

PREDEPARTURE AIR PASSENGER - AQI MONITORING DATA FY 2009 - Puerto Rico

Workunit: _____ Terminal: _____ Date: ____/____/____

A) Airline: _____ B) Flight Number: _____ C) Time: _____ D) Pax Origin: _____

E) Pax CITY/STATE Destination: _____/_____ F) Number of Pax: _____ G) Number Pax Not Present: _____

H) Reason for Travel to US:(circle one) Business Tourist Family Visit Visit Friends Military Home I) Status: (circle one) Resident Visitor

Reason for Being in Puerto Rico: Business Tourist Family Visit Visit Friends Military Home

J) Number Bags Inspected: HC _____ CKD _____ K) All Bags Present: No Yes L) Any Item(s) of Agriculture Interest: No Yes

Inspected by: _____

Puerto Rico City / Municipality: _____

List Item	Amount++	Declared		Action Taken*	Type Luggage Found In : **	Hand Carried or Checked		Pest Pres		Contaminant		Pest Number	Pest Identification or Contaminant
		No	Yes			No	Yes	No	Yes	No	Yes		
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____

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_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____

* Action Taken: S - Seized CT - Clean/Treatment IR - Inspect and Release HC = Hand Carried Luggage CKD = Checked Luggage
 ** Type Luggage 1 - Suitcase 3 - Hand Carry Bag 5 - Basket/Straw bag ++ All weights must be in KGS not LBS, if other then weight see form instructions
 Found In: 2 - Duffle Bag 4 - Backpack 6 - Carton / box 7 - Cooler

INSTRUCTIONS: PREDEPARTURE AIR PASSENGER MONITORING- FY 09 - PR

October 2008

Record the Workunit, Terminal and Date of Inspection. Data fields above the broken line must be filled in for a completed monitoring record even if no agriculture item(s) are found. If answer to data field L) is Yes, record information for all appropriate data fields below the broken line.

All QMIs found need to undergo 100% inspection for pests. Record all pest types found on QMIs on pest interception form(s).

A) AIRLINE: Record the carrier NAME using THREE letter designations. Ensure consistency with airline letters.

B) FLIGHT NUMBER: Record the flight NUMBER.

C) TIME: Record, in military time, the time of day the inspection began.

D) PAX ORIGIN: Record the origin of the passenger. (Will usually be United States, but if arriving directly from foreign, record passenger origin.)

E) PAX DESTINATION: Record the passenger's primary CITY & STATE of destination in US. If going to multiple destinations, record last or final city/state destination. Do not use letter codes for city name. Use 2 letter code for STATE. See Examples 1 and 2 for additional info on proper recording of final destination.

Example 1: Passenger "A" departs Puerto Rico with a final destination of Chicago, IL. Passenger "A" makes a connecting flight in Miami and continues to Chicago. The Pax Destination should be recorded as IL. Example 2: Passenger "B" departs Puerto Rico with a final destination of IL. Passenger "B" leaves the Miami airport for a day prior to taking a flight to Chicago. The Pax Destination should be recorded as Miami, FL.

F) NUMBER OF PAX: Record the number of passenger(s) present when selected for the random inspection.

G) NUMBER PAX NOT PRESENT: If the sample included baggage from passenger(s) not present, record the number of passengers missing during the inspection.. Example: A family unit (3 persons) is selected for inspection. During the interview of the passengers, you discover that one family member is returning the rental car. Record '3' for Number of Pax and '1' for Number of Pax Not Present.

H) REASON FOR TRAVEL to US: Record the travel reason that best represents why passenger(s) are traveling to US.

REASON FOR BEING IN PUERTO RICO: Record the travel reason that best describes why passenger(s) was in Puerto Rico (what reason did the passenger have to arrive at PR in the first place)

I) STATUS: Record if the passenger is a resident of Puerto Rico or was visiting. Resident status: 50% or more time in Puerto Rico. Visitor status: 49.9% or less time in Puerto Rico. If there are multiple passengers then record the majority of passenger's status.

J) NUMBER OF BAGS INSPECTED: Record the number of hand carried (HC) and checked (CKD) bags inspected.

K) ALL BAGS PRESENT: Circle the appropriate response. Example: If a passenger or 'well-wisher' has baggage destined to the mainland which is not available for inspection, circle NO.

L) ANY ITEM(S) OF AGRICULTURAL INTEREST?: Circle whether the passenger has an item of agriculture interest. Agriculture interest is defined as items (such as plants, plant products, meat or animal products, shoes, etc.) that require PPQ's attention for purposes of regulation, inspection for pests, seizure, cleaning, verifying paperwork...etc. IF YES, then **COMPLETE THE SECTION BELOW THE STARRED LINE.**

INSPECTED BY: Record name or badge number of person responsible for the inspection of the passenger(s) selected. This data is for local office use, it is NOT recorded in the national database.

PUERTO RICO CITY/MUNICIPALITY: Record the Puerto Rico city or area (or nearest city or area) that passenger(s) spent most of their time while in Puerto Rico. City or area must match one of 78 official cities/municipalities in Puerto Rico.

LIST ITEM: Record the name of each item of agricultural interest found during the inspection. List one item per line, beginning with item seized then items cleaned or treated and finally items inspected and released. You may list more than 4 items.

AMOUNT: Weight data is important as a standard for risk analysis. Most items can be recorded as a weight. Indicate the weight in kilograms, **up to a TENTH (.0) OF A KILOGRAM.** Obtain or accurately estimate weight of items (apple, orange, etc.) whenever possible. For plant items (flowers, etc) record number of stems or pieces. For leis, record the number of leis, not stems or pieces. For items not practical for obtaining weight (shoes, etc.), record the quantity of these as pieces.

DECLARED: Circle the appropriate response.

ACTION TAKEN: Record the appropriate response using codes found on the bottom of the front side of the form.

TYPE LUGGAGE FOUND IN: Record the appropriate response using codes found on the bottom of the front side of the form.

HAND CARRIED OR CHECKED: Circle appropriate response. HC= Hand Carried Luggage and CKD = Checked Luggage.

PEST PRES(ENT): Circle correct response to indicate if a pest was found. Record Reportable or Actionable pests, if status not known yet, make sure to update record

CONTAMINANT PRESENT: Record if items were contaminated or not. If Yes, record the contaminant associated with the item and the amount (weight) of the contaminant.

PEST NUMBER: If pest found, send all pests intercepted to identifier for identification. Mark the interception "PROMPT: AQI MONITORING". Record the assigned interception number(s). This may need to be done at a later time or by local identification personnel.

PEST IDENTIFICATION OR CONTAMINANT: Record the genus and species for all reportable or pests or list the contaminant, if applicable.