

CASE STUDY 1 INTERVIEW INFORMATION

The Miller household applies on 6/25/2008 and lists the following family members on the application:

<i>Name</i>	<i>Relationship to Head of Household</i>	<i>Age</i>
Miles Miller	Head of Household	65
Mable Miller	Spouse	59
Maggie Stone	Granddaughter	16
Tom Miller	Great Nephew	10

- The Miller household prepares and eats all meals together, and lives on the reservation. Tom is a great nephew from Leech Lake who is visiting for June, July and August.
- Miles is retired and he provides his 2008 Social Security award letter that shows his monthly benefit is \$800. His monthly Medicare Part B Premium is paid by the State, so the \$96.40 monthly premium is not deducted from his monthly benefit. Miles provides bank statements that show only \$450 of the \$800 Social Security payment is deposited in his bank account. He reports in the interview that \$350 is diverted for his mortgage payment.
- Mable works part time at the health clinic. Her pay stubs for the previous month show her biweekly gross income is \$600.
- The Miller's bank statements for May 2008 show the following:
 - \$150 in checking account;
 - \$3,425 in the savings account (This includes a \$900 Economic Stimulus payment and a \$600 subsidy from the Medicare Prescription Drug Discount Card Program, both received in May.)
- Miles and Mable became legal guardians of their granddaughter Maggie in May 2008. They reported that Maggie is currently certified to receive food stamps. No one else in the household is included in the food stamp grant; therefore they are applying for FDPIR benefits for the remaining 3 household members.
- Maggie has a part-time job after school and during the summer at Taco Bell. Her earnings in May 2008 were:
 - Week 1 - \$50
 - Week 2 - \$65
 - Week 3 - \$90
 - Week 4 - \$95

FDPIR ELIGIBILITY WORKSHEET - Case 1

Case Name: Miles Miller

Date of Application: 6/25/2008

I. NONFINANCIAL ELIGIBILITY (✓ if applicable)

1. Household resides on reservation:
2. Household resides in approved near/service area: _____
- a. Is at least one household member recognized as a member of a federally recognized tribe? Yes No
- b. Name of household member: _____
- c. Tribe: _____

II. NONEXCLUDED RESOURCES (✓)

Applicable Resource Standard:

\$3,000 (2 or more members & at least one is 60 or over)
 \$1,750 (all other households) _____

Cash on Hand	\$ _____
Checking Account	\$150
Savings Account	\$1,925
Cert of Deposit	\$ _____
I.I.M. Accounts	\$ _____
Other	\$ _____
TOTAL:	\$2,075

Resources are:

Over _____

Under

III. NONEXCLUDED INCOME

To calculate gross monthly income for earned and unearned income for all household members:

- ♦ Multiply bi-weekly income by 2.15
- ♦ Multiply weekly income by 4.3
- ♦ Multiply monthly income by 1
- ♦ Multiply income received twice a month by 2

A. Earned Income: All wages, work/training allowances, etc.

Household Member	Employer	Gross Earnings	Gross Amount	Verified	Type of Verification
Mable Miller	Health Clinic	\$ 600 x 2.15	= \$1,290	Yes	2 biwkly paystubs
		\$ x	= \$		
		\$ x	= \$		
		\$ x	= \$		

1. Total: \$1,290
 2. **TOTAL SECTION A** (line 1 minus 20%, or multiply line 1 by .80) **\$1,032**

B. Unearned Income: Social Security; SSI; TANF; general assistance; foster care payments; child support; interest on savings, stocks, bonds; unemployment; veteran's benefits; per capita payments; etc.

Household Member	Type of Payment	Amount	Gross Amount	Verified	Type of Verification
Miles Miller	Social Security	\$ 800 x 1	= \$800	Yes	SS award letter
		\$ x	= \$		
		\$ x	= \$		
		\$ x	= \$		

TOTAL SECTION B **\$800**

C. Student Grants, Scholarships and Loans:

Household Member	Type of Payment Grant/Loan etc.	Period of Time Funds Intended to Cover (semester/school year etc.)	Amount	Verified	Type of Verification
		to	\$		

1. Tuition and mandatory fees \$
 2. Adjusted Total (Subtract line 1 from amount above) \$
 3. Divide line 2 by the total number of months payment is intended to cover \$
- TOTAL SECTION C*** **\$ N/A**

* Apply calculation above to other student grants, scholarships and loans and show on attached sheet.

D. Self-Employment: If household has self-employment income, use last year's tax records if available and complete attached self-employment worksheet. Use the following tax schedules (Sch.), as applicable: Sch. C for business income, Sch. F for farm income, Sch. E for rental income & Form 4835 for farm rental income. Otherwise use other proof of self-employment costs and income and enter amounts on attached worksheet under "Other self-employment Income". Complete Self-Employment Section D. If negative amount, enter 0.

1. Total Gross Income	\$ _____
From Self-Employment Worksheet.	
2. Earned Income Deduction (Multiply line 1 x .80)	\$ _____
3. Net Monthly Self-Employment Income (Divide line 2 by the number of months income is intended to cover to arrive at monthly figure. # of months = _____)	TOTAL SECTION D \$ <u>N/A</u>

IV. MONTHLY NET INCOME CALCULATION:

1. Earned Income (Total Section A)	\$1,032
2. Unearned Income (Total Section B)	+ \$800
3. Student Income (Total Section C)	+ \$0
4. Self-Employment Income (Total Section D)	+ \$0
5. Total Income (Add lines 1-4)	= \$1,832
6. Dependent Care Paid by Household	- \$0
7. Child Support Paid by Household	- \$0
8. Medicare Part B&D Premiums Paid by Household	- \$0
9. Household's Monthly Net Income (Subtract lines 6-8 from line 5)	= \$1,832

V. HOUSEHOLD DETERMINATION: (✓)

- DENIED - REASON: _____
- APPROVED
- Categorically eligible
- Expedited service
- Meets income/resource guidelines
- Household not participating in Food Stamp Program
Verified by: Ms. Jones, Jackson County FSP 6/26/08
- Application signed and dated
- Household informed of rights and responsibilities

VI. MONTHLY INCOME STANDARDS:

1	\$985
2	\$1,275
3	\$1,565
4	\$1,864
5	\$2,178
6	\$2,492
7	\$2,782
8	\$3,072

For each additional member add \$290

Household Size: 4

Certification Period: July 2008 to August 2008

Certifier's Signature: Jane Doe 6/27/2008
(date)

Notes: Verified that Maggie Stone's FSP case was closed effective June 30, 2008 per Ms. Jones, Jackson County FSP, on 6/26/08

Verified that Tom Miller is not participating in Leech Lake FDPIR per Ms. Smith on 6/26/08

Verified that Tom Miller is not participating in Cass County FSP per Ms. Washington on 6/26/08

\$600 Medicare Prescription Drug Discount Card Program subsidy is excluded

Maggie Stone (16) is attending school full-time. Her income is excluded

Two month certification period based on anticipated change in household composition at end of August

FDPIR SELF-EMPLOYMENT WORKSHEET
(sample form)

1. Farm Income (Schedule F)

- a. Line 36 (Net farm profit) _____
- b. Lines 7a & 7c (Loans) - _____
- ¹ c. Lines 8b & 8d (Crop insurance proceeds/disaster payments) - _____
- d. Line 10 (Federal & state gas or fuel tax credit or refund) - _____
- e. Line 16 (Depreciation) + _____
- f. **TOTAL Farm Income *** = \$ _____

2. Business Income (Schedule C)

- a. Line 31 (Net profit) _____
- b. Line 6 (Federal and state gas or fuel tax credit or refund) - _____
- c. Line 13 (Depreciation) + _____
- d. **TOTAL Business Income *** = \$ _____

3. Supplemental Income (Schedule E)

- ² a. Line 3 (Rents received) _____
- b. Line 19 (Only expenses related to rental income) - _____
- c. Line 20 (Depreciation) + _____
- d. **TOTAL Supplemental Income *** = \$ _____

4. Farm Rental Income/Expenses (Form 4835)

Note: Only refer to Form 4835 IF income is reported on Schedule E, line 39)

- a. Line 32 (Net farm rental income) _____
- b. Lines 4a & 4c (Loans) - _____
- ¹ c. Lines 5b & 5d (Crop insurance proceeds/disaster payments) - _____
- d. Line 6 (Federal and state gas or fuel tax credit or refund) - _____
- e. Line 12 (Depreciation) + _____
- f. **TOTAL Farm Rental Income *** = \$ _____

5. Other Self-Employment Income (No tax forms submitted)

- a. Gross Income _____
- b. Expenses - _____
- c. Depreciation + _____
- ³ d. Other + _____
- e. **TOTAL Other Self-Employment Income *** = \$ _____

TOTAL SELF-EMPLOYMENT INCOME

(Add lines 1f, 2d, 3d, 4f and 5e. Enter total on Section D, line 1.) \$ _____

Footnotes:

- 1 Crop insurance proceeds are excluded from income if they are paid as a nonrecurring lump-sum payment. If paid in installments, proceeds are counted as income.
- 2 If royalty income is reported on line 4, it should be considered unearned income and averaged over a 12-month period.
- 3 Other unallowable expenses include payments on principal of purchase price of income-producing real estate, capital assets, equipment etc., net losses from previous periods, federal/state/local income taxes, money set aside for retirement purposes, and other work-related personal expenses, such as transportation to and from work.

* If total is a negative amount, enter -0-

CASE STUDY 1 MILLER SOLUTION NOTES

Categorical Eligibility: No

Expedited Service: No

Household Composition: 4-person household

- Maggie must be considered part of the Miller's FDPIR household because she is a minor under the guardianship of Miles and Mable. Per FNS Handbook 501, paragraph 3400, separate household status may not be granted to a child under the age of 18 that is under the parental control of a household member. If the household wishes to participate in FDPIR, Maggie must first be removed from the Food Stamp Program.
- Since Tom Miller is staying with Miles and Mable Miller June through August, the eligibility worker must verify that he is not participating back home in the Leech Lake FDPIR or Cass County Food Stamp Program during that time. Since FNS does not define "temporary absences," the ITOs and State agencies may apply their own reasonable definition of what constitutes a temporary absence. Each ITO/State agency must be consistent in applying their policy on temporary absences to all households.

If, for example, the Leech Lake FDPIR defines a temporary absence as up to 3 months, Tom could be considered a member of his parents FDPIR household on the Leech Lake Reservation for June through August, while he is visiting his relatives. His parents would continue to receive commodities for Tom while he is staying with Miles and Mable Miller. But, he could not be counted as a household member under Miles and Mable Miller's FDPIR case during that same period of time. To be considered a household member with Miles and Mable Miller, Tom's parents must notify the Leech Lake FDPIR of Tom's absence and request that he be removed from his parents FDPIR case for June through August.

Note that unlike Maggie, Tom, a minor, could participate in another FDPIR or food stamp case separately from Miles and Mable Miller. This is because Tom is not under the parental control of Miles and Mable Miller. He is still under the parental control of his parents back home. So the provision on minor children at paragraph 3400 of FNS Handbook 501 would not apply to Tom while he is temporarily visiting Miles and Mable.

For the purposes of this case study, the eligibility worker verified that Tom is not participating in another FDPIR or food stamp household, so he may participate with Miles, Mable and Maggie.

Resources:

- Policy Memo FD-028 (dated June 30, 2004) excludes Medicare subsidies issued under the Medicare Prescription Drug Discount Card Program when determining eligibility for benefits under any other Federal Program. Therefore the \$600 subsidy is not considered income or resource. Also, the \$900 Economic Stimulus payment is not considered income or a resource in the month received (May) or as a resource in the following two months (June and July). See Policy Memo FD-074 (dated March 31, 2008).

Income:

- The \$350 garnished each month from Miles' \$800 Social Security payment is not considered a vendor payment. The \$800 is counted as unearned income to the household because the \$800 is the full amount that Miles is legally entitled to receive. See FNS Handbook 501 paragraph 4542.1.
- Maggie's income is excluded because she is a minor attending school. See FNS Handbook 501, paragraph 4548.

Deductions:

- Miles is not entitled to a deduction for the Medicare Part B Premium because he did not pay the premium. The State pays the premium each month. See FNS Handbook 501, paragraph 4554.

Eligibility Determination and Certification Period:

- Upon verification that Maggie's food stamp case is closed by June 30, 2008, the household would be eligible for benefits as a 4-person household beginning July 2008.
- The recommended certification period is two months (July and August 2008), due to Tom's temporary stay with the household.
- Unless household circumstances change, the household would most likely be ineligible in September as a 3-person household because of excess income.