

# NAGPI Conference Call (Teleconference)

Tuesday, 7 January 2002, 13:00–14:00

## Minutes

### 1. Welcome

#### Participants

Scot Case  
John Polak  
Julie Shannon  
Robert Kerr  
Rahumathulla Marikkar  
Arthur Weissman  
Alicia Culver  
Cameron Griffith  
Invited Guest: Ralph Nielsen (Five Winds)  
Berny Latreille (Replacing Jean Bilodeau)  
Loretta Legault (assisting Berny Latreille)

#### Unable to participate:

Jean Bilodeau, Chair  
Diane Wood  
Russell Clark  
Israel Nuñez Birrueta  
Berenice Silva  
Lou Pagano

#### CEC

Chantal Line Carpentier  
Jane Barr

1. **Welcome** to participants (Chantal Line Carpentier)

### 2. Approve agenda

Chantal Line Carpentier agreed to act as Chair in the absence of Jean Bilodeau, who is away on sick leave. Given the full agenda, she felt it was likely we would not be able to address all the items; some may have to be left for the next call.

### 3. Approve minutes of last meeting (27 November)

Loretta Legault and Berny Latreille explained that Jean Bilodeau is on extended sick leave so the web site preparation. The minutes were approved with a correction regarding Loretta's role in the web page preparation.

Chantal Line expressed regret about Jean's illness and offered to send a get-well card on behalf of NAGPI.

### 4. 'Good' stories report from Five Winds

Chantal Line introduced Ralf Nielsen, who joined the call at 1:10 pm for this agenda item regarding the status of the Five Winds report. Participants were referred to the second draft of *Quantifying Benefits: The Business Case for Green Procurement*, which was sent with the agenda.

Ralf provided an update:

At the present time, there are three case studies included in the draft and he and Jennifer are waiting for the rest of the case studies to be submitted. NAGPI members are encouraged to send additional material. It was agreed to finalize the draft within the next two weeks.

Regarding the conclusion, Ralph decided that once there are at least six or seven case studies ready, he will write and then circulate a conclusion. He will also prepare an executive summary. With members' help he will also prepare a comprehensive list of existing programs to appear in a table in the Appendix.

Ralf asked that the group give them feedback about the success of the quantification in the draft, providing comments to either him or Jennifer Hall.

5. **Definition:** Report from Scot on the status of the definition and the matrix. See Version 2 of the definition (sent with the agenda) and the matrix.

This document represents the result of discussions among Scot Case, Robert Kerr, and John Polak. Scot drew attention to a new phrase that came out of discussions—information multipliers instead of providers—which was adopted and reflects the idea that NAGPI isn't so much an organization but rather an initiative. Regarding the graphic, it was agreed that a dotted box should go around the two solid boxes to represent the marketplace. Scot Case agreed to make the changes and to re-circulate the final product. The structure as defined in the document was approved unanimously.

6. **NAGPI Web Page**

Robert Kerr, Bern Latreille, and Loretta Legault will report back at the next meeting.

7. **Life-Cycle Analysis**

Rahumathulla Marikkar and John Polak presented a Life cycle costing web-cast Power Point slide presentation. They explained how participants can log onto the web page to access the slides and they then discussed the content of each slide. The software is meant as a tool to help suppliers fill in data so the buyer can make a decision. Eventually, it could be a universal green purchasing tool used to make decisions. NAGPI members were asked to send in their feedback, saying whether it is useful to continue.

8. **Next meeting:**

Date to be decided after consulting with Lou Pagano.