

National Aeronautics and  
Space Administration



**Office of Inspector General**  
Washington, DC 20546-0001

February 27, 2008

Ms. Molly M. Spearman  
Executive Director  
South Carolina Association of School Administrators  
121 Westpark Boulevard, Suite A  
Columbia, S.C. 29210

**SUBJECT:** Final Memorandum on Initial Review of Derrick, Stubbs & Stith, LLP  
Audit Report on the South Carolina Association of School  
Administrators for Fiscal Year Ended June 30, 2006 (Report  
No. ML-08-003; Assignment No. S-08-009-00)

Dear Ms. Spearman:

As the Federal oversight agency for the single audits of the South Carolina Association of School Administrators, we performed an initial review of your single audit reporting package for the fiscal year ended June 30, 2006. The single audit is required by the Office of Management and Budget (OMB) Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations." The audit firm of Derrick, Stubbs & Stith, LLP performed the audit. We used the "Uniform Guide for Initial Review of A-133 Audit Reports," published by the President's Council on Integrity and Efficiency, to determine whether the reporting package contained the required reports, schedules, and statements. We did not review the related audit workpapers that support the audit.

Based on our review of the audit report for the fiscal year ended June 30, 2006, we determined that the audit report met OMB Circular A-133 reporting requirements. Derrick, Stubbs & Stith, LLP issued an unqualified opinion. However, we found that the Catalog of Federal Domestic Assistance (CFDA) number for the NASA grant was not included in the Schedule of Expenditures of Federal Awards (SEFA) as required by Circular A-133, Section .310(b)(3). Section .310(b)(3) requires that, at a minimum, the schedule provide the CFDA number or other identifying number when the CFDA information is not available. We also found an inconsistency in how grants were reported on the Data Collection Form (DCF). Three grants were reported as direct grants on the DCF but were reported as pass-through grants on the SEFA. Circular A-133, Section .320(b) requires the information included in the form to be "accurate and complete."

***Recommendation***

In our January 11, 2008, draft of this memorandum, we recommended that the South Carolina Association of School Administrators submit a corrected SEFA, to include the missing CFDA number, and a corrected DCF to the Federal Audit Clearinghouse.

We did not receive comments from the Association. However, its auditors provided this office with the corrected SEFA and DCF on February 19, 2008. We forwarded these documents to the Federal Audit Clearinghouse on February 26. No further action is required, and we have closed the recommendation.

We appreciate the courtesies extended during our review. If you have any questions or need additional information, please contact Mr. Mark Jenson, Financial Statement Audits Director, at 202-358-0629.

Sincerely,

signed

Evelyn R. Klemstine  
Assistant Inspector General for Auditing

cc:  
Assistant Administrator for Procurement  
Partner, Derrick, Stubbs & Stith, LLP  
Office of the Chief Financial Officer, U.S. Department of Education