

PRECLEARANCE AIR PASSENGER - AQI Monitoring Data Form - FY 2009

Workunit: _____ Terminal: _____ Date: ____/____/____

Passenger's
 A) Country of Residence: _____ B1) Arriving Airline: _____ B2) Arriving Flight #: _____ C1) Departing Airline: _____ C2) Flight # _____
(may be left blank if not applicable)

D) Time in Country: Hours: _____ Days: _____ E) Number of Pax Trips In Past Year: _____ F) Time: (of inspection): _____
(at airport) (visiting/in country)

G) Pax Origin: _____ H) Pax CITY/STATE Destination: _____/_____ I) Number of Pax: _____ J) U.S. Citizen: N Y

K) U.S. Resident: No Yes L) Reason for Travel: Business Tourist Visit Family/Friends Uniformed Crew Military Other Inspected By: _____

M) HAVE BEEN On A Farm or Ranch/Near Livestock?: No Yes N) Going to a Farm or Ranch? No Yes O) Any Item(s) of Agricultural Interest? No Yes

List Item	Amount	Declared		Action Taken*	Type Luggage Found In : **	Hand Carried or Checked ***		Pest Pres.		Contaminant		Pest Number	Pest Identification or Contaminant
		No	Yes			No	Yes	No	Yes				
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____

Passenger's
 A) Country of Residence: _____ B1) Arriving Airline: _____ B2) Arriving Flight #: _____ C1) Departing Airline: _____ C2) Flight # _____
(may be left blank if not applicable)

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_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____
_____	_____	N	Y	_____	_____	HC	CKD	N	Y	N	Y	_____	_____

* Action Taken: S - Seized CT - Clean/Treatment IR - Inspect and Release

***HC = All Luggage Hand Carried on aircraft
 CKD = All Luggage Checked with airline (pit baggage)

** Type Luggage Found In: 1 - Suitcase 3 - Hand Bag 5 - Carton / Box
 2 - Duffel Bag 4 - Backpack 6 - Cooler

INSTRUCTIONS: PRECLEARANCE AIR PASSENGER RESULTS MONITORING DATA - FY 2009

OCT/2008

1. Data fields A through O must be filled in for a completed monitoring record even if no agriculture item(s) are found.
2. All QMIs found need to undergo 100% inspection for pests. All pest types and quantities found on QMIs must be recorded on pest interception form(s). Also record "NONE" if no pests were found. See Pest Interception # explanation below.
3. Record the Port, Terminal and Date of the inspection.
 - A) **PASSENGER'S COUNTRY OF RESIDENCE:** Record the passenger's country of residence.
 - B) **ARRIVING AIRLINE, ARRIVING FLIGHT NUMBER:** Record the AIRLINE NAME (using the standardized two or three letter designation) and the flight number if passenger(s) arrived to FIS Preclearance via another flight within last 24 hours. This may be left blank.
 - C) **DEPARTING AIRLINE, DEPARTING FLIGHT NUMBER:** Record the AIRLINE NAME (using the standardized two or three letter designation) and the flight number that passenger(s) are leaving on to U.S.
 - D) **TIME IN COUNTRY:** Interview passenger(s). Record the number of HOURS (or best estimate of hours) that passenger(s) spent at airport if connecting from another arriving flight to a U.S. bound flight. Record the number of DAYS (or best estimate of days) that passengers spent in preclearance country if passengers are not permanent residence of preclearance country.
 - E) **NUMBER OF PAX TRIPS IN PAST YEAR:** Record number of air trips (to US, or from & return to US) passenger(s) has taken in the past year from date of monitoring inspection. If this is first trip, record "0."
 - F) **TIME (of inspection) :** Record, in military time, the time of day the inspection began.
 - G) **PAX ORIGIN:** Record the Preclearance country of origin where the passenger began the trip to the U.S. port of entry. Spell out the country name. If passenger(s) are "intransit" from arriving flight, record the country of origin where the passenger began the trip to Preclearance country.
 - H) **PAX CITY/ STATE DESTINATION:** Record the passenger's primary CITY & STATE of destination in US. If going to multiple destinations, record last or final city/state destination. If in transit to foreign country, indicate "in transit" (IT). Do not use letter codes for city name. SPELL CITY NAMES FULLY AND CONSISTANTLY. Use 2 letter code for STATE.
 - I) **NUMBER OF PAX:** Record the number of passenger(s) indicated on the declaration card.
 - J) **U.S. CITIZEN:** Circle the appropriate response. Response should indicate if person that signed the Custom's Declaration Form is a citizen of the U.S.
 - K) **U.S. RESIDENT:** Circle the appropriate response. Response should indicate if person that signed the Custom's Declaration Form is a resident of the U.S.

INSPECTED BY: Print the name or badge number of the person responsible for the inspection of the passenger(s) selected. This data is for local office use, it is not recorded in the monitoring database.

L) REASON FOR TRAVEL: Circle the appropriate response. If more than one response is appropriate, select only the **primary purpose**. For example, if the person is traveling on business and plans to extend the trip for a vacation, the primary purpose is 'business.' Record all airline personnel in uniform, whether or not working on the flight, as 'uniformed crew' rather than 'business.'

M) HAVE BEEN ON A FARM OR RANCH/NEAR LIVESTOCK?: Record if passenger(s) were on a farm (whether animal or crop farm) or near livestock within the last 30 days while in a foreign country. This question provides risk information on plant and animal products destined to agricultural areas

N) GOING TO A FARM OR RANCH?: Record if passenger(s) are going to a farm environment (whether animal or crop farm) within the next 30 days. This question provides risk related information on plant and animal products destined to agricultural areas.

O) ANY ITEM(S) OF AGRICULTURAL INTEREST?: Circle whether the passenger has an item of agriculture interest. Agriculture interest is defined as items (such as plants, plant products, meat or animal products, shoes, ...etc.) that require PPQ's attention for purposes of regulation, inspection for pests, seizure, cleaning, verifying paperwork...etc. IF YES, then **COMPLETE THE SECTION BELOW THE STARRED LINE.**

LIST ITEM: Record the name of each item of agricultural interest found during the inspection. List one item per line, beginning with item seized then items cleaned or treated and finally items inspected and released.

AMOUNT: Weight data is important as a standard for risk analysis. Most items can be recorded as a weight. **Indicate the weight in kilograms, up to a TENTH (.0) OF A KILOGRAM.** Obtain or accurately estimate weight of items (apple, orange, etc.) whenever possible. **For plant items (flowers, etc) record number of stems or pieces. When obtaining weight is not practical (shoes, trophies, etc.),** record the unit of EACH.

DECLARED: Circle the appropriate response.

ACTION TAKEN: Record the appropriate response using codes found on the bottom of the form.

TYPE LUGGAGE FOUND IN: Record the appropriate response using codes found on the bottom of the form.

HAND CARRIED OR CHECKED: Circle appropriate response. HC= All Luggage Hand Carried on aircraft and CKD = All Luggage Checked with airline (pit baggage).

PEST PRESENT: Circle appropriate response.

CONTAMINANT PRESENT: Record if items were contaminated or not. If Yes, record the contaminant associated with the item and the amount (weight) of the contaminant.

PEST NUMBER: If pest found, send all pests intercepted to identifier personnel for identification. Mark the interception "PROMPT: AQI MONITORING". Record the assigned interception number(s) for the pest. This may need to be done at a later time or by local identification personnel.

PEST IDENTIFICATION OR CONTAMINANT: Record the genus and species for all reportable pests or list the contaminant, if applicable.