

FDPIR Funding Methodology Work Group



Work Group Assignments as of 11/21/06

Work Group Members	Action	Status
FNS staff support	Prepare final packages	In progress
FNS staff support	Compile list of Tribal officials and verify names and addresses with Regional Offices	Completed
All members	Review and edit draft package	Completed
FNS staff support	Develop draft package to Tribal/State officials based on directions from work group	Completed
All members	Finalize proposed funding methodology	Completed
All members	Meet July 10-12, 2006 to review comments from Program Directors and develop preliminary proposal	Completed
FNS staff support	Compile comments from Program Directors; provide preliminary analysis to work group on June 16, 2006, and final analysis on July 6, 2006	Completed
All members	Review agreements and reaffirm or revise, as appropriate	Completed
FNS staff support	Summarize agreements made by work group at previous meetings/ conference calls	Completed; provided to work group on May 5, 2006; discussed in May 18 and June 6, 2006 conference calls

Work Group Members	Action	Status
All members	Determine date and location of face-to-face meeting	Completed; work group will meet in Alexandria, VA, July 10-12, 2006
FNS staff support	Summarize comments offered at the April 24, 2006 General Session presentation	Completed; provided to the work group on May 17, 2006
FNS staff support	Redraft package to the Program Directors extending the comment period	Completed; draft provided to the work group on May 3, 2006; discussed in May 18, 2006 conference call; final package issued May 18, 2006
FNS staff support	Prepare Powerpoint slides for presentation at NAFDPIR General Session	Completed; draft provided to work group members on April 12, 2006; discussed in April 20, 2006 conference call
FNS staff support	Prepare draft package to the Program Directors that describes the proposals considered by the work group; the cost drivers considered; the guidelines established by the work group; and a request for comments	Completed; draft provided to work group members on April 5, 2006; discussed in April 6 and April 13, 2006 conference calls; final package issued to Program Directors on April 19, 2006
All members	Submit proposals for new funding methodologies that incorporate tailgating, or other cost drivers	Incomplete—no additional proposals provided by the work group members
All members	Provide a list of cost drivers to be reconsidered by the work group	In the March 16, 2006 conference call, 3 of the 12 work group members in attendance expressed interest in reconsidering all or most of the cost drivers

Work Group Members	Action	Status
All members	Consider alternative proposed funding methodology offered by Yunus Lakhani	Discussed in the March 9, 2006 conference call; a modified proposal was presented to the work group on April 14, 2006; formal vote on the proposal was not taken
All members	Consider proposal to change percentage of Regional negotiated funding amount under Option 6B	In the March 16, 2006 conference call, 8 of the work group members in attendance voted to keep the percentage at 15%; 1 member voted to change it to 10%; 3 members did not vote
FNS staff support	Develop a proposed plan for the gradual implementation of Option 6B	Completed; discussed in January 31, 2006 conference call
FNS staff support/FNS Regional Offices	Compile data on tailgating operations, home deliveries and multiple issuance sites	Completed; provided to the work group on January 30, 2006; discussed in the March 9, 2006 conference call
FNS staff support	Prepare draft letter/package to Tribal and State leaders transmitting proposed funding methodology	Draft letter/package forwarded to Work Group on January 13, 2006
FNS staff support	Provide work group with information requested at the November 28-December 2, 2005 meeting	Completed
FNS staff support	Draft notes from November 28-December 2, 2005 meeting	Draft notes forwarded to Work Group on December 20, 2005
FNS staff support	Prepare mailing to work group that includes travel/meeting information, and data collected at the request of the Work Group; issue mailing by November 21	Completed

Work Group Members	Action	Status
Steve Stathopoulos and Elvira Jarka	Research indirect cost rate policies in other Federal Programs/Agencies	Completed
FNS staff support	Develop additional postings for FDPIR Funding web site: notes from October 19, 2005 conference call; updated list of work group members; updated Action Plan; updated Work Group Assignments; updated schedule of meetings/conference calls	Completed
FNS staff support	Calculate amount of general administrative funding by participant per ITO/SA for FYs 2003-2005	Calculations provided to FNS Regional Offices for review on August 26, 2005
FNS Regional Offices	Compile ITO/State agency budget data and submit data to FNS staff support by COB November 11, 2005	Budget data collection form revised based on comments from Work Group members to reflect approved budget line items for FY 2005 FDPIR administrative funding; revised spreadsheets provided to Work Group members on October 19, 2005
FNS Regional Offices and Program Directors	Begin collection of Tribal cost/budget data, and submit data for <u>all ITOs and State agencies by COB October 6, 2005.</u>	Spreadsheet revised based on comments from Work Group members and provided to Work Group members on September 8, 2005 for transmission to ITOs/SAs; data collection due October 6, 2005
FNS Regional Offices and Program Directors	Begin collection of Tribal cost/budget data, and submit data for <u>all ITOs and State agencies by COB September 15, 2005.</u>	Spreadsheet provided to ROs on August 22, 2005 for transmission to ITOs/SAs; data collection due September 15, 2005; clarification provided on August 25, 2005

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FNS staff support	Develop additional postings for FDPIR Funding web site: minutes of May 24, 2005 conference call; minutes June 22, 2005 meeting; Action Plan page; Work Group Assignments page; Public Comment page	Completed
All Members	Submit preferences for meeting site location and dates	Completed. Meeting will be held in Dallas, Texas November 28-December 2
FNS staff support	Compile budget negotiation process information from FNS Regional Offices	Completed August 30, 2005
All Members	By <u>COB August 29, 2005</u> . Review the list of <u>needed information</u> and the list of <u>cost drivers and other considerations</u> and provided comments.	Completed August 29, 2005
All Members	By <u>COB August 29, 2005</u> , provide comments on any other issues that you feel should be included in the discussions.	Completed August 29, 2005
All Members	By <u>COB August 29, 2005</u> , provide suggestions for location (city) of a multi-day face-to-face meeting to be held this fall.	Completed August 29, 2005
All Members	By <u>COB August 29, 2005</u> , review the action plan, which has been revised to show proposed dates for the identification of issues and the collection of data.	Completed August 29, 2005
FNS	Develop FDPIR Funding Methodology Work Group Web Site	Completed week of August 8, 2005

Work Group Members	Action	Status
All Members	Identify needed information	Completed June 22, 2005
All Members	Identify cost drivers and other considerations for funding allocation	Completed June 22, 2005