



OFFICE OF THE UNDER SECRETARY OF DEFENSE
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ACQUISITION
TECHNOLOGY
AND LOGISTICS

JUN 28 2007

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Use of US Bank's PowerTrack® Unlinked eBills


Reference: Defense Transportation Regulation, Part II, "Cargo Movement,"
Chapter 212 C.3.c.(2))

The reference describes PowerTrack® eBills, defines linked and unlinked eBills, and provides procedures. In conjunction with the Department of Defense Inspector General's office, Defense Finance and Accounting Center Commercial Payments staff, the DoD Components, and the US Transportation Command staff, we have concluded that use of unlinked eBills, even in the limited manner described in the reference, is inadequately documented to support post payment audit and must be stopped, with one exception as described below.

Effective July 1, 2007, unlinked eBills (i.e., eBills in PowerTrack® that are not linked to bills of lading or carrier/seller invoices) are prohibited except to process paper parcel express invoices. Parcel express eBills must reference each and every applicable paper invoice number. Waivers to this restriction must be obtained in writing from the Assistant Deputy Under Secretary of Defense (Transportation Policy). A waiver request must contain a justification and a certification statement that the eBills will contain sufficient documentation to permit a post payment audit. Waivers will be consolidated and submitted at the department and agency level. The Military Services and Defense Agencies may further restrict their service/agency unlinked eBill usage and should take measures to ensure compliance. Repeated failure to comply with this guidance can subject the offending PowerTrack® account holder to suspension of their PowerTrack® account until they certify to the waiver authority that they are in compliance. My office is organizing a working group to develop the requirements for an auditable ebill. Participation by your subject matter experts is encouraged.



This guidance has been coordinated with the Military Services, Defense Agencies, Defense Finance and Accounting Service and the Department of Defense Office of the Inspector General. My point of contact for this action is Mr. Fred Schutz at 703-601-4461 extension 103.


Earl B. Boyanton, Jr.
Assistant Deputy Under Secretary
(Transportation Policy)

cc:
Director, eSolutions, DFAS-JL/CO
Director, Logistics Support Directorate, DoDIG

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