

NAGPI Conference Call (Teleconference)

Monday, 3 February 2003, 13:30–14:45

Minutes

Item 1. Welcome

Participants:

Kevin Gallagher for John Polak
Julie Shannon
Robert Kerr
Rahumathulla Marikkar
Chad Dobson for Cameron Griffith
Berny Latreille for Jean Bilodeau
Luz Aida Martinez
Scot Case

CEC

Chantal Line Carpentier
Joanne O'Reilly

Unable to participate:

Jean Bilodeau, Chair
Diane Wood
Russell Clark
Israel Nuñez Birrueta
Berenice Silva
Lou Pagano
Arthur Weissman
Alicia Culver
Cameron Griffith
John Polak

Item 2. Welcome (Chantal Line)

Item 3. Approval of agenda

Chantal Line Carpentier agreed to act as Chair in the absence of Jean Bilodeau. Item “6. g” was removed from today’s agenda, since Israel Nunez is not present.

Item 4. Approval of minutes of last call (7 January 2003)

Rahumathulla Marikkar will send corrections to Jane Barr, otherwise the minutes are approved

Item 5. Follow up from last call’s action items

- a) **Five Winds Report:** Chantal Line Carpentier requested that members review this latest version of the report and send her back comments to be passed on to the authors.

Chad Dobson will send a note to the Five Winds group to promote the inclusion of stories about fair trade coffee and organic labeling in the report.

Chantal Line Carpentier also noted the need for an update and mention of future plans to be added to the report’s conclusions. A paper written by Jane Early on the role of

green purchasing and technology will be passed on to the NAGPI group for their comments and information.

- b) **Definition:** The group approved the definition.
- c) **Life Cycle Costing:** deferred to the next call
- d) **NAGPI Web Page:** Berny Latreille informed members that a splash page and a site map are being developed. Chantal Line will report back at the next call about the suggestion that the Secretariat manage this site and develop it further. The web site content will be discussed during the next call

Item 6. Follow up from the November call's action items

- a) **Explanatory Text:** The group had no problems with the descriptions of the CEC and NAGPI sent earlier by Chantal Line Carpentier.
- b) **Communication Strategy:** Chantal Line will review the current version of the strategy then send it to the group for their comments.
- c) **Inventory of green purchasing groups:** Kevin Gallagher updated the group on this item and noted that currently the inventory contains approximately 600 individual names. They are planning to have over 1000 names by the second quarter of this year. They are also working to establish an eco-buyer network.
- d) **Trans-national Companies:** Chantal Line thanked the group for their recommendations of trans-national companies that buy or produce renewable energy for transferral to Mexico.
- e) **June Council Meeting:** Chantal Line Carpentier reported that she had requested that NAGPI be included on the agenda of the June Council meeting. It was agreed that the group's government members would also make an effort to promote the inclusion of NAGPI.
- f) **Calculator:** Julie noted that a recent version of this tool to help estimate the costs or savings associated with purchasing green products for such things as meetings, has been sent in a readable format. Julie asked that the group review this tool and forward comments to her. She will also keep the group updated on the tool as development continues.

Other Business:

In review, Chantal Line commented that the group is working on the Green Purchasing document, the web site, and the communications strategy, and asked where it wanted to proceed.

Chad Dobson suggested this team, with the help of the Secretariat, focus some efforts on the development of a method for assessing the success of green purchasing efforts. Chantal Line Carpentier noted that there is opportunity within the CEC's program plan to arrange a meeting of representatives involved in green purchasing to foster communication and collaboration on methods of measuring success.

Berny Latreille and Julie Shannon reported on initiatives being undertaken by Canada and the United States, respectively, in this regard. Chantal Line noted that NAGPI may

be an ideal group to follow up on developing the appropriate metrics so the North American countries are coherent. The group agreed to discuss this further at the next call. Chad will send US legislation on this to the group before the next call.

Next Call:

The next call has tentatively been booked for Monday, 3 March at 1:30 pm EST.