specialty certification information, continuing education courses, and informational web links and search engines.
- Education postings continue on the TPAC website. Please note additional category-wide postings of courses that were approaching fast: The Advanced Burn and Trauma Course 16-22 September and the Combat Stress Casualties Course 17-29 September 2006.
- The committee will meet on Wednesday August 16th, 2006 to further discuss our options for postings the most useful information for therapists to promote continued development of their clinical skills and specialties.

Mentoring Subcommittee:

Chair: CDR Michaele Smith

Members: CAPT Rebecca Parks, LCDR Schultz

- Letters of Appreciation were sent to those officers enrolling in the Mentoring Program ending fiscal year 2005, except those persons matched at the end of the year. There has been one matched pair this month. There are currently 10 matched pairs; some of the mentors have more than 1 mentee. The program is

always open to applicants for mentor/mentee participants. Please contact CDR Smith if you are interested in participating.

Awards Subcommittee:

Chair: CDR Nancy Balash

Members: CDR Scott Gaustad, CDR Lois Goode

- The committee has received one award submission (for the Hoog) for this cycle thus far. While the call for awards does not officially go out until Jan 1, it is nice to see people getting them in advance so they can then publish their material afterwards.

Promotion Preparation Committee:

Chair: CDR Michele Jordan

Members: CDR Nancy Balash, CDR Ron West, CDR Kathleen O'Neill-Manrique, CDR Jesse Whitehurst-Lief

- Nothing to report

Retirement Recognition Subcommittee:

Chair: CDR Julia Woodard

Members: CDR Rita Shapiro, CDR Sue Newman, CDR Ron West, CDR Jean Bradley, CDR Lois Goode

- CDR Jesse Whitehurst-Lief is the new chair of the committee. Much thanks to LCDR Woodard for all her contributions.

Career Development Committee – OCCO

CDR Tarri Randall, CDR Michelle Jordan- Alternate

- The committee met on July 19. Ms. Nona Gibbs, Director, Public Health Training Network gave a presentation on the training opportunities available thru CDC's Public Health Training Network.

<http://www.phppo.cdc.gov/phtn/catalog.asp>

After action report given on the Career Counseling sessions held at the 2006 COA Conference, 74 officers were counseled. A list of most commonly asked questions will be compiled.

ATTACHMENT C: INFORMATION MANAGEMENT COMMITTEE REPORT

August 18, 2006

To: CDR Kathleen O'Neill-Manrique, TPAC Chair
LCDR Corey Dahl, TPAC Secretary

From: CDR Liza Figueroa, TPAC Information Management Chair

Re: TPAC INFORMATION MANAGEMENT REPORT AUGUST 2006

I. WEB PAGE SUBCOMMITTEE, CAPT Karen Siegel, Chair

The following information has been added or updated to the Therapist's Category Web page since last report:

- June 2006 field report
- AMSUS award info
- CADs
- Operational coin order form
- June vacancies
- July vacancies
- Updated TPAC members and committee chairs
- Changed ranks post promotion list
- New charter and P&P manual
- June 2006 TPAC minutes

Some additional changes that are pending include a JOAG newsletter and another vacancy list.

Also, additional changes are coming to the website. All the related PHS groups such as the PACs, MOLC, JOAG, honor guard, ensemble, etc, will be brought into an official PHS server and all websites will have a common design scheme. This will follow a redesign of the CCMIS website. Potential advantages are that the category webmaster will not be required to have access to NIH servers to manage the site. Potential disadvantages are that the site will be subject to additional content review and approval at the HHS level, but no specific restrictions have been identified thus far. It is unknown at this time whether this additional review will delay the timeliness with which new items are posted, but other PHS websites have not had a problem in the past. The time table for the transition has not been specified.

The main site is at <http://www.cc.nih.gov/rm/pt/tpac.htm>

II. JOAG, LCDR Jeff Richardson, Chair

LCDR Jessica Feda will be the representative starting on October 1, 2006.

- Nothing reported

III. HISTORIAN, CDR Jessie Whitehurst-Lief, Chair

- **Therapy Category History Survey Responses**

Let me begin by thanking everyone that took time out of their busy day to respond to the therapy category history survey that was sent out in June 2006. I received 23 responses. The following is a review of the questions and responses:

1. What is your name and your dates of service in the USPHS?

a) Agencies for which you have served

b) Brief comment on your career path and duties

c) Areas of specialty and/or Specialty certifications you have obtained and dates you received these certifications

- **Responders:** 4 CAPTs, 5 CDRs, 7 LCDRs, 5 LTs, 1 inactive reserve and 1 retired but working therapist (thank you CAPT Mike Huylebroeck) responded to the survey. 5 responses were from O.Ts, 17 were P.Ts and 1 response was from a Speech Language Pathologist.
- **Duty stations of respondents:** IHS, BOP, Centers for Medicare and Medicaid, Office of Secretary, FDA/CDER, CDC, NIH, Coast Guard, and outside world. Career paths and duties ranged from staff therapists to clinical specialist to chief of departments to project managers.
- **Specialties/certifications:** OCS, Athletic training, CSCS, “Moms in Motion”, hypnosis, certified reading specialist, manual lymphatic drainage, CWS.

2. What do you consider to be the most important contributions that USPHS therapists have made to the public health of our Nation and who are/were the key players? If you know how to locate these individuals please provide contact information.

Therapist response to relief efforts for Katrina 7

Health care to under served 3

Relatively new, don't know much about history 4

Cancer research

NIH publications

Diabetic foot/insensate foot research at Carville

Key Players:

CAPT Charlie McGarvey-----emergency deployment to Katrina

CAPT Penny Royal-----involvement with Surgeon General

CAPT Gary Hunt (ret) -----research of insensitive and arthritic foot

CAPT Roger Nelson (ret) -----EMG/NCV testing standards

CAPT Dave Nestor-----EMG/NCV testing standards

CAPT Mike Huylebroeck (ret) -----supported and advanced continuing education for IHS therapists

CAPT Keith Varvel (ret) -----ergonomic programs for work place, PT training at low cost through McKenzie Institute

CAPT John Hurley (ret)

CDR Sell Wasson (ret)

CAPT Charlotte Richards (ret)
CAPT Mike Flyzik (ret) -----fitness initiative 1999
CAPT Karen Siegel-----category website 2001
CAPT Susanne Pickering-----1-800-Teleconferencing
CAPT Leo La Branche (ret) -----dedicated service to IHS
CAPT Jack Echternach (ret) -----electrophysiological testing
CAPT Bill Fromherz (ret) deceased
CAPT Harry Bertholdt-----insensate hand/foot research at Carville
CAPT Judy Bell-Krotoski (ret) -----insensate hand/foot research at Carville
CAPT Jim Burke (ret) -----insensate hand/foot research at Carville
CDR Bernie Long-----1st native PT to become a commissioned officer
CAPT Dale Swett-----promoted and developed rehabilitation services for Native Americans/Alaska Natives
CAPT Mazzacone-----promoted and developed rehabilitation services for Native Americans/Alaska Natives
CDR Jeff Fultz-----fitness initiative
CDR RonWest-----email roster, category T-shirt, 2000, category coin, Secretary' Transformation Action Team for Preparedness March 2006-June 2006
Tim Reyburn, NIH, OT
Tom McPoil-----foot and ankle research
Jake Magel-----clinical prediction rule for patients who would benefit from manipulation of their lumbar spine
LCDR Joe Reed Strunce-----manual therapist, army orthopedic residency program
Greg Silva-----provided McKenzie Institute continuing education to USPHS therapists

3. What do you feel are some of the recent worthy contributions made by the Therapist Category? Include any contributions that you believe deserve historical recognition.

Therapist response to relief efforts for Katrina
Health Education
Student affiliations
Developing services, recruitment and retention efforts
Contributions each individual makes day to day in the trenches across all agencies.
Collaborating and sharing knowledge and skills
COA meeting contributions
TPAC Coin
TPAC T shirt
TPAC structural reorganization
Career pathways
Mentoring
Increased involvement in membership
Army orthopedic residency program

4. Do you have any photographs of therapists participating in activities, events, annual conferences etc? If so, please send them to me.

Thanks to all that sent pictures!

5. Would you be interested in helping me compile information and contact/interview fellow officers (active duty or retired)?

Thanks to all that agreed to help with upcoming projects.

Currently, the grant request to initiate a therapy category section on the USPHS Historian's office website is in the hands of the COA. Once approval for funding is received (I am cautiously optimistic about the funding) I will be contacting those of you who agreed to offer help. The next phase will be to contact retired officers with specific questions about their history with the Commissioned Corps.

Thank you again for your support.

CDR Jessie Lief, PT

Therapy Category Historian

IV. RETIRED THERAPIST SUBCOMMITTEE, CAPT (ret.) Leo LaBranche and CDR (ret.) Selden Wasson

-Nothing to report

V. INACTIVE RESERVE, LCDR Alicia Souvignier, Chair

-Nothing to report

VI. COMMISSIONED OFFICERS ASSOCIATION, CAPT Suzanne Pickering

- Nothing reported

VII. FIELD REPRESENTATIVE COORDINATOR REPORT/CATEGORY ROSTER SUBCOMMITTEE CHAIR

I. Positions Open/Anticipated Openings

• IHS AZ

Ft Defiance:

One Staff Physical Therapist

Contact *LCDR Mike Faz, PT*

(928)729-8805

Sacaton:

Tribal Hire for Sacaton Staff PT position

Contact *Steve Schoffstall*

(602)528-1230

SteveS@GRHC.ORG

Tuba City:

2 Clinical Specialists (O-5/6)/Staff Therapist (O3/4)

Contact: *LCDR Jim Cowher, PT*

928 283-2659

- **IHS Multi-Site**

Hastings Indian Medical Center:

Tahlequah, OK

Staff PT

Contact: *LCDR Cindy Carter, PT*

(918)458-3260

- **IHS NM**

NNMC:

Staff PT - Contact *LCDR Joseph Strunce* or *LCDR Lorrie Murdoch*

Chief PT - Contact *LCDR Joseph Strunce*

505-368-7100

II. Congratulations

FY 06 PROMOTIONS:

To Temporary Captain (O-6)

Lois L. Michaelis-Goode 07/01/2006

Gary William Shelton 04/01/2007

Frank Weaver III 07/01/2006

To Temporary Commander (O-5)

John H. Figarola 07/01/2006

Karen Emi. Kajiwara-Nelson 07/01/2006

Frederick Victor Lief 01/01/2007

Mark T. Melanson 07/01/2006

Julia M. Woodard 07/01/2006

To Temporary Lieutenant Commander (O-4)

Damien W. Avery 07/01/2006

Teshara G. Bouie 07/01/2006

David Michael Engelman 07/01/2006

Jessica Tara Feda 07/01/2006

Joseph Sean Golding 10/01/2006

Alicia R. Souvignier 07/01/2006

Jill Joanna Tillman 07/01/2006

BOARD CERTIFICATIONS:

CDR Scott Gaustad - SCS

LCDR (sel) Joseph Golding – OCS

LCDR Jeffrey Lawrence- OCS

LCDR Jon Schultz- ECS

DEGREES AWARDED:

CDR Jeff Fultz, PT, who recently received his Master of Public Health degree from University of New Mexico, received May 12, 2006.

LCDR Lorrie Murdoch for her successful completion of the transitional DPT program at A.T. Still University where she received her DPT on August 5, 2006.

LCDR Alicia Souvignier for her successful completion of the transitional DPT program at A.T. Still University where she received her DPT on August 5, 2006

- **IHS AZ**

PIMC

LCDR Terry Boles, PT, while assigned to the US Food and Drug Administration was awarded the PHS Commendation Medal for outstanding dedication to the protection of the Nation's public health security through increased regulatory compliance of imported products entering U.S. commerce, and diagnostic X-ray safety throughout the Pacific region.

FT Defiance:

LT David Honaberger was awarded the 2006 Area Director's Award as Health Professional of the Year

III. News from the Field

NEW FIELD REPRESENTATIVES:

Field Rep Coordinator: *LCDR Jodi Tanzillo, OT*

Field Rep BOP East: *LT Doug Henry, PT*

Field Rep NIH: *LT Kieu-Phuong Vu, PT*

- **IHS AZ**

PIMC:

LCDR Terry Boles, PT, stationed at Phoenix Indian Medical Center, attended the three day Air Force Physical Therapy Spine Course at Nellis AFB in July

Whiteriver:

Congratulations to *CAPT Lois Goode, Bruce Goode and family* on their adoption of *Anneliese Goode*. Lois and Bruce traveled to China in June to bring home their beautiful baby girl.

FT Defiance:

LCDR Mike Faz is the sole Tier 1 representative from Fort Defiance Service Unit serving on RDF-5.

- **IHS NM**

Gallup:

LT Dawn Dineyahze was called to active duty to the Commissioned Corps, as of July 2006.

Crownpoint:

Ms: Lori Lee has been notified of her acceptance into the Commissioned Corps, still awaiting orders.

New programs: *Ms Lori Lee*, PT is starting to see patients as part of a hospital Women's Health Clinic, in particular for women with incontinence. *LCDR Lorrie Murdoch*, PT from NNMC recently worked with Lori for a day to assist in her training

ACL:

LT Scott Mitchell is Acting Chief of PT.

- **IHS Multi-site**

Choctaw Nation Health Center, Talihina, OK:

Ms Suzan Abeyta, PT completed the 1 week Lower Extremity portion of the Rocky Mountain University course in EMG/NCV Testing.

Choctaw Nation Health Clinic, Idabel, OK:

LTJG Carlos Estevez completed the 2-week Air Force Advanced Physical Therapy Course in Feb, 2006 and the Joint Operations Deployment Course in June, 2006.

Hastings Indian Medical Center, Tahlequah, OK:

Broke ground on an expansion project that will increase space and services for the physical therapy department.

- **Multi-Agency**

CDC-Atlanta:

CAPT Susanne Pickering is serving on OFRD Tier 1 Rapid Deployment Force #3 for Atlanta, Ancillary Services Branch Director & is also serving on a special assignment with the CDC OD/Office of the Chief Science Officer/Privacy, Confidentiality and OMB Office.

- **NIH**

CAPT Parks completed BOTC and IOTC on 7/28/2006. She has also begun attending regular team meetings of PHS-1, one of the two Rapid Deployment Force Teams based in the Washington metro area. These teams have a 12-hour response threshold and are preparing for the height of the 2006 hurricane season.

IV. Welcome/Farewell

Welcome:

- **IHS AZ**

FT Defiance:

Ms Liz Kelly accepted the open Speech-Language Pathologist position

- **IHS Multi-site**

Carl Albert Indian Hospital, Ada, OK:

Ms. Megan Hall, PT to the Rehab Department

Farewell:

- **IHS AZ**

Whiteriver:

LTJG Amanda Lessert, has transferred back to her home in the Aberdeen Area, Pine Ridge IHS

- **IHS NM**

ACL:

Mr. Steven White, Chief PT.

- **NIH**

Dr. George Patrick, Chief of recreation therapy, who retired in July 2006.

IV. Presentation

- **IHS AZ**

PIMC:

LCDR Terry Boles, PT, stationed at Phoenix Indian Medical Center, presented two RDF-5 Response Team Workshop presentations: Logistics and Federal Assets. LCDR Boles is the Logistics Chief for RDF-5.

- **NIH**

Six Rehabilitation Medicine (RMD) students presented posters at the RMD Poster Day as a result of the 8-10 week NIH summer research program.

Felicia Washington, MPH successfully completed a poster under the NIH summer research program, and the physical therapy Clinical Research Training Program (CRTP) entitled, “Early Diagnosis & Treatment Intervention for Lymphedema”, mentored by *CAPT McGarvey*.

V. Publication: None reported

VI. Current Research

- **Multi-Agency**

NIOSH-Cincinnati:

LCDR David Byrne is working on a hearing protector study, which is being conducted under an Interagency Agreement (IA) between the EPA and NIOSH. This IA was established to provide technical assistance to the EPA regarding hearing protector testing methods, rating algorithms, and data-collection systems. The purpose of the current study is to collect attenuation data for six different hearing protectors using both a naïve subject-fit method and an experimenter-supervised fitting procedure. He was responsible for setting up the laboratory instrumentation/software, writing the test protocol, obtaining Human Subjects Review

Board approval, and supervising the human subjects testing. Data collection is nearly complete; results and recommendations will be forwarded through supervisory channels and provided to the EPA for use in determining appropriate modifications to the existing hearing protector labeling regulation.

VII. Deployments: None reported

VIII. Future Agenda Items:

Concerns about the liability, legality and adherence to individual state licensure regulations and laws in the Federal System Physical Therapy Practice.

Respectfully submitted by:

Liza M Figueroa, PT, DPT
CDR, USPHS
TPAC Field Rep Coordinator

IX. DISCIPLINE LIASIONS

CAPT Michelle Hooper – Aud.

-Nothing reported

CAPT Rebecca Parks – OT

-Nothing reported

Ms. Beth Soloman – SLP

-Nothing reported

CDR Michaele Smith – PT

- The next Quad service meeting is scheduled for Wednesday September 27, 2006, 1430 to 1630 at Walter Reed Army Medical Center.

ATTACHMENT D: STRATEGIC PLANNING and DEVELOPMENT COMMITTEE REPORT

To: LCDR Corey Dahl, TPAC Secretary
 CDR Kathleen O’Neill-Manrique, TPAC Chair

Date: 08/21/06

From: LCDR Terry Boles, Strategic Planning and Development Chair

PHS Therapists category Vacancies

IHS	Duty Location	POC
Home Health PT	ANCHORAGE, AK Alaska Native Med Center	DOUG MUNOZ (907) 729-1261 dmunoz@anmc.org
STAFF PT	ANCHORAGE, AK South Central Regional Office	LARISSA LUCA (907) 729-4999
PT DIRECTOR	BETHEL, AK Yukon Kuskokwim Hospital	DAVID FRIDAY 1-800 – 478-8905-EXT 3 DAVID_FRIDAY@YKHC.ORG
CHIEF PT	JUNEAU, AK SEARHC Medical Center	LCDR JEFF LAWRENCE (907) 462-6682 JEFFREY.LAWRENCE@SEARHC.ORG or CAPT TERRY CAVANAUGH (907) 966-8312 TERRY.CAVANAUGH@SEARHC.ORG
STAFF PT	KOZEBUE, AK Manilaq Health Center	PAT SAMMARTINO (HUMAN RESOURCES) (907) 442-3321
STAFF PT	SITKA, AK Mt Edgecomb Hospital	CAPT TERRY CAVANAUGH (907) 966-8312 TERRY.CAVANAUGH@SEARHC.ORG
CHIEF AUDIOLOGIST	SITKA, AK Mt Edgecomb	CAPT TERRY CAVANAUGH (907) 966-8312

	Hospital	TERRY.CAVANAUGH@SEARC.ORG Dr JERRY AINSWORTH (907) 966-8366 JERRY.AINSWORTH@SEARHC.OR
STAFF PT	CHINLE, AZ	LT MATT ARMENTANO (928) 674-7223 Matthew.Armentano@ihs.gov or Andra.battocchio@chinle.ihs.gov
STAFF PT	FORT DEFIANCE, AZ FT. Defiance Indian Medical Center	CDR MIKE FAZ Mike.faz@ihs.gov
CHIEF PT and/or OT * Tribal Position	SANTA ROSA, AZ Archie Hendricks Skilled Nursing Facility	Ms CAROLE DENE GARCIA (520) 361-1800 Cgarcia@toltc.org or Mr LEE OLITZKY (520) 444-4109 Lolitzky@toltc.org
STAFF OT	TUBA CITY, AZ	ANN O'CONNOR (928) 283-2594 ANN.O'CONNOR@TCIMC.IHS.GOV
STAFF PT	TUBA CITY, AZ Tuba City Indian Medical Center	JAMES COWHER (928) 283-2659 JAMES.COWER@TCIMC.IHS.GOV
2 - PT CLINICAL SPECIALISTS (0-5)	TUBA CITY, AZ Tuba City Indian Medical Center	JAMES COWHER (928) 283-2659 JAMES.COWER@TCIMC.IHS.GOV
STAFF SPEECH LANGUAGE PATHOLOGIST	TUBA CITY, AZ	ANN O'CONNOR (928) 283-2594 ANN.O'CONNOR@TCIMC.IHS.GOV
STAFF PT	CROW AGENCY, MT PHS Indian Hospital	CURTIS BRIEN CURTIS.BRIEN@IHS.GOV
STAFF PT	LAMEDEER, MT PHS Indian Health Center	JENNIFER ALLIES JENNIFER.ALLIES@MAIL.IHS.GOV

CHIEF PT	GALLUP, NM Gallup Indian Med Center	LCDR BARBARA WERITO (505) 722-1505 BARBARA.WERITO@GIMC.IHS.GOV
STAFF PT	SHIPROCK, NM Northern Navajo Medical Center	LCDR JOSEPH STRUNCE (505) 368-7118 JOSEPH.STRUNCE@IHS.GOV
STAFF PT	TAHLEQUAH, OK W.W. Hastings Indian Hospital	LCDR CINDY CARTER (918) 458-3260 CINDY.CARTER@MAIL.IHS.GOV
STAFF PT	CRANDON, WI Forest County Potawatomi Health and Wellness Center	CHRIS SKAGGS (715) 478-4340 CHRIS@FPCPOTAWATOMI.COM
STAFF PT	ONEDIA, WI Onedia Community Health Center	KATRINA ELIZONDO (920) 869-4814
BOP	Duty Location	POC
CHIEF PT (05)	Tucson, AZ FCC Tucson	Christopher Lamb (520) 574-7109 clamb@bop.gov or CDR Jean Bradley (817) 782-4572 JEBRADLEY@BOP.GOV
CHIEF PT (05)	Terminal Island, CA FCI Terminal Island	CDR Jean Bradley (817) 782-4572 JEBRADLEY@BOP.GOV
CHIEF PT (05)	Terra Haute, IN FCC	CDR Jean Bradley (817) 782-4572 JEBRADLEY@BOP.GOV
STAFF OT (02-04)	Butner, NC FMC Butner	CDR Jean Bradley (817) 782-4572 JEBRADLEY@BOP.GOV
PT CLINICAL SPECIALIST (0-5)	Ft Worth, TX FMC Carlswell	CDR Jean Bradley (817) 782-4572 JEBRADLEY@BOP.GOV
Multi-Agency	Duty Location	POC
BOP	Forest City, AR	Pamela Walker

	FCC Forest City Position: Asst. Health Services Administrator	(870) 494-4200, ext.4218 pwalker@bop.gov Vacancy Announcement Number: BOP-FOR-AHSA-061406-01
HHS - OS	Washington, DC Secretary's Command Center Staff Coordinator	LT JASON JURKOWSKI (202) 619-7800 Vacancy Announcement Number: DCP-0127-001
DHS-FEMA	Washington, DC Sr Quality Assurance Officer	CAPT DAVID CANTON (202) 646-4243 Vacancy Announcement Number: DHS-FEMA-0803
CDC (0-4)	Atlanta, GA Public Health Advisor	Rockville HR Center (301)-443-3201 Vacancy Announcement Number: HHS-CDC-D2-2006-0092
PHS OCCO		POC
PHS Details and Special Assignments		PHS Detail Project Officer, DCCA, OCCO (240) 453-6006 <i>* For possible assignments listed below, contact the PHS Detail Project Officer as well as the POC listed for the job announcement.</i>
USN	San Diego, CA Occupational Therapist	hrscsw_nrweb@navy.mil Resume Intake & Employment Information Center (800) 378-4559

Partial listing of web sites for vacancy announcements:

<https://jobs.quickhire.com/scripts/FSIS.exe/>
www.usphs.gov/html/other_federal_jobs.html
dcp.psc.gov/VATS/rept_select.htm
www.cdc.gov/ncipc/default.htm
www.fda.gov/jobs/default.htm
www.cms.hhs.gov
www.hrsa.gov

PT- 0633 OT – 0631 SLP – 0665 Aud - 0665

Recruitment Subcommittee

Chair: LT Alicia Souvignier

Members:

- New manual circulars outline new prerequisites to become an Associate Recruiter (AR Introductory Training, completion of BOTC and IOTC, satisfactory completion of your probationary period as an officer, etc.) as well as new currency requirements to remain an active Associate Recruiter (AR). The manual circulars are also available at the CCMIS system website: <http://dcp.psc.gov/>

- Associate Recruiters appointed prior to the effective date of this new policy (03APR2006) are essentially "grandfathered" and are considered to have met the eligibility requirements. **However, every AR now needs to meet the new currency requirements in order to maintain their status as an Associate Recruiter.** Each current AR must participate in and document to OCCO **two** recruitment activities each year that meet policy requirements. New application forms and recruitment activity reports will be forthcoming that address these changes. Please watch the OCCO and TPAC websites for updates. In the mean time, Associate Recruiters should continue to officially document all recruitment activities by filling out the current Associate Recruiter activity report form available on the TPAC website. Please fax it to OCCO at the number on the form (240-453-6127, ATTN: ARP) or by mail to:

Associate Recruiter Program
OCCO/DCCR
1101 Wootton Parkway
Plaza Level, Suite 100
Rockville, MD 20852

A copy should also be faxed to LCDR Mark Melanson at 202-645-8733.

Strategic Growth Subcommittee

Chair: CDR Gary Shelton

Members:

- Continuing work on a staffing formula for therapists in IHS with the aim to reflect appropriate number of staff to population ratios.

Retention Subcommittee

Chair: LCDR James Cowher

Members: LCDR Mark Melanson
LT Doug Fiorentino

- Welcome LCDR James Cowher as the new Chair for the Retention Subcommittee.

- Subcommittee continues effort in creating a new retention survey to include transformational interest.

COSTEP Subcommittee

Chair: LCDR William Pearce

Members:

- Nothing to report.

Long Term Training Subcommittee

Chair: LT Ayanna Hill

Members: LT Teshara Bouie

- Nothing to report.

IHS Scholarship Subcommittee

Chair: LT Toni Donahoo

Members:

- Continuing dialogue with 2005 PT graduates and 2006 PT graduates regarding job placement. In total, there are six IHS Scholarship Recipients needing job placement.

- Identified commonality amongst IHS Scholarship recipients is: 1) Failure to pass licensure examination. 2) Holding out for specific geographical locations. 3) Prolong time between graduation and taking licensure examination. 4) Missing in Action. Holding out for a specific location, prolong time between graduation and taking licensure examination, and failure to pass the licensure exam are the top three commonalities.

Appointment Standards Subcommittee

Chair: CDR Jessie Whitehurst-Lief

Members: CDR Rita Shapiro

CDR Mercedes Benitez-McCrary

CDR Frank Weaver

LTJG Teshara Bouie

- The TPAC appointment standards recommendations sent up by the original task group in October, 2005 and later revised, is still pending approval at DCP level.

ATTACHMENT E: READINESS COMMITTEE REPORT

I. TPAC READINESS COMMITTEE

Rita B. Shapiro, MA, PT
CDR, USPHS
Chair, TPAC Readiness Committee/OFRD Subcommittee
2100 Second Street, SW
Room 5314
Washington, DC 20593
Office: 202-475-5182
Mobile: 240-401-8776
Email: rita.b.shapiro@uscg.mil



August 25, 2006

From: CDR Rita B. Shapiro, Readiness Committee Chair
To: CDR Kathleen O'Neill-Manrique, TPAC Chair
LCDR Corey Dahl, TPAC, Executive Secretary

Subject: Readiness Committee Report for August 2006

OFRD Subcommittee: Chair, CDR Shapiro

Readiness: The hurricane season is upon us. Everyone please review your tiers and deployment roles, and get the bag ready for deployment as called upon.

Basic Life Support (BLS) Please complete the Basic Life Support per the new guidelines as outlined by the American Heart Association (AHA). Please go to the AHA website to view the new requirements at:

<http://www.americanheart.org/downloadable/heart/1132621842912Winter2005.pdf>

Healthy Lifestyles Subcommittee: Chair, VACANT

Those interested in this rewarding position, please send an e-mail to CDR Rita Shapiro at rita.b.shapiro@uscg.mil

Respectfully Submitted

Rita B. Shapiro, MA, PT
CDR, USPHS