

## **NAGPI Conference Call (Teleconference)**

**Thursday 8 May 2003, 2:00 – 3:00 pm**

### **MINUTES**

#### **1. Welcome to participants and roll call**

##### **List of participants :**

###### **Participants**

Robert Kerr  
Agusti Bordas  
Loretta Legault  
John Polak  
Rahumathulla Marikkar  
Israel Nuñez Birrueta  
Cameron Griffith  
Luz Aída Martínez  
Amalia Luego  
Lorena Gomez  
Chantal Line Carpentier  
Jane Barr

###### **Unable to participate**

Berny Latreille  
Chad Dobson  
Scot Case  
Julie Shannon  
Lou Pagano  
Diane Wood  
Alicia Culver

#### **2. Approve agenda**

It was agreed that discussion of agenda item 8 would include feedback about the communiqué.

#### **3. Five Winds Report and Marketing Piece: Status report**

Chantal Line Carpentier reported that some changes have been made to the short brochure highlighting the report.

It was agreed to change the title to “the North American Green Purchasing Initiative” instead of “Putting Green Procurement into Practice” to ensure ownership of the content is clear, and that Chantal Line will assess the cost of printing more copies of the brochures for activities other than the Council meeting.

Jane Barr will send the Five Winds report to Agusti Bordas and make sure his name is added to the List Serve so that he will receive all future correspondence.

#### **4. Fall NAGPI Strategy Meeting**

John Polak briefly described the content of the draft document outlining a recommended fall NAGPI strategy meeting that he prepared with Scot Case and Julie Shannon. Scot Case is developing a list of potential invitees. Since about 75 were originally envisaged, breakout groups will be necessary to allow for more efficient discussions of various elements of NAGPI.

It was agreed that mention of this meeting remain in the brochure, which could also be used as a marketing piece, and that the meeting would be held at the CEC offices on September 18. The CEC can host 50 participants.

1. John Polak, Scot Case, Julie Shannon, and Chantal Line Carpentier will be on the organizing committee to prepare an agenda and a list of invitees for the meeting so that invitations can be sent by the end of June.

Jane Barr will help the committee to set up a date and time to begin discussions.

5. **NAGPI Web Site:**

Jane Barr will communicate with each member to ensure that everyone has the opportunity to see the web site.

6. **Green Procurement Certification:** Status report

John Polak reported that the proposal is being put together in response to some members' comments and a list of best practices is being set up for reference for training, after which a check list can be prepared as part of the initial process. About five tasks need to be done. TerraChoice will be working with the Centre for a New American Dream. Someone has been hired to work on it starting in June, and everyone will be contacted over the summer.

Issues, such as marketing and EMS certification, can be discussed at the fall meeting, since this item will be part of the meeting agenda.

The project will likely cost about \$35,000, with the CEC to help with less than half this amount. It should be self-sustaining once in operation.

The proposal will be sent to everyone once John Polak has received and incorporated Rahumathulla Marikkar's comments.

7. **June Council Meeting:** Report from Chantal Line Carpentier: update of revised two-page certification proposal

Chantal Line Carpentier reported that Agusti Bordas had submitted the proposal during an Environment Canada interagency discussion. A conference call was set up for Friday, 9 May, so the government members of NAGPI can discuss it.

Discussion ensued about the value of informing the Parties at the Council of NAGPI without announcing action items. The matter will be discussed further during the conference call. Agusti Bordas offered to invite Rita Cerutti to participate if she is available. The call will take place at 11:30 am if Julie Shannon confirms her availability.

There was some discussion regarding the pros and cons of setting up a working group. One of the advantages is that when budgets are being drawn up, the working group can influence decisions. NAGPI is already effective with the money it has and it has buy-in from the governments, however, so it is up to NAGPI to move forward as fast as it wishes.

8. **Life Cycle Costing:**

Rahumathulla Marikkar reported that work is proceeding with a broader range of products being introduced. Purchasers are providing feedback, which will be presented at the workshop. Well in advance of the conference, worksheets showing the range of products according to different classifications will be circulated. Comments from the group will be solicited.

**9. Next meeting**

**Date: 11 June at 2:00 pm**

**Meeting adjourned at 3:00 pm.**