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**Installations
USMA Area Coordinator Program**

MAGC

FOR THE SUPERINTENDENT:

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SUMMARY: This regulation defines and describes the policies, procedures and responsibilities for the USMA Area Coordinators' Program.

APPLICABILITY: This regulations applies to all commanders, staff support activities, tenant units and all residents of USMA quarters.

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***This regulation supersedes USMA Reg 210-9, 1 Feb 88.**

Introduction

Section I General

1-1. Purpose. To establish an Area Coordinator Program designed to promote harmonious living in housing areas at West Point and Stewart Army Subpost (STAS).

1-2. Scope. This regulation applies to all personnel residing in government quarters at West Point and STAS.

1-3. General.

a. Area Coordinators are appointed to assist in enforcing policies and regulations designed to promote harmony, order, and appearance in housing areas, and to help resolve early and, at a low level, problems and disputes which represent a source of friction among residents.

b. Area Coordinators are the senior military members residing in areas designated by this regulation. Exceptions will be made on a case by case basis and approved by the Garrison Commander. Requests for exceptions will be submitted in writing through the Deputy Garrison Commander (DGC) or the Garrison Commander, STAS, to the Garrison Commander (GC).

c. The Area Coordinator Program is intended to complement the efforts of Community Mayors' Program and to enhance the quality of life within housing areas. Mayors are usually family members but always volunteers and should be recognized as such. Their responsibilities are outlined in USMA Regulation 210-29, The Community Life Program.

d. Area Coordinators are the command's representatives who have the responsibility and authority to inquire into and resolve problems involving the inappropriate behavior of specific area residents.

e. Normally, Area Coordinators are appointed in August each year. New appointments will not be made between appointment periods if a more senior sponsor moves into the assigned housing area during the appointment period. New appointments will be made between appointment periods only when an Area Coordinator moves to a different housing area or departs due to permanent change of station.

Section II Responsibilities

1-4. Garrison Commander (GC) will:

a. Appoint Area Coordinators based on names and information furnished by the Housing Division for all areas outlined in Appendix A.

b. Approve exceptions to Area Coordinator appointment.

1-5. DGC, West Point, and Garrison Commander, STAS will:

a. Administer the Area Coordinator Program on behalf of the GC.

b. Conduct annual Area Coordinator briefing.

c. Review requests for exception to Area Coordinator Appointment and make recommendation to the GC.

1-6. Garrison NCOIC will:

a. Assist the DGC in administering the Area Coordinator Program.

b. Provide each Area Coordinator with appointment memorandum and a copy of this regulation.

c. Schedule Area Coordinator in-brief.

d. Publish a complete list of Area Coordinators semi-annually.

e. Schedule annual Garrison Staff walk-throughs of the housing areas.

f. Assist Area Coordinators in resolving residential and housing area specific problems.

1-7. Area Coordinators.

- a. Attend annual Area Coordinator in-brief.
- b. Receive and attempt to resolve resident complaints involving the conduct of persons residing within assigned areas of responsibility. When unable to reach a satisfactory resolution, refer the problem, in writing, to the DGC for further consideration and appropriate action.
- c. Contact residents as necessary to ensure compliance with post housing policies and regulations, correct specific deficiencies noted during routine inspections.
- d. Accompany GC and his staff on annual walk-throughs of housing areas.
- e. Organize housing area spring and fall clean-up activities.
- f. Delegate duties to the next senior occupant and notify them of their responsibility to act as the Area Coordinator during absences exceeding seven days. Name of next senior occupant may be obtained from the DHPW Housing Division. Provide the name of the Acting Area Coordinator to the Garrison NCOIC.
- g. Notify the GC's office when moving to quarters in another housing area or upon receipt of assignment instructions.

1-8. Quarters Occupants will:

- a. Be a good neighbor and be considerate of the needs of others.
- b. Keep noise to a minimum and, if applicable, supervise the behavior of your children.
- b. Control pets in accordance with USMA Regulation 40-1.
- c. Be responsive to suggestions and guidance provided by command appointed Area Coordinators and/or their designated assistants (e.g., Building Commandants at STAS).
- d. Maintain assigned quarters and surrounding areas in a high state of police.

1-9. DHPW Housing Division will:

- a. Provide the Garrison Commander's Office with a list of senior military sponsors for each designated housing area. Seniority will be based on date of rank. For example, a Master Sergeant will be appointed as Area Coordinator over a First Sergeant with less time in grade as an E-8.
- b. Provide new residents with copies of this regulation and letters informing them who their Area Coordinators are.
- c. Notify the GC's office if Area Coordinator departs on a permanent change of station or moves to a different housing area during the appointment period, and provide name of new senior military occupant for appointment as area coordinator.

Appendix A

Area Coordinator Assignment Areas

<u>Area #</u>	<u>Buildings</u>	<u>Housing Area</u>
1	560-574, 585-589	New Brick
2	551-559, 575-584	New Brick
3	501, 525-550	New Brick
4	504, 509-511	Old Brick
5	126, 127	Old Sets
6	330, 332, 334, 336 340, 344, 348, 352	Washington Road
7	356, 360, 372, 374, 423-433	Biddle Loop
8	421, 422	Band
9	134, 136, 138, 139, 142, 1050	Dunover Court
10	3001-3003 3011-3014	Stony Lonesome
11	3004-3010 3015-3018	Stony Lonesome
12	3019-3042	Stony Lonesome
13	3042-3062	Stony Lonesome
14	3063-3088	Stony Lonesome
15	114	North Apartments
16	40	South Apartments
17	1	Central Apartments
18	502, 503	Sladen Place
19	5-10	Senior Officer Quarters
20	345-373, 397-419	Senior NCO Quarters
21	150-216	Lee
22	219-264	Lee
23	266-298	Lee
24	2113	Bachelor Quarters
25	785	Bachelor Quarters/Guest House
26	128, 130, 132, 1002 1004, 1006, 1008 1010, 1015	Special Category
27	3120A-3134D	Radiere Loop, Stony II
28	3102A-3114C	Patterson Loop, Stony II
29	UNK	Stony II