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DATE/TIME: 28 May 96

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SIGNED DEC 95

PAGES: 4 (including this one)

at
Con of Pub Wks
POC:
Bob Hohenberg
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**MEMORANDUM OF UNDERSTANDING BETWEEN
NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
AND
U.S. ARMY CENTER FOR PUBLIC WORKS**

ADMINISTRATION -The POC for the administration of this MOU at NASA Headquarters is:

Mr. Charlie Pittinger
NASA Headquarters, Code JX
2 Independence Square
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(202) 358-1114

The POC for the administration of this MOU at the U.S Army Center for Public Works is:

Mr Bob Hohenberg
CECPW-FM
Kingman Building
7701 Telegraph Road
Alexandria, VA 22315 - 3862
(703) 355-2227

Accepted by: (1) on behalf of

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
(Name of Department or Agency)

Patrick M. Curran
(Signature of authorized Official)

Patrick Curran, Facilities Maintenance Program Manager
(Title)

12/5/95
(Date)

Accepted by: (1) on behalf of

U.S. ARMY CENTER FOR PUBLIC WORKS
(Name of Department or Agency)

George F. Braun
(Signature of authorized Official)

George F. Braun, Executive Director
(Title)

Dec 13, 95
(Date)

**MEMORANDUM OF UNDERSTANDING BETWEEN
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AND
U.S. ARMY CENTER FOR PUBLIC WORKS**

BACKGROUND - NASA has been successful at meeting its quick turnaround mission requirements by rapidly contracting out all but inherently governmental functions. However, due to the rapid growth and instability inherent to NASA's mission, detailed performance based specifications were generally not appropriate for use in mission support contracting. This cost reimbursement culture has been extended to also include facilities maintenance contracts as well.

With budgets being significantly reduced, NASA is investigating the possibility of converting cost reimbursable type contracts for facilities maintenance to performance based contracts. The Office of Federal Procurement Policy (OFPP), an arm of the Office of Management and Budget (OMB), has stated that performance based specifications shall be used to the maximum extent feasible, and that "a 20 percent costs savings may be possible in cases where cost reimbursement contracts can be converted to fixed price". The major advantages of using fixed price performance based specifications are: increased price competition, reduced government risk, and the acquisition of quality results not merely contractors' best efforts.

In order to convert its facilities maintenance contracts from cost reimbursement types to fixed price performance based types, NASA Centers will need access to and the support of a technical library specializing in related documentation for such contracts.

The U.S. Army Center for Public Works, Facilities Management (USACPW-F) maintains a technical library of contract related documents identified in the Public Works Technical Bulletin (PWTB) 420-10-5, titled Commercial Activities (CA) Program, Service Contracting, and Job Order Contracting (JOC).

DOCUMENTATION REQUIREMENTS - NASA Center facilities maintenance personnel need examples of performance based statements of work, quality assurance plans and related documents such as:

Base Operating Support Contracts covering total Real Property Maintenance Activities (RPMA).

Indefinite requirements contracts for specific RPMA functions such as; interior & exterior painting, concrete repairs & replacement, refuse collection & removal, roof repairs, grounds maintenance, pest management, and etc.

contractor's quality control programs and the Government's quality assurance surveillance programs for such contracts.

Government's contract administration plans for such contracts.

Standing operating procedures for Job Ordering Contracts (JOC).

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These documents are presently available in hard copy with several on diskettes. Eventually, all available documents are to be converted to diskettes and posted on the CPW Page on the World Wide Web (WWW).

DELIVERABLES - The USACPW will inform NASA HQs, and the Centers quarterly of updates to the library of documents and diskettes. Requested documents (both hard copy and those available on diskettes) will be mailed to the requester within 10 working days of the request.

The USACPW will also provide technical information to the NASA center's facilities managers regarding contracting issues by telephonic conversations, fax, and/or mailing.

DOCUMENTATION ACQUISITION PROCESS - All requests for Facilities Maintenance Service Contract assistance should be made to the point of contact (POC) for CPW. This is imperative due to the need for the CPW-FM POC to maintain overall control of assistance efforts and to ensure that all actions can be monitored and completed.

For the Centers to be supported by the CPW-FM, NASA HQs shall provide a current mailing list of their POCs and their phone numbers. This mailing list shall be sent to the CPW-FM within five working days after the start date of this support effort.

DURATION OF THE AGREEMENT - This agreement shall commence 1, October, 1995 and shall continue to the end of FY 1996.

TERMINATION AND EXTENSION OF THE AGREEMENT - Changes, early termination or extension of this agreement may be made with the approval of both NASA, HQ and the USACPW.

FUNDING - NASA Headquarters will reimburse the U.S. Army, CPW-FM \$5000,00 for assistance in connection with this effort. USACPW will provide the same above specified assistance to Facilities Managers at 15 NASA sites, as is provided to the Army DPW's Facilities Engineers. Other assistance beyond this MOU shall be negotiated and reimbursed accordingly. Funds should be sent to:

U.S. Army Center for Public Works
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