



## **SASIG Conference Call June 12, 2008**

### **Participants:**

Anderson, Valerie, ORISE	Lowry, Paul, DOE SPRO
Bodin, Drew, NSO	Lovelett, Sylvia, Pantex
Bohman, Bo, AL-OST	Major, Sheila, SRS
Braswell, Chet, Hanford	Mann, Margaret, LLNL
Cain, Barbara, SNL-NM	Marino, Layne, NSO
Cross, Nancy, Y-12	Minton, Lauri, Pantex
Franco, Jessica, WIPP	Oelrich, Kent, LLNL
Gallion, Mary, HS-71	Robinson, Kris, Hanford
Hockett, Susan, KCP	Scheller, Gloria, NNSA Pantex
Holbrook, Christina, Boeing Company	Smith, Rick, SRS
Inskeep, Kristine, INL	Williams, Barbara, SNL-NM
Kler, Kirsten, BPA	Womble, Sandy, ORISE
Jenks, Joyce, DOE Idaho	Wyatt, Louise, ORISE

### **Opening**

#### ***Welcome***

Kristine Inskeep, Steering Committee (SC) Chair, greeted our callers and thanked all for dialing in. We welcome new callers to our monthly calls. Kris said that Sylvia Lovelett would soon be transitioning from her current position as Security Awareness Coordinator at the Pantex Plant into another job. Sylvia introduced the new Coordinator, Lauri Minton. Welcome, Lauri!

### **Report from DOE HQ**

Mary Gallion, DOE Advisor, said that DOE M 470.4-1, Program Planning and Management Policy is still on hold. The Design Basis Threat should be out soon, which should allow the manual to go forward. Mary thanked all who provided input to Part 2, Section K, S&S Awareness Programs. She will be able to revise some things in this section before it goes into RevCom.

## **2008 SASIG Workshop Postings**

Highlights of the 2008 Workshop will be posted on the SASIG Web site. We are waiting for a few more presentations that are on a disk that INL will be sending us. We are pleased that most of the speakers gave permission to have their presentations posted, including the SOAR group. In the next couple of weeks, we will be working on getting the Web site up-to-date. We have posted the May 1 SC Meeting minutes and charter, plus new SC members, and the SSAPP minutes, charter, and members. Go to [www.ora.gov/sasig](http://www.ora.gov/sasig) and click on the Steering Committee and SSAPP menus respectively. In addition, the subject matter-related Classification Briefing that was available as a handout at the workshop has been posted under S&S Awareness Program Resources, Briefings. When we receive the photos taken by the INL photographer, we will post those as a Photo Album of workshop events, including the ice-breaker at the Museum of Idaho.

Chet Braswell reported that his management is still reviewing the Security Ed Challenges that Hanford plans to share with the SASIG. The site is removing all references to internal procedures to make the challenges suitable for posting on the SASIG Web site. Also, site programmers are re-working the “Deal, no Deal” game concept. Chet will submit those when they are ready and the SASIG will be posting them under the S&S Awareness Program Resources. In addition, we plan to post the 2001 Washington State Study, Security Awareness and Ownership at Hanford, that Chet talked about during his Tools of the TRADE presentation at the workshop. This study still has much current relevance.

## **Report of SASIG Task Group: NTC Security Awareness Coordinator Training**

Layne Marino, Task Group Lead, has asked for volunteers to help with the revision of the Security Awareness Coordinator Training course at the NTC. The actual revision will not take place until sometime in 2009; however, Layne would like to hear from members about their interest in serving on this task group. To volunteer, you may e-mail Layne at [marino@nv.doe.gov](mailto:marino@nv.doe.gov) and copy Kristine at [kristine.inskeep@inl.gov](mailto:kristine.inskeep@inl.gov). Layne said that he would be attending the Security Awareness course at the NTC the week of July 21. He is interested in getting participants’ input on “what more could I be taught” and “what is being taught that is perhaps unnecessary.”

## **New Tasking: Developing Questions for HQ Audits (Security Awareness Questionnaire)**

Steering Committee member, Ronda Cook, SRS, had asked about the possibility of having an SASIG task group develop some generic questions for a Security Awareness Questionnaire that HS-61 requires of sites undergoing an OIO audit. Mary Gallion contacted auditors at HS-61 and received a positive response from them. They indicated that having core questions to tailor for an audit would be helpful to sites. The sample questions could be updated from time to time.

We will be forming a task group to gather questions and develop three sample questionnaires of 25 questions each. Drew Bodin, NSO, volunteered to lead the group. Thanks, Drew! Layne Marino also volunteered to assist in this effort. If you would like to be a member of the task force for developing the OIO questionnaires, you may contact Drew directly at [bodind@nv.doe.gov](mailto:bodind@nv.doe.gov) with a copy to Kristine ([kristine.inskeep@inl.gov](mailto:kristine.inskeep@inl.gov)). Chet Braswell said that several of the Security Ed challenges contain questions that the task group could review and include. Kristine said that INL has questions to submit. We will be discussing this new tasking on next month's call.

## **2009 SASIG Workshop and Meetings**

Our workshop next year will be held in Las Vegas, NV at the Nevada Site Office. Dates are April 20 – 23, 2009. We thank Layne for reserving the Great Basin Room and making arrangements with his management. Layne will be looking into the possibility of offering a tour of the Atomic Testing Museum.

It's never too early to think about topics and speakers. Several topics were proposed at the May 1 Steering Committee Meeting in Idaho Falls. For a list of those, see the minutes of that meeting. Kris brought up the possibility of having break-out sessions for specific S&S programs, e.g., UFV&A, CMPC. The Steering Committee will be discussing that possibility and making a recommendation. If anyone knows of potential speakers to invite to the 2009 workshop, please let Kris know. Kris will work with ORISE in contacting speakers for the workshop.

Kris said that several presentations at the 2008 workshop have proven beneficial to her Security Awareness program. Also, the SOAR group of INL Protective Force members has received invitations from other sites to make a similar presentation (the SOAR presentation will be posted under workshop Highlights). Sharing information is one of our SASIG goals!

## **Other Discussion**

Kris called our attention to a new Government directive that will require agencies to designate a uniform term for unclassified, sensitive information. This mandate has not yet been implemented. Mary Gallion said she would check with the HQ Classification Office on the status. The current OUO Order uses the term, “unclassified controlled information” or UCI. We will discuss this new mandate further on the next call.

Kris brought up badge reciprocity among Government agencies at sites. It is her understanding that persons entering a site and wearing a badge from another agency, such as the Department of Agriculture, would not need to be issued a site-specific badge; e.g., an INL badge. However, outside badges bearing the name of a specific contractor (e.g., Boeing Company) would not be accepted as part of this reciprocity. (The Boeing Company supports DoD.)

## **Next Conference Call**

The next Steering Committee conference call will be on Thursday, July 24, at 1:00 pm EDT, the fourth Thursday of the month. It’s possible that members of the NTC Security Awareness Coordinator Training class will be able to sit in. Laura Vieira, the Security Awareness training instructor, is checking on availability of a room to accommodate a conference call. The call-in number is 202-287-1335.