



## **SASIG Conference Call August 14, 2008**

### **Participants:**

Adams, Crystal, SRS  
Blount, Patricia, LANL  
Cain, Barbara, Sandia-NM  
Cook, Rhonda, SRS  
Cross, Nancy, Y-12  
Gallion, Mary, HS-71  
George, Anthony, KCSO  
Hamby, Stephanie, ORISE  
Hockett, Susan, KCP  
Holbrook, Christina, Boeing Company  
Inskeep, Kristine, INL  
Loftis, Marsha, ORISE  
Mann, Margaret, LLNL

Obbish, Jennifer, CH  
Scheller, Gloria, NNSA-Pantex  
Serrano, Antoinette, LANL  
Sharp, Lisa, LANL  
Singleton, Kyle, Pantex  
Smith, Rick, SRS  
Spargur, Jill, RL  
Swiger, Brenda, HS-1.31  
Walker, Kathy, BNL  
Williams, Barbara, Sandia-NM  
Womble, Sandy, ORISE  
Wyatt, Louise, ORISE

### **Opening**

#### ***Welcome***

Kristine Inskeep, Steering Committee (SC) Chair, welcomed everyone to the call and thanked everyone for their expressions of sympathy in the death of her father.

#### ***Announcements***

Laura Vieira has resigned from the National Training Center (NTC), and we wish her well in her new endeavors. When the new NTC Security Awareness Coordinator Training Instructor is chosen, that individual will be a non-voting member of the SASIG SC.

Sandy Womble introduced two new ORISE employees, Stephanie Hamby and Marsha Loftis, who will be working with the SASIG.

## **Report from DOE HQ**

Mary Gallion, DOE Advisor, mentioned that the Design Basis Threat update should be completed soon; however, this and other actions may be slowed or not completed until after the new administration is in place. Mary has researched a question asked during the previous call about collecting social security numbers (SSN) from visitors to nonclassified areas prior to issuing a temporary badge. The DOE policy and the draft manual do not require a SSN for such access. If a SSN is used, the visitor log or other records containing SSNs would require protection as personally identifiable information. Mary indicated that collecting these SSNs would be a site implementation decision, since it is neither required nor prohibited in DOE policy.

Kristine pointed out that drivers' licenses could easily be forged, so another method for positively identifying visitors is needed.

## **SASIG Website Update**

### ***2008 Annual Workshop Posting***

Highlights of the 2008 Workshop have been posted on the SASIG Website at [www.ornl.gov/sasig](http://www.ornl.gov/sasig), Annual Workshop.

### ***New S&S Awareness Program Resources***

Security awareness resources will be posted on the website as materials are received. Materials submitted for posting on the website, should include a disclaimer with permission from the submitting site to post the information. Resources will include sample briefings, benchmarking on different subjects such as foreign visits and assignments, and lessons learned. The Washington State University Study completed in 2001 is included on the website and other resources will be posted soon including the "Security Ed" Challenges and the "Challenge; No Challenge" Awareness Campaign..

## **Report of SASIG Task Groups**

Layne Marino, NSO, is coordinating the revisions for the NTC Security Awareness Coordinator Training and requested suggestions from the recent class participants about

how to improve the training. He will collate the information and may give an update on the September call.

Drew Bodin, NSO, has received many questions for the OIO Security Awareness Questionnaire Project and is developing three sample questionnaires of 25 questions each to help sites prepare for an OIO audit of the S&S Awareness Program. When completed, these questions will be posted on the SASIG Website.

## **Other Issues**

In response to a question about the availability of security training videos, Mary Gallion mentioned that they have received the security training film library from ORISE, and if e-mails are sent to her with specific needs, she will check the library for possible resources.

Kristine mentioned an upcoming Government directive that will require agencies to adopt a uniform term for unclassified, sensitive information (now under various names). The information would be designated as Controlled Unclassified Information, or CUI. The National Archives and Records Administration (NARA) will oversee and implement the new CUI framework. A memo from NARA proposing implementation actions has been drafted and is awaiting White House approval. DOE implementation will be handled through the Office of Classification, HS-90, once instructions from NARA have been received. Initially, the program will apply only to the Executive Branch of the government and will not affect private companies. Implementation will emphasize the protection of terrorism and homeland security information. This directive may also be delayed with the governmental transition. Mary advised holding off on any changes until a decision is made and guidance is finalized. If offices would like further information on how DOE will implement this program, the point of contact in HS-90 is Lesley Nelson-Burns. Lesley can be reached on 301-903-4861.

## **2009 SASIG Workshop and Meetings**

The 2009 Workshop and Meetings will be held in Las Vegas at the Nevada Site Office from March 30 – April 2, 2009. The Safeguards and Security Awareness Policy Panel will meet Monday afternoon, March 30, with the two-day workshop on Tuesday and Wednesday,

March 31 and April 1. A tour of the Atomic Testing Museum in downtown Las Vegas is planned for Thursday morning, April 2, and the Steering Committee will meet in the afternoon. The individuals on the call today expressed interest in having a block of rooms at one hotel with a preference for the Golden Nugget. ORISE will explore possible options and report back during the next conference call. As new information becomes available, it will be posted on the SASIG Website under Annual Workshop.

### **Next Conference Call**

The next Steering Committee conference call will be on Thursday, September 11, at 1:00 pm EDT. The call number is 301-903-6023.