



SASIG Steering Committee Meeting **Idaho Falls, Idaho** **May 1, 2008**

Steering Committee Members:

Kristine Inskeep, INL
Mary Gallion, HS-71
Joyce Jenks, DOE Idaho
Kent Oelrich, LLNL
Nancy Cross, Y-12
Gloria deBoer, BNL
Christina Holbrook, Boeing
Sylvia Lovelett, Pantex
Valerie Anderson, ORISE

At-large Participants:

Layne Marino, NSO
Susan Hockett, KCP
Barbara Williams, SNL-NM
Tina Ard, Y-12 Site Office
Tony George, NNSA KC Site Office
Misty Hitzman, INL/AMWTP
Sandy Womble, ORISE
Louise Wyatt, ORISE

Highlights

The Safeguards and Security Awareness Special Interest Group (SASIG) Steering Committee met on Thursday, May 1, 2008, following the SASIG Workshop with Steering Committee Chair, Kristine Inskeep, presiding.

Nominations and Election to the 2008 Steering Committee

Steering Committee Membership:

The following individuals were elected to three-year follow-on terms: Kristine Inskeep, Kent Oelrich, Joyce Jenks, and Gloria deBoer. Individuals applying for and elected (pending receipt of management approval) as new members of the Steering Committee are: Rhonda Cook, SRS; Barbara Williams and Barbara Cain, SNL-NM; Layne Marino, NSO; Susan Hockett, KCP.

Steering Committee Leadership:

Kristine Inskeep, INL, and Kent Oelrich, LLNL, are serving as Chair and Vice-Chair, respectively, and are beginning their second year of a three-year term.

Review of the SASIG Steering Committee Charter

As required annually, the Steering Committee reviewed their Charter and made several revisions. The revised Charter is available on the SASIG Website at: www.ora.gov/sasig. Click on Steering Committee in the main menu and select the SASIG SC Charter.

Discussion of 2008 SASIG Workshop Evaluations

The Steering Committee reviewed the 2008 Workshop Evaluation Forms submitted by attendees. The many favorable comments demonstrate that workshop attendance continues to be beneficial for participants. Attendees noted that the workshop provided excellent speakers, an agenda relevant to their jobs, and up-to-date information and product sharing that will be useful at their sites.

The Steering Committee will use these evaluations in planning the 2009 workshop.

Proposed Topics for 2009 Workshop

Based on the evaluation forms and input from Steering Committee members, the following topics were suggested for the 2009 Workshop:

- HSPD-12
- Panel – S&S Awareness Program HQ Audits
- Workplace Violence
- Marketing Strategies for Security Awareness and Briefing Skills
- Information Security Oversight Office (ISOO) speaker with a presentation on the SF 312
- OPSEC
- CI and Anti-terrorism
- Tools of the Trade (Chet Braswell – game)
- Russian Culture (Gloria deBoer)
- Cyber Security and Awareness
- Polygraphs (PNNL)
- Panel - Foreign National Visits & Assignments/Export Control
- Zero-based Policy Review
- Policy Update – DOE HQ, HS-70, and HS-1.4
- NTC Security Awareness Coordinator Course
- Open Forum

Location for 2009 SASIG Workshop and Meeting

In determining a location for the 2009 Workshop and Meeting, the SC was asked to consider cost efficiency and use of a Government facility, if possible.

Three locations were considered: Chicago, Illinois; Washington, DC; and Las Vegas, Nevada. Layne Marino from the Nevada Site Office (NSO) was present and agreed to provide on-site support for a meeting at that location. The committee voted to hold the next workshop at the NSO in North Las Vegas. Layne called the NSO during a break and tentatively scheduled the meeting facility for the week of April 20, 2009.

Tasking for the SASIG

The Safeguards and Security Awareness Policy Panel identified the following tasking for the SASIG:

Review and assist in revising the Security Awareness Coordinator Training course for the National Training Center (NTC). Layne Marino, NSO, has volunteered to chair this special task group. We will be seeking volunteer members to work with Layne and the NTC to complete this task. Initial efforts will involve a review of current course material. Revision of the course is planned for 2009.

Miscellaneous Business

The SC discussed moving future conference calls to the second Thursday of each month beginning in June. This will resolve a conflict with the HSPD-12 conference call. That decision was affirmed by all participants.

Next Conference Call

The SASIG Steering Committee will hold its next monthly conference call on Thursday, May 15, at 1:00 p.m. EDT. The call number is 202-287-1019.