



OFFICE OF THE FEDERAL ENVIRONMENTAL EXECUTIVE

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PROMOTING SUSTAINABLE ENVIRONMENTAL STEWARDSHIP THROUGHOUT THE FEDERAL GOVERNMENT

August 13, 2007

TO: Agency Senior Officials; Executive Order 13423
FROM: Edwin Pinero, Federal Environmental Executive, OFEE, CEQ
RE: Data Call for Annual Agency Environmental Management Systems Reports

A handwritten signature in black ink, appearing to be 'EP' or similar initials.

I am issuing this data call to continue our annual environmental management system (EMS) reporting in accordance with Section 6 of Executive Order (E.O.) 13423, "Strengthening Federal Environmental, Energy, and Transportation Management," issued January 24, 2007. The E.O. requires the Federal Environmental Executive to monitor and advise the CEQ Chairman on agencies' performance in implementing the E.O. Section 3(g) of the E.O. requires all agencies to provide reports on implementing the order "on such schedule and in such format as the Chairman of the Council on Environmental Quality (CEQ) may require." In addition, Section 4 of the E.O. Implementing Instructions indicates that "existing reporting procedures in place as of January 24, 2007 shall continue until and unless superseded pursuant to sections 3(g) and 4 of the EO."

Last year's 2006 report marked a major change in EMS reporting, with the establishment of a greatly streamlined report format and adoption of consistent metrics that will remain in effect through FY 2008. This year's report, therefore, continues this format with very few changes. By completing this report, and in support of Section 5 of the E.O. regarding the Office of Management and Budget's (OMB) periodic evaluation of agency progress, your agency will provide the required data for OMB to establish an EMS status score on the next Environmental Scorecard. This information will also provide the Office of the Federal Environmental Executive and the Environmental Protection Agency (EPA) with useful information regarding the status and effectiveness of EMS implementation across the government.

The enclosure provides guidance that your environmental personnel can use to complete and submit this year's report. This guidance was developed by the Interagency Environmental Leadership Workgroup chaired by EPA, with membership consisting of environmental managers from Federal departments and independent agencies.

As the chair of this workgroup, EPA's Office of Enforcement and Compliance Assurance, Federal Facilities Enforcement Office, is responsible for collecting annual report submissions. Please send your 2007 annual EMS report on or before December 31, 2007 to David Kling, Director, Federal Facilities Enforcement Office. Electronic submissions are preferred and should be sent to kling.dave@epa.gov with a copy furnished to garvey.will@epa.gov.

Paper copies should be sent to:

Mr. David Kling
Director, Federal Facilities Enforcement Office
U.S. Environmental Protection Agency (2261A)
1200 Pennsylvania Ave, N.W.
Washington, D.C. 20460

If you have any questions regarding your report, please have your staff contact Will Garvey in EPA's Federal Facilities Enforcement Office at 202-564-2458 or garvey.will@epa.gov.

Thank you for your prompt attention to this request and your support of this effort.

Enclosure: Guidance for FY 2007 EMS Annual Report