



DEPUTY UNDER SECRETARY OF DEFENSE FOR
LOGISTICS AND MATERIEL READINESS
3500 DEFENSE PENTAGON
WASHINGTON, DC 20301-3500

DEC 11 2008

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Office of the Secretary of Defense Supply and Transportation Fellows
Program Nominations

The purpose of this memorandum is to invite nominations for the Office of the Secretary of Defense (OSD) 2009-2010 Supply and Transportation Fellows Program, which will commence on or about July 7, 2009. The Fellows Program is a year-long, hands-on leadership and management development program under the direction of the Deputy Under Secretary of Defense for Logistics & Materiel Readiness. It is designed to enhance the career development of selected mid-level logistics professionals in the grades 0-4 to 0-5 and civilian equivalents who have demonstrated top potential. Additional information is at <http://www.acq.osd.mil/log/tp/tranmgt.htm>.

Nominations are due February 27, 2009, and must be approved by the agency or command flag officer/Senior Executive Service member. Applications should be carefully screened for those individuals that have demonstrated significant potential for advancement in the logistics career field. The Assistant Deputy Under Secretary of Defense for Supply Chain Integration and the Assistant Deputy Under Secretary of Defense for Transportation Policy will confirm the selection of the candidates to their respective components by March 2009.

Request each Service headquarters and Defense organization submit two nominations, and the Reserve and National Guard addressees submit one nomination each to the POCs listed below. Nomination packets shall include the following:

1. Resume or military biographical summary
2. Most recent performance appraisal or military performance report
3. Signed copy of training agreement (attached)
4. Nominee statement, not to exceed one page, explaining why you should be favorably considered for the program

Selected Fellows will be integrated into the OSD Transportation Policy and Supply Chain Integration office for six months, working in policy formulation and evaluation. The Fellows will also complete a six month rotation to a senior headquarters element, such as the Services' Logistics staffs, the Services' Materiel Commands located in the National Capital Region (NCR), the Defense Logistics Agency, or the Military Sealift Command.



Selected civilian participants remain assigned to their parent organization for the year in the program; selected military participants are assigned in accordance with their respective Service or command policy. All program related expenses during the year are borne by the nominee's parent organization. Expenses include salary, official travel and per diem, transportation costs, and living expenses. The only incremental expense to the parent organization is travel and per diem costs associated with Fellows' trips to government and private sector logistics organizations outside the NCR. We estimate these incremental costs will not exceed \$7,000 per individual for the year.

The Fellows Program provides significant headquarters-level experience and benefits to the participants, their Department of Defense component and the logistics community as a whole. I encourage your strong support of this program to further the executive development of our future logistics leaders.

My POCs are Colonel Arnold Holcomb, 703-604-0098x 132, Arnold.Holcomb@osd.mil and Ms. Lisa Roberts, 703-601-4478x 105, lisa.roberts@osd.mil.


Jack Bell

Attachment:
As stated

Distribution:

ASSISTANT SECRETARY OF THE ARMY (INSTALLATIONS AND ENVIRONMENT)
ASSISTANT SECRETARY OF THE NAVY (RESEARCH, DEVELOPMENT, AND ACQUISITION)
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Copy Furnished Listing:

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DIRECTOR, RESOURCES, DCS (INSTALLATIONS & LOGISTICS), U.S. AIR FORCE

DIRECTOR, SUPPLY CHAIN INTEGRATION AND LOGISTICS

TRANSFORMATION, DCS (INSTALLATIONS & LOGISTICS), U.S. AIR FORCE

ASSISTANT DEPUTY COMMANDANT, FACILITIES & SERVICES, DEPUTY

COMMANDANT (INSTALLATIONS & LOGISTICS), U.S. MARINE CORPS

PRESIDENT, DEFENSE ACQUISITION UNIVERSITY

COMMANDANT, JOINT FORCES STAFF COLLEGE

**TRAINING AGREEMENT FOR DEVELOPMENT OF
KEY LOGISTICS PERSONNEL OF THE DEPARTMENT OF DEFENSE**

TRAINEE'S NAME:

TRAINING ASSIGNMENT AS: Logistics Specialist
Office of the Assistant Deputy Under Secretary of
Defense (Transportation Policy and Supply Chain
Integration), Washington, DC 20301-3500

I. GENERAL OBJECTIVES:

- a. The purpose of the OSD Supply and Transportation Fellows Program is to:
1. Cross-train participants
 2. Make them more effective transportation/logistics managers
 3. Enhance career development patterns for mid-level management personnel engaged in transportation, supply and logistics
- b. The Program includes a six month rotational assignment in the Office of the Assistant Deputy Under Secretary of Defense (Transportation Policy and Supply Chain Integration).

Objective: To provide an opportunity to observe the nature and scope of actions taken by the Secretary of Defense in formulating policies in several transportation modes and supply areas. Trainee will participate in meetings held by the ADUSD (TP) and (SCI) or other staff members, with members of the logistics industry, high-level DoD logistics officials, and other government agencies. The intent is to provide a fuller understanding of the objectives of OADUSD (TP) and (SCI). The period of assignment will contribute to the career development of mid-level managers within the Defense logistics system and provide all participants with an excellent opportunity to demonstrate executive management potential. To facilitate learning at the next echelon of logistics, trainees will also have frequent interaction with the Components/Agencies listed below.

- c. In addition to the above, the Program includes a six month rotational assignment in one of the following organizations:

1. Headquarters, U.S. Army

Objective: To provide a broad understanding of Army Logistics Management with emphasis on supply, and transportation of cargo, passenger, non-tactical vehicles, and personal property.

2. Headquarters, U.S. Air Force

Objective: To provide a broad understanding of air logistics management with emphasis on supply, cargo and passenger policy, budgeting, Service billing and contracting.

3. Headquarters, Defense Logistics Agency (DLA)

Objective: To provide a broad understanding of DLA logistics operations.

4. Service Materiel Commands (Army, Navy, Air Force or Marine Corps)

Objective: To provide a broad understanding of Service materiel command logistics operations

5. Headquarters, Military Sealift Command (MSC)

Objective: To gain familiarity with MSC operations and insight into ocean transportation management problems, particularly in the areas of planning, contracting, and financial management.

II. TRAVEL AND TRAINING OPPORTUNITIES:

At the beginning of the year the class identifies and determines trips and training opportunities. All trips and training are approved by OSD and funded by the participant's parent organization. The participant's travel and per diem costs associated with Fellows' trips to government and private sector logistics organizations are paid by the parent organization. We estimate that these costs will not exceed \$7,000 per individual for the year.

III. OFFICIALS RESPONSIBLE FOR PROGRAM:

Assistant Deputy Under Secretary of Defense (Transportation Policy and Supply Chain Integration)

Director, Personnel and Security, Washington Headquarters Services

Director, Personnel, _____
(Trainee's Parent Organization)

IV. FLEXIBILITY PROVISIONS:

When evaluation of a Fellow's progress indicates it is necessary, the training/program may be modified.

V. EVALUATION OF PROGRESS:

At the conclusion of the Fellows Program, the ADUSD (TP/SCI) will review and evaluate the Fellow's progress and forward a memorandum to the Fellow's parent organization, which remains responsible for formal performance appraisals.

CONCUR:

TRAINEE NAME	SIGNATURE/ DATE
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APPROVED:

TRAINEE'S SUPERVISOR NAME	SIGNATURE/ DATE
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Attachment