## Dear Colleague:

Enclosed are two Program Instructions that contain application procedures for fiscal year (FY) 2002 Child Care and Development Fund (CCDF) monies. The materials required for FY 2002 CCDF funding must be received by the Administration for Children and Families (ACF) no later than July 1, 2001.

- ACYF-PI-CC-01-05 contains the procedures that apply to most Tribes, whether they are current grantees or new applicants. Tribes are required to submit a complete plan pre-print for the FY 2002-2003 biennium.
- ACYF-PI-CC-01-06 contains the procedures for Tribes that choose to consolidate the CCDF program with other employment and training funding sources under an approved P.L. 102-477 plan.

Please note that all Tribal Lead Agencies must submit a self-certified child count to apply for FY 2002 funds.

## Construction and Renovation

Tribal Lead Agencies must first request and receive approval from ACF through a separate application process before using CCDF funds for construction or major renovation (see Program Instruction ACYF-PI-CC-01-01, dated February 5, 2001). We would like to remind you of upcoming deadlines related to the construction and renovation procedures:

- If you plan to submit an application to use FY 2001 CCDF funds for construction or renovation, your ACF Regional Office must receive your construction/renovation application prior to July 1, 2001.
- Tribal Lead Agencies with FY 1999 funds in a separate grant award for construction or renovation must liquidate these funds by September 30, 2001.

Sincerely,

James A. Harrell<br>Acting Commissioner<br>Administration on Children, Youth and Families

## Enclosures

## U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES Administration on Children, Youth and Families

| 1. Log No: ACYF-PI-CC-01-06 |
| :--- |
| 2. Issuance Date: April 24, 2001 |
| 3. Originating Office: Child Care Bureau |

4. Key Words: Child Care and Development Fund (CCDF) Fiscal Year 2002 Funding; Application and Plan Requirements to Consolidate CCDF Under a 102-477 Indian Employment, Training and Related Services Plan

## CHILD CARE AND DEVELOPMENT FUND PROGRAM INSTRUCTION

To:

Purpose: To provide information on the procedures to consolidate the Child Care and Development Fund (CCDF) program with other employment and training funding sources under a P.L. 102-477 plan.

References: Section 418 of the Social Security Act; the Child Care and Development Block Grant Act of 1990 (CCDBG) as amended. 45 CFR Parts 98 and 99, and the Indian Employment, Training and Related Services Demonstration Act of 1992, as amended (P.L. 102-477).

Background: The Indian Employment, Training and Related Services Demonstration Act of 1992, as amended (P.L. 102-477) was enacted to:

- Demonstrate how Indian tribal governments can integrate the employment, training and related services they provide in order to improve the effectiveness of those services;
- Reduce joblessness in Indian communities; and
- Serve tribally determined goals consistent with the policy of self-determination.

In accordance with P.L. 102-477, eligible tribal applicants may choose to streamline tribal services by submitting a consolidated plan for employment, training and related services to the Bureau of Indian Affairs (BIA), Department of the Interior. Eligible applicants may include the Child Care and Development Fund (CCDF) in their 102-477 plan. The CCDF is comprised of two funding sources:

- Discretionary Funds - funding that is provided under the Child Care and Development Block Grant Act, as amended; and
- Tribal Mandatory Funds - funding that is provided to eligible Tribes and tribal organizations under Section 418 of the Social Security Act.

Tribes that elect to consolidate their CCDF funds under a 102-477 plan are still required to operate comprehensive CCDF programs. By applying for CCDF funds, a Tribe agrees to follow the provisions of the CCDBG Act of 1990, as amended, and applicable regulations at 45 CFR 98 and 99. However, in contrast to the required CCDF application and plan process, Tribes that consolidate CCDF funds under a 102-477 plan are permitted to submit abbreviated applications and plans for CCDF funding.

## CCDF Construction and/or Renovation Under a 102-477 Plan

All Tribes receiving CCDF funds - including those with approved 102-477 plans - are required to follow ACF's construction and renovation application procedures in order to use CCDF funds for construction or major renovation projects. Tribes are advised to contact their appropriate ACF Regional Office (Attachment A) to discuss construction or renovation plans, and to request a copy of ACF's construction and renovation application procedures (Program Instruction ACYF-PI-CC-01-01, dated February 5, 2001). If a Tribe constructs or renovates more than one facility, it must seek ACF approval for each project (even if the projects use identical plans and specifications).

CCDF Eligibility: Pursuant to 45 CFR 98.62, a Tribe is eligible to receive CCDF funds if the Tribe is federally recognized and the tribal population includes at least 50 children under age 13.

A Tribe with fewer than 50 children under age 13 may participate in a consortium of eligible tribes. In order to be eligible to receive CCDF funds on behalf of its member Tribes, a consortium must:

- Consist of Tribes that meet the eligibility requirements for the CCDF program or that would meet the eligibility requirements if the Tribe or tribal organization had at least 50 children under age 13 ; and
- Adequately demonstrate it has authorization from each participating Tribe to receive CCDF funds on behalf of the Tribe.


## Special Rule for Indian Tribes in Alaska:

Only specified Alaska Native entities may receive Tribal Mandatory Funds. The Metlakatla Indian Community of the Annette Islands Reserve and the following Alaska Native regional nonprofit corporations are eligible to receive Tribal Mandatory Funds:

- Arctic Slope Native Association;
- Kawerak, Inc.;
- Maniilaq Association;
- Association of Village Council Presidents;
- Tanana Chiefs Conference;
- Cook Inlet Tribal Council;
- Bristol Bay Native Association;
- Aleutian and Pribilof Islands Association;
- Chugachmuit;
- Tlingit and Haida Central Council;
- Kodiak Area Native Association; and
- Copper River Native Association.


## Exempt vs. Non-Exempt Grantee Status

Tribal Lead Agencies with CCDF allocations equal to or greater than \$500,000 for a fiscal year are considered non-exempt grantees; therefore: 1) no less than 4 percent of the aggregate CCDF funds expended for a fiscal year must be used for quality activities; and 2) the Tribal Lead Agency must operate a certificate program that offers parental choice from a full range of providers (i.e., center-based, group home, family and in-home care). A Tribal Lead Agency that moves from the exempt to non-exempt category has a phase-in period of up to one year to meet the CCDF non-exempt requirements.

For example, if a Tribal Lead Agency's FY 2001 allocation moved it into the non-exempt category, the Tribal Lead Agency must describe how it is meeting non-exempt requirements in it's plan preprint due by July 1, 2001 and effective October 1, 2001.

## Funding Estimates

And Allocation Formulas

ACF estimates that $\$ 98,339,748$ in FY 2002 CCDF funds will be available for tribal grantees (\$43,999,748 in Discretionary Funds and \$54,340,000 in Tribal Mandatory Funds).

Grants from Discretionary Funds will include a base amount of $\$ 20,000$ plus a per child amount (approximately $\$ 56$ per child in FY 2000) for each Tribe or tribal consortium with a minimum of 50 children. Grants from Tribal Mandatory Funds are calculated solely on a per-child basis (approximately $\$ 97$ per child in FY 2001) and do not include a base amount.

Since the per-child amount for both Discretionary and Tribal Mandatory Funds depends upon the total number of children in all participating Tribes, ACF cannot calculate in advance the exact per-child amount. However, Tribes and tribal organizations may use the FY 2002 Tribal Estimates Chart (See Attachment B) as a guide. A new applicant should use the base amount plus approximately $\$ 56$ per child to estimate its allotment for Discretionary funding, and should use approximately $\$ 97$ per child to estimate its allotment for Tribal Mandatory funding.

A tribal consortium should estimate its allotment for Discretionary funding for each of its members by calculating a portion of the base amount that is equivalent to the ratio of the number of children in each member Tribe to 50, plus the additional per child amount. For example, a Tribe with 49 children is allotted $49 / 50$ ths of $\$ 20,000$, or $\$ 19,600$. The per child amount is then multiplied by 49 and added to the $\$ 19,600$ base amount.

The Administration's FY 2002 budget contains a proposed $\$ 400$ million increase for Discretionary Funds. The Tribal Estimates shown in Attachment B reflect this

## Discretionary

 Earmarkproposed increase, which would require Congressional action. Tribes would receive 2 percent of any FY 2002 funding increase for CCDF.

Important Note: These amounts are provided for the purpose of estimating the allotments that will become available for FY 2002 and may increase or decrease when updated data become available before the final grant awards are issued. In addition, the estimates reflect the President's FY 2002 budget request, which is subject to Congressional action. If Congress enacts and the President approves a different appropriation amount, the allotments will be adjusted accordingly.

The Administration's FY 2002 budget request includes an earmark for school-age care and resource and referral and school-age care activities. The FY 2002 Tribal Estimates Chart (Attachment B) shows the estimated earmark requirement for FY 2002. The column labeled Discretionary Earmark shows the estimated amount that must be spent on resource and referral activities and school-age care. The column labeled Discretionary After Earmark is the amount of Discretionary Funds remaining after the earmark that can be spent on any allowable CCDF activities (assuming quality expenditure, administrative cost, and other Federal requirements are met). The earmark for resource and referral activities and school-age care is based on a $\$ 500$ amount per Tribe plus a per child amount. Amounts in the FY 2002 Tribal Estimates Chart (Attachment B) are estimates that may increase or decrease when final grant awards are issued.

## Child Counts For funds that become available for FY 2002, ACF will calculate

 grant awards based on the number of children under age 13. A Tribe must submit a declaration that certifies the number of Indian children, as defined in the 102-477 plan, under age 13 (not age 13 and over), who reside on or near the reservation or tribal service area. The declaration must be included as an attachment to the 102-477 application and/or plan.The Tribal Lead Agency should use the "Child Count Declaration" format at Attachment C. The declaration must be signed by the governing body of the Tribe or a person authorized to act for the applicant Tribe or organization.

IMPORTANT NOTE REGARDING CHILD COUNTS: In prior years, ACF had an established procedure to determine the child count for those Tribal Lead Agencies that elected not to include a child count with their annual CCDF funding application. However, beginning this year, all Tribal Lead Agencies must submit a self-certified child count with their application. A CCDF funding application submitted without a child count will be treated as an incomplete application. Therefore, to facilitate the approval process, the information requested on the child count declaration at Attachment $C$ must be included with the application due by July 1. This new policy (which was originally announced a year ago in ACYF-PI-CC-00-02 and ACYF-PI-CC-00-03) is designed to ensure that funds are equitably distributed based on the most recent data.

PLEASE BE ADVISED: The Tribal Lead Agency may not count any children who are included in the child count of another CCDF Tribal Lead Agency.

## Administrative Costs

## Application Requirements:

To ensure unduplicated child counts, a Tribal Lead Agency is required to confer with all other CCDF Tribal Lead Agencies that have overlapping or neighboring service areas.

Tribal Lead Agencies are reminded that CCDF funds are allocated based on child counts of children from Federally recognized Indian Tribes, consistent with the Child Care and Development Block Grant Act's definition of Indian Tribe.

Tribal Lead Agencies are also advised that ACF will not accept declarations based on child counts that were conducted prior to July 1 of the previous year. For FY 2002 funding, the child count of children under age 13 must be completed no later than June 30, 2001 and no earlier than July 1, 2000.

Special Note for Tribal Consortia: A tribal consortium must submit individual self certified child count declarations signed by the governing body of the Tribe, or an individual authorized to act for the Tribe, for each of its members participating in the consortium. Also include a summary section listing each member's name and child count, and the total child count for all members.

Because of the statutory "Special Rule for Indian Tribes in Alaska" under Tribal Mandatory Funding, some Alaska Native Regional Nonprofit Corporations will have to provide a separate child count certification for Discretionary Funding purposes. This count will consist of its self certified Tribal Mandatory Funding count, minus the child count number for any Alaska Tribal grantee in its Region which applies directly for Discretionary Funding. In instances where a Regional Corporation has separate child counts for Discretionary and Tribal Mandatory Funds, both counts may be reported on the declaration (see format at attachment C).

Tribal Lead Agencies are reminded that no more than 15 percent of the aggregate CCDF funds expended from each year's allotment may be used for administrative costs. Tribal Lead Agencies are advised to review the CCDF regulations at 45 CFR 98.52 for a discussion of administrative costs. Note: the Discretionary Funds base amount is neither subject to the 15 percent limitation, nor included in the calculation for the 15 percent limitation.

Although 102-477 plans cover multi-year periods, applicants must apply annually for CCDF funds - this includes new and current 102-477 grantees. To receive CCDF funding under a consolidated 102-477 plan, all tribal grantees and tribal applicants must:

- Be eligible to receive CCDF funding (see Eligibility Section of this Program Instruction);
- Have submitted a consolidated 102-477 plan to BIA that includes the CCDF program; and
- Submit an annual application to BIA requesting CCDF program funds.

Plan Requirements

There is no required format for the application. However, the application must be signed by the tribal chairperson (or his/her designee) and must include the following information:

## 1. Funds Requested

The amount of CCDF funds requested, based on the estimated CCDF amount for each applicant. This information can be found in the last column (Estimated Total FY 2002 CCDF Funding) of Attachment B "FY 2002 Tribal Estimates Chart."

## 2. Child Count Declaration

A signed declaration that certifies the number of Indian children, under age 13 for FY 2002 funding, who reside on or near the reservation or other tribal service area. The Tribal Lead Agency should use the Child Count Declaration format at Attachment C. Note: The child count self-certification process is explained under the "Funding Estimates and Allocation Formulas" section of this Program Instruction.

By applying for FY 2002 CCDF funds a Tribe agrees to follow the provisions of the Child Care and Development Block Grant Act of 1990, as amended, and applicable regulations at 45 CFR Parts 98 and 99.

Current grantees that apply for FY 2002 funds continue to be required to meet the assurances and certifications provided in the 102-477 plan for the remainder of the plan period. A new tribal applicant must include the required assurances and certifications as part of its plan submittal (see Attachment D).

The CCDF program may be incorporated into a P.L. 102-477 plan that covers multi-year periods. If an applicant elects to include CCDF in a consolidated 102-477 plan, the following CCDF requirements must be included in the 102-477 plan:

1. A statement of intent to administer the CCDF program under a P.L. 102-477 consolidated plan.
2. A description of the way CCDF services will be integrated and delivered with the employment and training programs included in the 102-477 plan, and the results expected.
3. The agency or agencies of the tribal government (or tribal consortium) to be involved in the delivery of CCDF services under the plan. Note: if the CCDF Lead Agency changes during the approved plan period, the grantee must submit a written notification of this change to the BIA.
4. A description of the results of the Tribal Lead Agency's coordination activities with agencies responsible for health (including the agency responsible for immunizations), education, employment services or workforce development, and the State TANF agency and/or tribal TANF agency - if the Tribe is operating its own TANF program.
5. A description of the public hearing process held to provide the Tribe (or member Tribes in the case of a tribal consortium) an opportunity to comment on the proposed CCDF activities under the consolidated 102-477 plan.
6. A copy of a sliding fee scale that provides for cost sharing by families and is based on income and family size. A grantee may waive contributions from families whose incomes are at or below the poverty level for a family of the same size, or may apply different sliding fee scales.
7. Definitions for 1) Indian Child; and 2) Indian Reservation or Tribal Service Area. Tribes have broad latitude in defining these terms that are used to determine eligibility. An applicant's child count declaration -- required in the annual CCDF application -- is based on the definition of these terms.
8. Any statutory provisions, regulations, policies, or procedures that the Tribe requests to be waived.
9. A consortium must submit a demonstration (e.g., a tribal resolution) from each member Tribe that authorizes the consortium to receive CCDF funds on its behalf for the duration of the plan period.

Waivers:

Deadlines: All CCDF applications (and plans, if applicable) must be postmarked or hand delivered to the BIA no later than July 1, 2001. Any applications and plans postmarked after that date will not be accepted. Faxed copies will not be accepted.


Attachments:
A - ACF Regional Administrators List
B - FY 2002 Tribal Estimates Chart
C - Child Count Declaration
D - List of Assurances and Certifications
E - CCDF Statutory and Regulatory Requirements That Will Not Be Waived
ESTIMATED FY 2002 CCDF TRIBAL SUMMARY

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588,046
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Havasupai Tribal Council
Navajo Nation
Pascua Yaqui
Quechan Indian Tribe
Salt River Pima-Maricopa
San Carlos Apache Tribe
Tohono O'Odham
White Mountain Apache Tribe
Yavapai-Apache Tribe (Camp Verde)
CALIFORNIA
Bear River Band of Rohnerville Bear River Band of Rohn
(Rohnerville Rancheria)
Bishop Paiute Tribe
California Indian Manpower, Inc California Rural Indian Health Board Campo Consortia
Mechoopda Indian Tribe of Chico Rancheria
Chukchansi Tribe of Picayane Cloverdale Rancheria Cortina Indian Rancheria Dry Creek Rancheria Enterprise Rancheria
Fort Mojave Tribe
Hoopa Tribe (Hoopa Valley) Hopland Band of Pomo Indians Karuk
La Jolla
Lytton Rancheria
Mooretown Rancheria
North Fork Rancheria
Pala Band of Mission Indians Pauma Band of Mission Indians Pinoleville Indian Community Pit River Tribe
Pechanga Indian Reservation
Potter Valley Little Lake
Quartrz Valley Indian Commun.
Redding Rancheria
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Round Valley Indian Tribe
Scotts Valley Band of Pomo Shingle Springs Rancheria Soboba Band of Mission Indians Southern California Tribal Chairmen＇s
Association Association
Susanville Ra Table Bluff Rancheria Torres Martinez Desert Cahuilla Tyme Maidu Berry Creek Rancheria Yurok Tribe
 Ute Mountain Ute Tribe FLORIDA Miccosukee Corporation IDAHO Coeur d＇Alene Tribes
Nez Perce Tribe
Northwestern Band of Shoshoni Nation
Shoshone－Bannock Tribes
KANSAS
 LOUISIANA
Chitimacha Tribe
Coushatta Tribe
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Aroostook Band of Micmac Indians Aroostook Band of Micmac Indians
Houlton Band of Maliseet Indians Indian Township Passamaquoddy Penobscot Nation Pleasant Point Passamaquoddy MASSACHUSETTS Bay Mills Indian Community Grand Traverse Band of Hannaville Indian Community







| Keweenaw Bay Indian Community |
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| Little Traverse Bay Bands of Odawa Indians |
| Saginaw Chippewa Indian Tribe |
| Sault St. Marie Tribe of Chippewas MINNESOTA |
| Bois Forte Reservation (Nett Lake) |
| Fond Du Lac |
| Grand Portage |
| Leech Lake |
| Mille Lacs Band of Chippewa |
| Red Lake |
| Shakopee Mdewakanton Sioux Community |
| Upper Sioux |
| White Earth |
| Lower Sioux Indian Tribe of Minnesota |
| Prairie Island Indian Community of Minn. |
| MISSISSIPPI |
| Mississippi Band of Choctow MONTANA |
| Blackfeet Nation |
| Chippewa-Cree Tribe (Rocky Boys) Confederated Tribe of Salish \& Kootenai |
| Crow Tribe |
| Fort Belknap Community Council |
| Fort Peck Assiniboine \& Sioux |
| Northern Cheyenne Tribe |
| NEBRASKA |
| Omaha |
| Ponca Tribe of Nebraska |
| Santee Sioux |
| Winnebago |
| NEVADA |
| Ely Shoshone Duck Water Tribe |
| Fallon Paiute-Shoshone Tribe |
| Fort McDermitt |
| Inter Tribal Council of Nevada |
| Las Vegas Paiute |


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Pyramid Lake Paiute Tribal Council
Reno－Sparks Indian Colony
Shoshone－Paiute Tribe of Duck Valley
Walker River Piaute Tribe
Lovelock Paiute Tribe
NEW MEXICO
Eight Northern Indian Pueblos
Mescalero Apache
Pueblo of Acoma
Pueblo of Cochiti
Pueblo of Isleta
Pueblo of Jemez（Jemus Pueblo）
Pueblo of Laguna
Pueblo of Sandia
Pueblo de San Felipe
Pueblo of ZZa
Pueblo of Zuni
Santa Ana Pueblo
Santo Domingo Pueblo
Taos Pueblo
$\quad$ NEW YORK
St．Regis Mohawk
Seneca Nation
NORTH CAROLINA
Eastern Band of Cherokee
NORTH DAKOTA
Spirit Lake Nation
Standing Rock Sioux Tribe
Three Affiliated Tribes
Trenton Indian Service Area
Turtle Mountain Band of Chippewa
OKLAHOMA
Absentee Shawnee Tribe
Alabama－Quassarte Tribal Town
Apache Tribe of Oklahoma
Caddo Indian Tribe of Oklahoma
Centra Irebes of Shawnee Area，Inc．
Cheroeee Nation
Cheyenne \＆Arapaho
Chicksaw Nation
Choctaw Nation

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| 548,671 |
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| 147,001 |
| 405,670 |
| 393,336 |
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| 144,667 |
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| 32,833 |
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| 239,002 |
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| Comache Tribe of Oklahoma |
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| Eastern Shawnee |
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| Kiowa |
| Miami Tribe of Oklahoma |
| Modoc Tribe of Oklahoma |
| Muscogee-Creek Nation |
| Osage Nation |
| Otoe-Missouria |
| Pawnee |
| Ponca Tribe |
| Quapaw Tribe |
| Seminole Tribe of Oklahoma |
| Seneca Cayuga Tribe of Oklahoma |
| Thlopthlocco Tribal Town |
| Tonkawa Tribe |
| Wichita and Affiliated Tribes |
| Wyandotte Tribe |
| OREGON |
| Burns Paiute Tribe |
| Confederated Tribes of Coos, Lower |
| Umpaqua, Siuslaw |
| Conderated Tribes of Grande Ronde |
| Conf. Tribes of Siletz Indians |
| Confederated Tribes of Umatilla Indian |
| Reservation |
| Conf. Tribes of Warm Springs |
| Coquille Indian Tribe |
| Cow Creek Band Of Umpqua Tribe |
| Klamath Tribes |
| $\quad$ RHODE ISLAND |
| Narragansett |
| $\quad$ SOUTH CAROLINA |
| Catawba Indian Nation |







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| Cheyenne River Sioux |
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| Flandreau Santee Sioux Tribe |
| Lower Brule Sioux |
| Oglala Sioux |
| Rosebud Sioux |
| Sisseton-Wapheton Sioux Tribe |
| Yankton Sioux Tribe |
| $\quad$ TEXAS |
| Alabama-Coushatta |
| Ysleta Del Sur Pueblo |
| $\quad$ UTAH |
| Paiute Indian Tribe |
| Ute Indian Tribe |
| WASHINGTON | Confederated Tribes of Yakama Indian

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[^0]| Bad River of Lake Superior | 39,566 | 20,000 | 24,601 | 44,601 | 684 | 43,917 | 84,167 |
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| Forest County Potawatomi (Potawatomi Community) | 45,219 | 20,000 | 28,115 | 48,115 | 711 | 47,404 | 93,334 |
| Ho-Chunk Nation (Winnebago) | 80,777 | 20,000 | 50,224 | 70,224 | 877 | 69,347 | 151,001 |
| Lac Court Oreilles | 94,239 | 20,000 | 58,595 | 78,595 | 939 | 77,656 | 172,834 |
| Lac Du Flambeau Chippewa | 62,381 | 20,000 | 38,787 | 58,787 | 791 | 57,996 | 121,168 |
| Menominee Indian Tribe of Wisconsin | 169,261 | 20,000 | 105,241 | 125,241 | 1,289 | 123,952 | 294,502 |
| Oneida Tribe | 283,129 | 20,000 | 176,041 | 196,041 | 1,820 | 194,221 | 479,170 |
| Red Cliff Chippewas | 53,337 | 20,000 | 33,163 | 53,163 | 749 | 52,414 | 106,500 |
| Sokaogan Chippewa | 23,637 | 20,000 | 14,697 | 34,697 | 610 | 34,087 | 58,334 |
| St. Criox Chippewa | 59,401 | 20,000 | 36,934 | 56,934 | 777 | 56,157 | 116,335 |
| Stockbridge-Munsee Tribal Council WYOMING | 34,325 | 20,000 | 21,342 | 41,342 | 660 | 40,682 | 75,667 |
| Eastern Shoshone | 73,480 | 20,000 | 45,688 | 65,688 | 843 | 64,845 | 139,168 |
| Northern Arapaho OTHER TRIBAL ORGANIZATIONS | 243,872 | 20,000 | 151,632 | 171,632 | 1,637 | 169,995 | 415,504 |
| alu like | - | - | - | 1,000,000 | - | 1,000,000 | 1,000,000 |
| TOTALS | 54,340,000 | 9,074,000 | 33,925,748 | 43,999,748 | 382,400 | 43,617,348 | 98,339,748 |

[^1]
## CHILD COUNT DECLARATION

## Name of Tribal Lead Agency

This certifies that the number of Indian children under age 13 (as defined in the CCDF section of the 102-477 plan) who reside on or near the reservation or service area (as defined in the CCDF section of the 102-477 plan) is: $\qquad$ number

This count shows the number of Indian children under age 13 as of $\qquad$ .
date

Signature of Individual Authorized to
Act for the Tribe

## Attachment D

## Assurances and Certifications

The applicant Tribe or tribal consortium assures that:
(1) Upon approval, it will have in effect a program that complies with the provisions of the Plan printed herein, and is administered in accordance with the Child Care and Development Block Grant Act of 1990, as amended, Section 418 of the Social Security Act, and all other applicable Federal laws and regulations. (658D(b), 658E(a), 98.15(a)(1))
(2) The parent(s) of each eligible child within the Tribe or tribal service area who receives or is offered child care services for which financial assistance is provided is given the option either to enroll such child with a child care provider that has a grant or contract for the provision of the service or to receive a child care certificate. (658E(c)(2)(A)(i), 98.2, 98.30, 98.15(a)(2)) [Exempt Tribal Lead Agencies are not required to operate certificate programs.]
(3) In cases in which the parent(s) elect(s) to enroll the child with a provider that has a grant or contract with the Lead Agency, the child will be enrolled with the eligible provider selected by the parent to the maximum extent practicable. (658E(c)(2)(A)(ii), 98.15(a)(3), 98.30)
(4) The child care certificate offered to parents shall be of a value commensurate with the subsidy value of child care services provided under a grant or contract. (658E(c)(2)(A)(iii), 98.15(a)(4), 98.30) [Exempt Tribal Lead Agencies are not required to operate certificate programs.]
(5) The Tribe, or tribal consortium, will coordinate, to the maximum extent feasible, with the Lead Agency(ies) in the State(s) in which the child care programs or activities will be carried out. (98.12, 98.14(a)\&(b), 98.81(b)(3)(i), 98.82)
(6) Tribal Child Care and Development Fund programs and activities will be carried out for the benefit of Indian children on an Indian reservation (except for Programs located in Alaska, California, or Oklahoma). (98.81(b)((3)(ii), 98.83(b)).
(7) With respect to State and local regulatory requirements (or tribal regulatory requirements), health and safety requirements, payment rates, and registration requirements, State or local (or tribal) rules, procedures or other requirements promulgated for the purpose of the Child Care and Development Fund will not significantly restrict parental choice from among categories of care or types of providers. (658E©(2)(A), 98.15(a)(5), 98.15(p), 98.30(e)\&(f), 98.40(b)(2), 98.41(b), 98.43(d), 98.45(d))

The applicant Tribe or tribal consortium also certifies that:
(1) It has procedures in place to ensure that providers of child care services for which assistance is provided under the Child Care and Development Fund afford parents unlimited access to their children and to the providers caring for their children during the normal hours of operation and whenever such children are in the care of such providers. (658E(c)(2)(B), 98.15(b)(1), 98.31)
(2) It maintains a record of substantiated parental complaints and makes information regarding such complaints available to the public on request. (658E(c)(2)(C), 98.15(b)(2), 98.32)
(3) It will collect and disseminate to parents of eligible children and the general public, consumer education information that will promote informed child care choices. (658E(c)(2)(D), 98.15(b)(3), 98.33)
(4) There are in effect licensing requirements applicable to child care services provided within the State (or area served by the tribal Lead Agency), pursuant to $\S 98.40$. (98.15(b)(4), 98.40)
(5) There are in effect, under tribal, local or State law, requirements designed to protect the health and safety of children; these requirements are applicable to child care providers that provide services for which assistance is made available under the Child Care and Development Fund. (658E(c)(2)(F), 98.15(b)(5), 98.41)
(6) Procedures are in effect to ensure that child care providers that provide services for which assistance is provided under the Child Care and Development Fund comply with all applicable health and safety requirements. (658E(c)(2)(G), 98.15(b)(6), 98.41)
(7) Payment rates under the Child Care and Development Fund for the provision of child care services will be sufficient to ensure equal access for eligible children to comparable child care services in the Tribe or tribal service area that are provided to children whose parents are not eligible to receive assistance under this program or under any other Federal or State child care assistance programs.
(658E(c)(4)(A), 98.15(b)(7), 98.43)

## Attachment E

## Statutory and Regulatory Requirements That Will Not be Waived

The following are the CCDF statutory and regulatory requirements that will not be waived under a consolidated 102-477 plan.

- Grantees will coordinate, to the maximum extent feasible, with the Lead Agency(ies) in the State(s) in which the child care programs or activities will be carried out. (658O(c)(2)(A), 98.12, 98.14(a)\&(b), 98.81(b((3)(1), 98.82)
- Grantees must describe the results of the Lead Agency's coordination activities with agencies responsible for health (including the agency responsible for immunizations), education, employment services or workforce development, and the State Temporary Assistance to Needy Families agency and/or tribal Temporary Assistance to Needy Families agency - if the Tribe is operating its own Temporary Assistance to Needy Families program. (98.14(a), 98.16(d))
- With the exception of applicants located in Alaska, California, or Oklahoma, CCDF programs and activities will be carried out for the benefit of Indian children on Indian reservations. (658O(c)(2)(B), 98.81(b)(3)(ii), 98.83(b))
- Applicants must demonstrate the administrative capability to successfully administer the proposed program in their initial plan. (658O(c)(3)(B))
- Grants and/or contracts are limited to a period of no more than 3 years. (658O(c)(4))
- Funds may not be used for the purchase or improvement of land. $(658 \mathrm{~F}(\mathrm{~b})(1), 98.54(\mathrm{~b})(1))$
- Funds may not be used to pay for tuition or to contract for sectarian activities including worship or instruction. (658M, 98.54(c)\&(d))
- Applicants must assure they will comply with provisions regarding a drug-free workplace, nondiscrimination, section 504 of the Rehabilitation Act of 1973, Education Amendments, and Age Discrimination Act of 1975, as amended at 45 CFR part 91. (98.13(b)(5))

Note: Since these certifications and assurances are required as part of the consolidated 102-477 plan, they do not need to be submitted with the CCDF application.

- At least one public hearing must be held by Tribes to allow for public comment. (98.14(c))
- Grantees shall establish, and periodically revise a sliding fee scale(s) that provides for cost sharing by families, and is based on income and family size. Grantees may waive contributions and may apply different sliding fee scales. (658E(c)(5), 98.42)
- There are in effect, under tribal, local or State law, requirements designed to protect the health and safety of children that are applicable to child care providers of services for which CCDF assistance is provided. These requirements shall include the prevention and control of infectious diseases (including immunizations); building and physical premises safety; and minimum health and safety training appropriate to the provider setting. (98.41(a))
- Grantees must submit a request to the Secretary of the Department of Health and Human Services, in accordance with uniform procedures, to use funds for construction and renovation purposes. Funds may not be used for construction or major renovation of child care facilities until the Tribe's 102-477 scope of work has been modified to allow for construction or major renovation. (658O(c)(6)(C), 98.84(a)\&(b))
- Grantees are not permitted to use amounts for construction or renovation purposes if such use will result in a decrease in the level of services provided by the grantee in the preceding fiscal year. (658O(c)(6)(C), 98.84(b)(3))
- Not more than 15 percent of the aggregate CCDF funds expended by a Tribal Lead Agency from each fiscal year (including amounts used for construction and renovation in accordance with section 98.84, but not including the base amount provided under section 98.83(e)) shall be expended for administrative activities. Amounts used for construction and major renovation in accordance with section 98.84 are not considered administrative costs. (98.52(b), 98.83(g))


[^0]:    Swinomish Tribal Community Tulalip Tribes

    Upper Skagit Indian Tribe

[^1]:    The estimated allotment amounts are based on the President's FY 2002 Budget Request and are contingent on Congressional appropriations.
    In addition, the estimated allotment amounts are calculated on FY 2001 child counts, and final allocations will be based on FY 2002 child counts.

