

THERAPIST PROFESSIONAL ADVISORY COMMITTEE MEETING MINUTES 22 OCT 2004



Therapist Professional Advisory Committee		
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TPAC MEMBERS	AGENCY	EMAIL	Phone#
CAPT Terry Cavanaugh	IHS	terry.Cavanaugh@search.org	907-966-8312
CAPT Linda Hemingway	BOP	lhemingway@bop.gov	817-413-3435
CDR Nancy Balash	IHS	nbalash@yak.Portland.ihs.gov	509-865-1717
CDR Bart Drinkard	NIH	bart_drinkard@nih.gov	301-402-3015
CDR Michelle Jordan	HRSA	mjordan@hrsa.gov	301-443-2602
CDR Kathleen Manrique	IHS	manrique@nushtel.net	907-842-5201
CDR Eric Payne	BOP	epayne@bop.gov	507-287-0674x484
CDR Susanne Pickering	CDC	shp9@cdc.gov	404-639-8834
CDR Frank Weaver	IHS	frank.weaver@shiprock.ihs.gov	505-368-6260
CDR Jessie Whitehurst-Lief	BOP	jwlief@bop.gov	859-255-6812x5362
LCDR Corey Dahl	BOP	cdahl@bop.gov	817-782-4681
LCDR Jake Magel	IHS	john.magel@shiprock.ihs.gov	505-368-6265
LCDR Mark Melanson	CMHS	cmela19395@aol.com	202-645-4953
LCDR Sue Newman	IHS	sue.newman@tcimc.ihs.gov	928-283-2659
LCDR Tarri Randall	IHS	tarri.randall@mail.ihs.gov	928-339-3610x697

DATES FOR FUTURE TPAC MEETINGS:

December 17, 2004, February 24, 2005. CALL IN NUMBER: 1-888-381-8510 PASS CODE: 87222

Therapist Website: <http://www.cc.nih.gov/rm/pt/tpac.htm>

If you have information you would like to pass on, or have a question for TPAC please do not hesitate to contact your Field Representative, CDR Gaustad or CDR Shapiro.

FIELD REPRESENTATIVE	AGENCY	EMAIL	Phone#
LCDR Liza Figueroa	Field Rep. Coordinator	liza.figueroa@pimc.ihs.gov	(602) 263-1561
LCDR Cindy Carter	IHS Multi-site	cindy.carter@mail.ihs.gov	(918) 458-3260
LT Terry Boles	Multi-Agency	TBOLES@ora.fda.gov	(480) 829-7396 x19
LT Jeffrey Lawrence	IHS NM	Jlawrence@abq.ihs.gov	(505) 552-5431
LCDR Robert Roe	IHS NW	rroe@thhs.cskt.org	(406) 745-3525
LCDR Jenevieve Neros	IHS AK	Jenevieve.neros@searhc.org	(907) 966-8312
LT Justin Feola	BOP WEST	Jfeola@bop.gov	(417) 8371738
LT Michelle Peterman	CMHS	Gatoram2@aol.com	(202) 645-7610
LT Joseph Golding	IHS AZ	liza.figueroa@pimc.ihs.gov	(602) 263-1561
LCDR Fred Lief	BOP EAST	flief@bop.gov	(859) 255-6812 X 362
CDR Karen Siegel	NIH	KSiegel@cc.nih.gov	(301) 496-9890

**THERAPIST PROFESSIONAL ADVISORY COMMITTEE
MEETING AGENDA
22 OCTOBER 2004
12:00 NOON EDST**

		Time
I.	CALL TO ORDER	CDR Gaustad 12:00
II.	REVIEW AND ADOPTION OF AGENDA	CDR Shapiro 12:05
III.	REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES	CDR Shapiro 12:10
IV.	OLD BUSINESS	
	Action Items:	
	a. TPAC Web Page	CAPT Siegel 12:10-12:20
	b. Career Pathways	CDR Manrique 12:20-12:30
	COA 2005	CDR Shapiro 12:30-12:40
	Deployment Notifications and Experiences	CDR Gaustad 12:40-12:50
V.	NEW BUSINESS	
	Category Readiness	CDR Gaustad 12:50 -12:55
	TPAC Elections	CDR Gaustad/Shapiro 12:55-13:00
	USUHS Distance Learning MPH	CDR Manrique 13:00-13:05
	Chiropractic White Paper: Introduction	CDR Gaustad 13:05-13:10
	Discussion	CDR Fultz 13:10-13:15
	Comments	General 13:10-13:15
VI.	REPORTS	
	A. CPO/TPAC Chair	CDR Gaustad 13:15-13:25
	B. Committee Reports	Open Forum 13:25-13:35
	(Written Reports will be on TPAC Web page)	
VII	ADJOURN	14:00

<p>Future TPAC meeting dates: December 17, 2004; February 25, 2005 CALL IN NUMBER: 1-888-381-8510 PASS CODE: 87222</p>

Therapist Website: <http://www.cc.nih.gov/rm/pt/tpac.htm>

II. REVIEW AND ADOPTION OF AGENDA:

The agenda was reviewed and adopted as written, following motion by CDR Balash and 2nd by CDR Pane. Voice vote per roll call was obtained.

III. REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES:

Meeting minutes of Aug 22, 2004 meeting had been provided via e-mails to all TPAC members and were approved via e-mail by all members. Minutes were posted to TPAC Web site on Oct. 15, 2004.

IV. OLD BUSINESS

Action Items

- a. TPAC Web Page: CAPT (sel) Siegel reported that she and CDR Payne had a conference call with committee chairs on Tuesday and now are moving forward. Committee chairs are meeting with their subcommittees to establish the committee profile and the content to be posted on the web page. Administration Committee chair, CDR Shapiro is meeting with her subcommittees like Finance, providing information about Henry Jackson Fund and COA Task force efforts, LCDR Newman the chair of Information Management Committee is working on field rep roster with CDR Figueroa and category history with CDR Whitehurst-Lief. For Strategic Growth working with LCDR Melanson, will add vacancies on the web page at bimonthly intervals. LCDR Magel is providing information regarding long-term training and LT Maxfield is developing schools contact list. The Readiness Committee chair CDR Drinkard is also getting information from both the OFRD and Healthy lifestyles subcommittees to be posted on the web site. Professional Development information is already well represented. All in all she feels that she and CDR Payne have adequate information to move forward with the new design for the TPAC web page.

CDR Gaustad congratulated CAPT(s) Siegel and CDR Payne on their efforts.

- b. Career Pathways: CDR Manrique reported that the Task Force met in October and Plan to do so again in November, working to delineate various pathways. She is looking for information from various liaisons to bring agency specific pathways for therapists working in those areas. Other services were also contacted and surprisingly their information is also relatively vague. However, this allows this task force to develop and present to TPAC strong recommendations for the career pathways for therapists working in both clinical and non clinical billets taking into consideration both the promotion precepts and the benchmarks. CDR Gaustad stated how important it is for us to move forward as one of the findings from the Lewin group report was also the lack of established career pathways from the PHS officers. CDR Manrique offered an open invitation to the category to provide her or any task force members with information that might be relevant from their OPDIV.

COA 2005 Task Force

CDR Shapiro reported that the task Force has met twice and she has attended the national category day planners meetings also. The agenda is virtually complete and we are waiting on confirmation of speakers. She informed that the date for proposal submission has been extended to Oct. 29, 2004 and requests that potential speakers please utilize the COA website to submit the proposals ASAP. She will be very happy assist in the process people encounter any difficulties. LCDR West is working on the vendor and exhibitor registration for our category. CDR Drinkard is working with LCDR McMillan on the healthy lifestyles booth, which this year will be in the exhibits hall. Dietician category will also be joining in for the same.

Regarding category day evening, CDR Shapiro requested the category members to please submit the survey that was sent out on the joint venture with the HSO category. CDR Gaustad encouraged everyone to join in as it would be not only highly enjoyable but also good opportunity for networking. He further requested that there be some sessions available on professional development topics like COERS and CV writing taking in consideration the benchmarks. He strongly encouraged junior officers to attend the COA conference in Philadelphia.

Deployment Notifications: CDR Gaustad first congratulated the category on the 68+% deployment readiness. Also there were eight therapist officers who deployed to the SE for hurricane support. He commended all on their outstanding performance and requested that the survey regarding lessons learned be completed and sent back to CDR Shapiro. CDR Payne and CAPT(s) Siegel have worked diligently to develop a simplified survey where not much writing is necessary. However, it would benefit the category to learn from members' experiences.

V. NEW BUSINESS

Category Readiness: Category readiness at present is 68+% as CDR Gaustad commended that we lead all categories and were personally congratulated by RADM Babb during the SG-CPO-PAC meeting on October 21, 2004. We need to move forward and assist those who are lacking a few items to complete for the basic readiness. The goal is 100% ready. CDR Shapiro reminded everyone that this current level of readiness is based on the Manual Circular 375 however, effective October 01, 2004 the new Manual Circular-377 (MC-377) is in effect and that we need to be compliant based on the new requirements. She encouraged everyone to please read it thoroughly and target the readiness based on the MC-377 requirements.

On question regarding the Flu Vaccine: she informed that there is a memorandum sent out by the ASH and the SG that due to unavailability of the Flu Vaccine, this requirement is being waived as a benchmark for basic readiness for current flu season only.

TPAC Elections: CDR Gaustad informed everyone that a call for self-nominations to the TPAC will be forthcoming shortly and he encouraged everyone to please submit to the call. CDR Shapiro informed that there are five positions are coming open for the TPAC membership. She will attempt to get the call out for the December issue as that would be a paper issue per CAPT Canton in OCCO.

USUHS Distance Learning MPH program: The Chief of Staff RADM Williams has approached the USUHS to offer a distance learning MPH program for the USPHS officers. In order to make it effective a need must be determined. Hence, all categories are being tasked to discern the number of officers interested in completing an MPH program via distance learning. CDR Gaustad asked CDR Manrique to get a survey out to the category to such effect and present results to him NLT October 29, 2004, which he will forward to CAPT McGarvey. (Action Item)

He further informed that this is preliminary survey and other questions like special pay and how the program would run etc. will be answered later. At present there is a recommendation from the Secretary and the SG's office for this to move forward however, in order that USUHS develops this program must have adequate need in the field for it to be cost justified.

Chiropractic White Paper: CDR Gaustad thanked the TPAC taskforce for preparing a well researched and objective document, and also thanked the TPAC membership for their critical analysis. The paper was sent out to the category about ten days ago. He further asserted that the paper was thoroughly researched and was not designed to be a propaganda tool, or to initiate any turf battles. He further informed that the physician and

dietician categories PAC's findings were similar to our PAC findings and were also presented to the SG-CPO-PAC. He invited CDR Fultz to comment.

CDR Fultz thanked TPAC for the opportunity to speak. He has written a detailed addendum to this white paper commenting on all items line by line. He respectfully disagrees with what CDR Gaustad said and also what the other PAC's think. He too has read the paper and read the same literature. He has difficulty with the conclusion statements. He further stated that physical therapy is a very broad scoped field and that there are only very few therapists with manual therapy skills/specialty. He further stated that currently there are 27 federal facilities where chiropractors are providing care to the beneficiaries.

CDR Gaustad acknowledged the comments and stated that he would read the addendum paper that CDR Fultz provided this morning and share it with the task force. Though not satisfied, CDR Fultz thanked the TPAC for opportunity to speak. There were no comments or discussion from the field.

VI REPORTS

A. CPO Report-TPAC Chair Person Report In absence of CAPT McGarvey, CDR Gaustad presented both the CPO and TPAC Chair reports simultaneously.

1. From yesterday's SG-CPO-PAC meeting where RADM Knouss and RADM Moritsugu stated that the Manual Circular 377 will be used for PY 05 readiness, promotion and eventually retention standards. He advised everyone to read the MC 377 thoroughly and familiarize themselves with the content and all requirements.
2. USPHS has contracted with mass media to start broadcasting public health service announcements as well as recruitment messages nationwide.
3. OCCFM is quickly moving forward with the Warrant Officer program. The proposals are due for completion by November-December timeframe and recruitment will begin in 2005. Therapist category is one of the categories, where the WO's will be asked to serve. Physical Therapist Assistants and the Certified Occupational Therapist Assistants would be examples for therapist category as being brought in the WO program.
4. Benchmarks review/revision: CDR Gaustad requested assistance of four senior officers to review and possibly revise the promotion benchmarks developed last year. CDR Balash and CAPT Cavanaugh (previous task force members) volunteered; also CAPT Hemingway and CDR Shapiro will be on the task force. (Action Item)
CDR Gaustad will forward all information to the task force regarding meeting times and dates.
5. Vision statement: The TPAC charter is up for review and revision. Besides the Mission Statement that is currently present CDR Gaustad felt that a Vision Statement, given the transformation of the corps, would be extremely important to state where we would like to see our category go and grow to. He charged the category officers and civil service therapists to think of a vision statement and forward to the Administrative Committee via the Filed reps or directly. This will be an agenda item for next TPAC meeting.
6. Presentation at the Joint Operations Deployment Course (JODC): The Army has invited PHS therapists to identify one therapist to do a presentation jointly with the Army, Air Force, and Navy at the JODC at Ft. Sam Houston. Purpose of this course is to prepare the officers for deployment as well as sharing of the lessons learned by officers having deployed. This course takes the original Musculo-skeletal Spine course and

applies it to the field setting. More details will follow. (Action Item for Education Subcommittee under Professional Development)
Finally CDR Gaustad congratulated the category on all the accomplishments and willingness to take on the challenges ahead.

A comment from LCDR Ron West regarding the advanced degrees like DPT and MPH etc obtained by therapists and where to place them on the OPF. There was a discussion about the long term training form. A recommendation from CAPT(s) Siegel was to annotate the degree on the CV and submit transcripts and certificates to the OPF file room which can be entered on the 1st activity page. CDR Gaustad charged the Professional Development Committee and Education subcommittee to address this with OCCO and present findings at the next TPAC meeting (Action Item)

New action item:

1. Distance Learning MPH Program; Professional Development Committee
2. Benchmarks Review Task Force; CDR Gaustad
3. Presentation at JODC, Ft. Sam Houston; Education Subcommittee
4. Advanced Education location on OPF; Professional Development Committee

Committee reports: (Written Reports attached)

JUNIOR OFFICERS:

All junior officers are encouraged to join the Junior Officer List serve:
<http://list.nih.gov/archives/joag.html>

FIELD REPRESENTATIVES REPORTS:
See Field Reports section on web page.

CLOSING ROLL CALL:

MEMBERS:	Title/Proxy	AGENCY/OPDIV
CDR Scott Gaustad	Chair	BOP/Springfield
CDR Rita Shapiro	Secretary	CMS/Baltimore
CAPT Terry Cavanaugh		IHS/
CAPT Linda Hemingway		BOP/Ft. Worth
CDR Nancy Balash		IHS/Yakama
CDR Bart Drinkard		NIH
CDR Michelle Jordan		HRSA/Rockville
CDR Kathleen Manrique		IHS/Alaska
CDR Eric Payne		BOP/Rochester
CDR Susanne Pickering	Proxy CDR Gaustad	CDC/Atlanta
CDR Frank Weaver	Proxy LCDR Melanson	IHS/Shiprock
CDR Jessie Whitehurst-Lief		BOP/Lexington
LCDR Corey Dahl		OS/OPER
LCDR Jake Magel	Inaccurate Phone Info	IHS/Shiprock
LCDR Mark Melanson		
LCDR Sue Newman		IHS/Tuba City

LCDR Tarri Randall

IHS/White River

Ex-Officio Member:
CAPT McGarvey

CPO (Other meeting) NIH

Category Participants		
PHS Agency	OPDIV	Member
IHS	Chinle, AZ	LCDR Joseph Strunce
	Phoenix, AZ	CAPT Mark, Dardess, CDR Liza Figueroa, LCDR Ron West, LT Terry Boles
	Polaca, AZ	LCDR Jeff Richardson
	Shiprock, NM	CDR Jeff Fultz, CDR Gary Shelton, LT Murdoch, LT Souvignier
	White River, AZ	CDR Goode
NIH		CAPT (s) Karen Siegel, CDR Michaele Smith
HRSA	Hansen Disease Center	LCDR Denise Brasseux
Non PHS Agency		
BOP	FMC Carswell	LT Stephanie Maxfield
USCG		
CMS		

CONCLUSION: Meeting adjourned at 14:00 Eastern Time

Respectfully Submitted: CDR Rita Shapiro, TPAC Executive Secretary

Concur: CDR Scott Gaustad, TPAC Chair

Concur: CAPT Charles McGarvey, CPO Therapist Category

ATTACHMENT A: ADMINISTRATION COMMITTEE REPORT
Memorandum

Date: October 21, 2004

To: CDR Scott Gaustad, TPAC, Chair

From: CDR Rita Shapiro, TPAC, Executive Secretary, Administration Committee, Chair

Re: Administration Committee Report
Therapist Professional Advisory Committee
October 21, 2004 Meeting

I. Finance Subcommittee

Chair: LCDR Ron West

Members: LCDR Jeff Richardson

The Finance Subcommittee is looking to increase funding for category day by inviting vendors and exhibitors to set up booths at the COA 2005 conference.

II. COA Meeting Planning Task Force

Chair: CDR Rita Shapiro for 2005

Members: CDR Balash, CDR Ianuzzi, CDR Pickering, LCDR Fred Lief, LCDR Magel, LCDR McMillan, LCDR West, and LT Tanzillo

Committee met a couple of times and the agenda is being finalized for the category day presentations. Nationally renowned speakers are being sought for the presentation to the category with topics being Obesity an Epidemic. There will be a retirement ceremony also that day. The evening program in conjunction with the HSO and other categories is being planned. A response to survey that was sent out via field reps is being requested.

III. TPAC Processes:

Roster: No action

Member Elections: Call for Self-nominations will be announced in Dec. '04-Jan. '05 CC Bulletin.

Charter Review: No action this time

This concludes the Administration Committee Report. Thanks to every one's hard work.

Respectfully Submitted,
CDR Rita Shapiro

ATTACHMENT B: PROFESSIONAL DEVELOPMENT COMMITTEE REPORT

Memorandum

Date: Oct 22, 2004

To: CDR Scott Gaustad, TPAC, Chair
CDR Rita Shapiro, TPAC, Executive Secretary

From: CDR Kathleen Manrique, Professional Development Committee, Chair

**Re: Professional Development Committee Report
Therapist Professional Advisory Committee
Oct 22, 2004 Meeting**

I. Education Subcommittee

Chair: LCDR Corey Dahl

Members: LCDR Tarri Randall, LT Terry Boles, LT Jeff Richardson,
LCDR John Schultz, LT Jeff Richardson

No report

II Retirement Recognition Subcommittee

Chair: CDR Lois Goode

Members: LCDR Rita Shapiro, LCDR Sue Newman, and LCDR Julia Woodard

Mentoring Subcommittee Teleconference meeting held 9/20/04 for planning of 2005 Retirement Ceremony.

1. Retirees for 2005: CAPT John Hurley and CAPT Keith Varvel. **Please contact this Subcommittee Chair for additional voluntary Retirees for 2005.**
2. Contact has been made with the Retirees; CAPT Hurley is planning to attend the 2005 Ceremony at the Annual USPHS COA meeting.
3. Biographical sketches to be written by CDR Goode and LCDR Newman.
4. Awards: To be ordered by CDR Shapiro. Discussion held on purchase of flag case.
5. Budget submission: Need to discuss utilization of COA as a payment source for Ceremony/Recognition activities as HJF will no longer reimburse private parties. **Budget forthcoming to the Finance Committee.**
6. Ceremony: **To be held on June 7, 2005 at 11:00** (pending approval from COA Planning Committee).
7. Home of Record documents: Addresses to be confirmed and documents to be Requested by LCDR Woodard.

III Mentoring Subcommittee

Chair: CDR Michael Smith

Members: CAPT Rebecca Parks

- The Mentoring Subcommittee has been working with The Recruitment Retention Chair in order to quickly identify new Calls to Active Duty.
- One new officer is awaiting a Mentor at this time/

IV Awards Subcommittee:

Chair: CDR Nancy Balash

Members: CDR Scott Gausted, CDR Lois Goode

No report

V Therapist CV Format and COER Task Force

Chair: LCDR Michele Jordan

Members: CDR Nancy Balash

LCDR Ron West

- COER Officer Attachment is almost finalized- when completed plan is to forward to the TPAC for feedback.

VI Career Pathway Task Force

Members:

CDR Kathleen Manrique- Chair

CDR Liza Figueroa

CDR Rita Shapiro

LCDR Jake Magel

LCDR Dan Weaver

LCDR Tarri Randall

LT William Pearce

LT Jodi Tanzillo

CAPT Charles McGravey- Advisory

- The Task Force met on Wed 9/15 for a preliminary meeting and Tuesday 10/5 for a full meeting.
- Field Representatives will be contacted by CDR Figueroa to assist with obtaining agency specific career pathways as they relate to Therapists.
- Scientist and Nursing PAC career guidelines (from respective websites) are being looked at for models for Therapy specific guidelines
- LCDR Magel will be contacting colleagues in the ARMY to obtain Army specific career pathways
- LT Pearce has obtained a graphic of the career path utilized by the Air Force and will be working to create a graphic for the Therapy career pathway that is created.

- Benchmarks, and education specific resources will be incorporated/linked into career pathways that are established
- CAPT McGarvey Reported on the Lewin Group recommendations; possibility of condensation of 6 tracks into 4-

6 Tracks Clinical Epidemiology/Public Health Program Management Regulatory affairs Research Global Health	4 Tracks Clinical Epidemiology/Public Health Program Management/Regulatory Affairs Research/Global Health
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- Meeting adjourned
- Further meetings to be set upon receipt of agency specific career pathway guidelines from Field Reps.

This concludes the Professional Development Committee Report.

Thank you Subcommittee Chairs for your prompt reporting, and your work on this Professional Development Team!

CDR Kathleen Manrique

ATTACHMENT C: INFO-MANAGEMENT COMMITTEE REPORT

MEMO

Date: October 13, 2004

From: LCDR Sue Newman, Information Management Committee Chair

To: CDR Scott Gaustad, TPAC Chair
CDR Rita Shapiro, TPAC Secretary

Re: Information Management Subcommittees

- I. **Web Page Subcommittee**, CAPT Karen Siegel, Chair
CAPT Siegel reports the category website has been updated:
 - August TPAC Minutes are posted
 - Revision of the Policy and Procedure Manual.
<http://www.cc.nih.gov/rm/pt/chair.htm>
 - Educational Listing has been updated at the request of LCDR Dahl.
<http://www.cc.nih.gov/rm/pt/educ.htm>

- II. **JOAG**, LCDR Jeff Richardson, Chair

The purpose of the Junior Officer Advisory Group (JOAG) is to provide advice and consultation to the Surgeon General, Chief Professional Officers (CPO), Professional Advisory Committees (PAC), and other Commissioned Corps groups on issues relating to professional practice and personnel activities affecting junior officers in the USPHS Commissioned Corps.

I would like to report on the highlights of recent JOAG efforts:

- 1) The Junior Officer Advisory Group (JOAG) recently held elections for the Executive Committee for the 2004-2005 year. The JOAG advises to the Office of the Surgeon General, CPOs and PACs. The following officers were selected:
 - Vice-Chair: LCDR Janis Armendariz, Dietician Category, FDA
 - Secretary: LCDR Jackie Kennedy-Sullivan, Nurse Category, NIH
 - Chair-Elect: LT Claudine Samanic, HSO Category, NIHThis years Chair is LT Michelle Colledge, HSO Category, ATSDR, who served the previous year as the Chair-Elect.

New voting members were also recently selected for the 2004-2006 term. They have been endorsed by their respective CPOs and agencies. They are:

- LT Jane Bleuel- Dental category, working in IHS
- LT Michelle Colledge- HSO Category, working at ATSDR
- LT Ted Hall- Pharmacist Category, working in IHS
- LCDR Nasser Mahmud, Pharmacist category, working in FDA
- LT Carrie Oyster, EHO Category, working in OSG
- LCDR Jeff Richardson, Therapy category, working in IHS
- LT Sheila Ryan, Pharmacist category, working in FDA
- LCDR Joshua Schier, Medical category, working at CDC
- LCDR Geoff Wachs, Engineer category, working in HIS

- 2) I would like to call on all Junior Therapist Officers (Temporary O-4 and below), who are interested, to join one of JOAG's committees and become a Non-voting member and also to sign up for the JOAG listserv at <http://list.nih.gov/archives/joag.html>. Meeting times have changed to 1300 EDT on the second Friday of every month. The next meeting will be Friday, November 12th. Officers usually meet in the conference room M on the 3rd floor of the Parklawn Building and in Atlanta meet at ATSDR Conf Room 3A. Call-in info is: USA Toll Free Number: 888-807-8641, PASSCODE: 11247

- III. **Historian**, CDR Jessie Lief, Chair
Nothing to report at this time
- IV. **Retired Therapist Subcommittee**, CAPT (ret.) Leo LaBranche and CDR (ret.) Selden Wasson
-Will be contacting Retirees they know personally to see if there is an interest for a contact list.
- V. **Inactive Reserve**, Alicia Souvignier, Chair
- No new item to report
- VI. **TPAC Field Report**, CDR Liza Figueroa, Coordinator

TPAC FIELD REP REPORT OCTOBER 22, 2004

I. Congratulations:

• **NIH**

CAPT Bonnie C. Thornton retired from the Commissioned Corps on 9/30/2004 with 30 years of active duty. She will continue to serve as Chief of the Occupational Therapy section.

• **IHS NM**

Crownpoint: LT Matthew Daab received "Outstanding Clinical Provider" award at the Annual Navajo Area IHS Director's Awards Ceremony (August 2004)

• **MULTI-AGENCY**

FDA: LT Terry Boles was awarded FDA's Certificate of Excellence in recognition of his contributions to meeting the Los Angeles District's performance FY'03 and FY'04 goals. He was also awarded the FDA's Commissioner's Special Citation for service in Operation Liberty Shield.

CMS: CDR Mercedes Benitez McCrary, CCC-SLP was recently awarded "The Surgeon Generals Certificate of Appreciation for Superior Service and

Commendable Action while on Detail to the OSG 10/03- 6/04 on August 18, 2004 by VADM Carmona.

HRSA: CAPT Ivana Williams was awarded the PHS Citation for “Contributions in developing and implementing a strategy to assist CARE Act Grantees to comply with the Federal HIPAA Requirements”

III. News from the Field:

- **BOP EAST**

FMC Lexington:

Will be having its annual Fitness Testing Day (CCRF Qualifications) at an area high school on October 23, 2004. We are expecting a good turnout.

FMC Lexington PT Staff are all CCRF qualified

LCDR Lief invited guest speaker, Delanor Manson, RN, Deputy Secretary for the Cabinet for Health and Family Services, Commonwealth of Kentucky to speak to the COA Bluegrass Chapter on the obesity epidemic in Kentucky.

FMC Lexington health services staff continue to serve as correctional workers every four weeks. This situation is expected to continue through 2005.

- **IHS AZ**

Ft. Defiance: Electronic Health Record has begun at Fort Defiance Indian Hospital. This is a partial roll-out of a transition to paperless documentation and record keeping

Parker: LT Joe Golding attending the COL Kersey NMSE Course 10/11—10/22 at Fort Sam Houston. He also organized the first APFT at Parker Indian Health Center. 4 officers participated, 4 passed. Most CO's opting for the President's Challenge.

Hopi:

LCDR Jeff Richardson will be opening a new PT clinic at the San Carlos Service Unit sometime after Nov 1st. He will be assuming the Chief position.

LT Elza is attending the COL Kersey NMSE course in October

Whiteriver:

Two Dutch PT Students will begin their rotation Nov. 1.

CDR Goode, LCDR Randall and LT Donahoo will be attending the IHS sponsored EMG & NCV course in Phoenix, AZ, Nov 4-7.

Winslow:

The physical therapy department is spearheading grants for a total of \$600,000 to establish a Wellness Center in Dilkon, AZ.

LCDR LaPlante will be an instructor at a pending nerve conduction and electromyography course offered in AZ.

LT Harmon, PT is an accepted candidate to sit for the orthopedic specialist board exam in the coming year

St. Elizabeth's:

LCDR Mark Melanson has completed BOTC and IOTC and meets Basic readiness requirements.

- **MULTI-AGENCY**

FDA: *LT Terry Boles* graduated from the two week FDA Level II X-Ray Inspection Systems (RH2004A) course held in Worcester MA.

HRSA: The National Hansen's Disease Programs has completed the A-76 process and the government will continue to operate the program. No PHS Officers were adversely affected. *LCDR John Figarola* was a member of the Most Efficient Organization (MEO) team and was responsible for the Rehabilitation and Education sections of the MEO.

CMS: *CDR Rita Shapiro* conducted the Annual Physical Fitness Test at CMS on Sept. 22, 2004, qualifying six officers for OFRD Basic Readiness. She also taught the BLS for Healthcare Provider course at CMS on Sept. 27, 2004, qualifying six officers with BLS certification for OFRD Basic Readiness.

IV. Welcome/Farwell to:

Welcome:

- **IHS MULTI-SITE**

Pawnee Health Clinic, OK: *Charles Tillman, PT*, Chief Therapist (and sole practitioner)

- **BOP EAST**

Butner: *LCDR Jon Shultz* will be starting November 28, 2004-10-13

Farewell:

- **NIH**

Leora Comis, MPA, OTR/L left for London, where her husband (an active duty Captain) has been assigned with the U.S. Navy.

V. Presentations:

- **MULTI-AGENCY**

HRSA:

CDR Alicia Hoard presented at “The Carville Approach to Management of Neuropathic Foot Problems and Optional Casting Lab” held at NHDP, Baton Rouge, LA, September 22-24, 2004

CAPT Ivana Williams was selected to represent the United States DHHS, HRSA and the HIV/AIDS Bureau at the XV AIDS International Conference in Bangkok, Thailand in July 2004; where she made a Poster Presentation on the “Service Needs of HIV Infected and Affected Seniors.” She will also be making in October 2, 2004, the Keynote Address at the “HIV/AIDS Over 50 and Long Term Survivor Forum” in New York.

VI. Publications:

- **NIH**

- Weise M, *Drinkard B*, Mehlinger S, Holzer S, Eisenhofer G, Charmandari E, Chrousos P, Merke D. Stress dose of hydrocortisone is not beneficial in patients with classic congenital adrenal hyperplasia undergoing short term, high-intensity exercise. Journal Clinical Endocrinology Metabolism 2004; 89: 3679-3684.

- Woodburn J, Nelson KM, *Siegel KL*, Kepple TM, Gerber LH. Multisegment foot motion during gait: proof of concept in rheumatoid arthritis. J Rheumatol 2004; 31:10:1918-1927.

VII. Current Research:

- **BOP EAST**

Butner: Currently planning research on exercise benefits for oncology patients

- **MULTI-AGENCY**

HRSA: LCDR John Figarola is awaiting IRB approval of the protocol entitled, “The Relationship between Skin Moisture Content, Skin Barrier Function, Sensation and Muscle Strength in Leprosy.”

VIII. Deployments:

- **NIH**

CAPT Oakley deployed to the mega shelter at the Orlando Convention Center in Orlando Florida for Hurricane Ivan.

- **MULTI-AGENCY**

St Elizabeth's:

LCDR Maria Bacilio and LT Jackie Peterman were deployed with the American Red Cross from 9-8 to 9-21, 2004 to Orlando, Florida for Hurricane Frances.

CAPT Michelle Coleman is deployed to Florida for two weeks with CCRF.

CMS: *CDR Benitez McCrary* was deployed to the SERT command center to respond to Hurricane Charley in August 2004.

HRSA: *CAPT Ivana Williams* was deployed to Atlanta September 7 – 20, to assist FEMA in orchestrating the Community Relations and Disaster Response efforts in Florida, Mississippi, Louisiana, Alabama, North Carolina and Georgia.

- **IHS AZ**

Winslow: *LCDR Michael LaPlante PT, DSc, ECS* was deployed in September to aid in response to hurricanes Frances and Ivan. His first week of deployment was spent detailed with FEMA, working in Community Relations. His second week was spent in Orlando FL at the 'Special Needs Shelter'.

VII. **Commissioned Officers Association**, CDR Suzanne Pickering
-Nothing to Report at this time

VIII. **Discipline Liaison**

Members: CDR Frank Weaver – Audiologist

-Nothing to report

CAPT Rebecca Parks – OT

-Nothing to report

CDR Michaele Smith – PT:

Quad service meeting at WRAMC, 9/30/04. Parties in attendance were Air force, Army, PHS, a navy representative from the Pentagon, and a Lead Occupational Therapy Element Leader for the Air force. Several issues were discussed related to military to civilian conversion; continuing education courses; Congress approval for a new Amputee Center and funding for amputee research at WRAMC.

Two courses being offered soon, 1) an APTA Clinical Instructor Training Course 11/1-11/4, MAJ Lynne Lowe, POC (lynne.lowe@na.amedd.army.mil) and an Amputee Course 10/18-10/22 MAJ Janet Papazis POC

(janet.papazis@na.amedd.army.mil). Positions are open for PHS officers if interested.

Ms. Beth Soloman – SLP
-Nothing to report

ATTACHMENT D: STRATEGIC GROWTH COMMITTEE REPORT

II. MEMORANDUM

To: CDR Rita Shapiro, TPAC Secretary
CDR Scott Gaustad, TPAC Chair

Date: 10/15/04

From: LCDR Mark Melanson, Strategic Growth Chair

PHS Therapist Category Vacancies

IHS		Open Date	Contact
PT	Zuni, NM	8/04	Becky Sellers (505) 782 - 7529
PT	Sells, AZ	5/04	Rebecca Harry (928) 383 - 7303
2 PT's (Chief)	Lame Deer, MT	8/04	Natanya Riggs (406)247-7246
Aud and SP	Chinle, AZ	6/04	Joe Strunce (928) 674 - 7223
Aud	Ada, OK	6/04	Jamie Spence (580)272-7272
Aud	Sitka, AK	8/04	Ken Bartline (907)966-8522
PT	Crow Agency, MT	8/04	Jacky Black (406)247-7214
PT	Nome, AK	10/04	Dorothy Pinkney (907)443-3311
PT	Pollaca, AZ	10/04	Brian Elza (928) 737-6131
PT	Browning, MT	10/04	Natanya Riggs (406)247-7246
PT	Shiprock, NM	11/04	Lola Morgan (928)871-5880
PT	Gallup, NM	10/04	Martha Duganne (505)722-1510

BOP

None Available

Others

www.cdc.gov/ncipc/default.htm
www.cms.hhs.gov/
www.fda.gov/cdrh/index.html
www.hrsa.gov
www.osophs.dhhs.gov/ophs/

Subcommittee Reports

Recruitment-

- Currently 7 applicants are boarded and medically cleared all will be called next week.
- ARP meetings have not been held since this summer.

Strategic Growth

- CDR Eric Payne is setting up a database on non-traditional positions and will forward to CDR Karen Siegel.
- CDR Gary Shelton is now the Chair of this subcommittee and we thank CDR Scott Gaustad for his prior leadership.

Retention

- Survey responses are being tabulated thanks to all therapists who submitted.

COSTEP

- LT Stephanie Maxfield is forwarding a survey to all officers to help with our recruiting effort.

Long Term Training

- LCDR Jake Magel will have training opportunities posted on the web site by early November. He is asking officers to respond to an e-mail on training.

ATTACHMENT E: READINESS COMMITTEE REPORT

Therapist Category Readiness Committee



Chair: CDR Bart Drinkard

OFRD Sub Committee
Chair: CDR Rita Shapiro
CAPT Suzanne Pickering
CDR Kathleen Manrique
LCDR Corey Dahl
CDR Matt Taylor
LT Terry Boles

Healthy Lifestyles Sub Committee
Chair: CDR Bart Drinkard
CAPT Becky Parks
CDR Jeff Fultz
CAPT Terry Cavanaugh
CDR Lois Good
CDR Jessie Lief

Date: 22 OCT 2004
To: CDR Scott Gaustad, TPAC Chair; CDR Rita Shapiro, TPAC Secretary
From: CDR Bart Drinkard, TPAC Readiness Committee Chair
Subject: TPAC Readiness Committee Report

OFRD Sub Committee

Readiness

68% of the Officers in the Therapist Category have met basic readiness standards. Congratulations!

All officers are encouraged to meet basic readiness standards and to assist others in meeting basic requirements (e.g. Fitness testing).

See <http://oep.osophs.dhhs.gov/ccrf/>

The Standard PHS APFT Form and a working form for use in the field will be posted on the Therapist Category website.

Deployment

OFRD approved the recent addition of the Occupational Therapist Deployment role. OTs are now able to deploy in the role of Mental Health provider as well.

Additional roles of Audiologist and Speech Language Therapist are being reviewed by OFRD

Thank you to the Therapists recently deployed during the Florida hurricane disasters.

Healthy Lifestyle Sub Committee

Upcoming Therapist Category Website additions will include several links for a "one stop shopping" internet information hub for healthy lifestyles.

Plans are in the works for another healthy lifestyles event at next year's COA meeting.

Contact a healthy lifestyles sub committee member (see above) if you are interested in assisting.

Respectfully,

CDR Bart Drinkard